



Jackson County Department of Health and Human Services

421 County Road R
Black River Falls, WI 54615
715-284-4301(phone)
715-284-7713(fax)

Dear Parent/Guardian:

You have requested information on services through Jackson County Juvenile Intake for uncontrollability.

What is uncontrollability?

Uncontrollability is defined by the Wisconsin State Statutes under either one of the following two statutes: 938.13(4) *Juvenile alleged to be in need of protection or services (JIPS)*; or 48.13(4) *Child in need of protection or services (CHIPS)*.

938.13(4) Whose parent or guardian signs the petition requesting jurisdiction and states that he or she is unable to control the juvenile.

48.13(4) Whose parent or guardian signs the petition requesting jurisdiction under this subsection and states that he or she is unable or needs assistance to care for or provide necessary special treatment or care for the child.

“JIPS” cases typically deal with the uncontrollability issue, while “CHIPS” cases focus on assistance needed by the parent/guardian.

You will find two attachments to this letter. The first attachment is a summary of services which defines all of the service referral information that can be made specifically by Jackson County Juvenile Intake. The second attachment is a questionnaire which you will need to complete in order for us to determine the appropriate services, if any. The questionnaire covers the area of concern, efforts made to correct the situation, past and/or present service providers, and the type of assistance requested. **This questionnaire must be completed prior to any further court involvement.**

If after reviewing the enclosed information you feel services are necessary, the questionnaire must be returned in person to the Juvenile Intake office where an appointment (intake inquiry) will be set up with an Intake Worker at a later date. The information will be reviewed prior to the intake inquiry to determine that the legal criteria has been met in order to pursue further court action.

Juvenile Intake Worker

JUVENILE COURT INTAKE: *Summary of Services*

Intake Inquiry

If a parent determines that there is a need for assistance from Children’s Court, the parent may contact a juvenile intake worker to request an intake inquiry. An intake inquiry is held at the Jackson County Juvenile Intake Office during the hours of 8:00 am to 4:30 pm Monday through Friday. If the available facts regarding the child indicate that the child may be in need of protection or services, the intake worker will schedule an interview (intake inquiry) with the parent and the child. Before the intake inquiry, the intake worker may conduct a multidisciplinary screen, which is a written questionnaire that is given to the juvenile. If the juvenile is 10 years of age or older, the intake worker will, before conferring with the parent or juvenile, inform the juvenile of his or her rights, including the juvenile’s right to legal counsel. As part of the intake inquiry, the intake worker will inform the family that they may request counseling from a social worker prior to their appearance in court. If the intake worker determines as a result of the intake inquiry that the case should be closed, subject to an informal or deferred prosecution agreement, or a petition should be requested, the intake worker shall so proceed.

Informal Disposition Agreement	Deferred Prosecution Agreement	Petition
Children who need special care or treatment. S.48.245	Parent is unable to control the juvenile. S.938.245	CHIPS – S.48.25 JIPS – S938.25
Services provided for 6 months.	Services provided for up to one year.	Court will determine the length of services.
Counseling and advice may be provided for the family.	Family counseling may be a condition as well as a parenting skills program.	Court may order family counseling and parent skills training.
County supervision will be provided on an informal basis.	County supervision will be provided.	The child or juvenile will be placed under the supervision of the county.
Abide by specific obligations to insure the child’s care.	Abide by specific obligations such as curfews and school attendance.	The court may order the county to provide specific services to the family.
AODA assessment and outpatient treatment.	AODA assessment and outpatient treatment.	AODA assessment and outpatient or inpatient treatment; drug testing.
No out-of-home place placement.	Youth village program if available.	Court may order an out-of-home placement for the child or juvenile.
No consequences to parent for failing to cooperative.	If the parent fails to meet the obligations of the DPA, a petition to show cause may be filed; penalty could include a fine of up to \$1,000.00.	Court may order electronic monitoring for the juvenile.

JUVENILE COURT INTAKE: *Summary of Services*

Home Detention

If the juvenile is habitually absent from the home without parental permission, a juvenile intake worker may place the juvenile on home detention. However, when a juvenile is placed in temporary physical custody at home, he or she must be informed of his or her right to legal counsel and court hearing regarding the matter must be held. After the court hearing the juvenile will be asked to sign an agreement that specifies the home detention obligations. More detailed information is available at the Juvenile Court Intake Office.

Out of Home Placement

In some situations, out of home placement in a non-secure facility may be appropriate. Jackson County utilizes the Western Region Adolescent Center for non-secure, out-of-home placement services. The provider is a structured living environment for juveniles, who may reside there on a temporary or long-term basis. Juvenile intake workers and judges make the decision to place juveniles at the facilities. Again, if an intake worker detains the juvenile, the juvenile must be informed of his/her right to legal counsel and a court hearing must be held. Further information about the program at the facility is available at the Juvenile Court Intake Office.

Case management

The juvenile and family will be provided with case management by a social worker which includes assessment of client needs and assistance with implementation of services to address those needs.

QUESTIONNAIRE

In order to determine whether or not the filing of a JIPS or CHIPS petition is appropriate, we require that specific information be provided. After completing this questionnaire, please return it to the Juvenile Intake Office. You can then request to schedule an intake inquiry, in order to review the matter with a juvenile intake worker. Please call 715.284.4301 in order to schedule the intake inquiry.

If it is determined that the request for a petition is appropriate, the juvenile intake worker may use this information and make a referral to the Corporation Counsel's office with a request for a petition to be filed. Lawyers in the Corporation Counsel's office review all requests for JIPS petition and will make the final determination whether or not a petition is to be filed.

Please answer all the questions thoroughly and include additional information on another sheet of paper if necessary.

Child's name _____ Child's date of birth _____

Child's address _____

Home phone # _____ School/grade _____

Mother's name _____ Address _____

Father's name _____ Address _____

List all other household members, their age, and relationship to the child named above:

1. Describe the current situation with your child (include information related to your child's behavior and attitude, also, include dates of specific incidents).

2. Please give any background information that may be helpful in showing how things have progressed to where they are today. Also explain how the situation was dealt with in the past.

3. What steps have been taken at home to address the current situation with your child?

4. Has the family or your child ever been involved in counseling? If so, with whom (include the name of the counselor and the counseling agency), and when (include when counseling began and the number of sessions attended). Also, please indicate what issues were addressed and whether or not counseling was helpful. Additionally, if counseling has not been attempted, or if it has been discontinued, please indicate why.

5. Has your child ever been placed outside of your home, at a relative's home or anywhere else? If so, please list the dates that your child has been out of the home, where your child was placed, and the reason for placement.

6. What are your goals for your child’s future, and what type of assistance do you expect to receive by making a request for a petition to court?

Signature of person that completed this form _____