



POSITION: Acquisition Management Support I, II, and III

LOCATION: San Diego, CA

SECURITY CLEARANCE: Secret and/or Top Secret/SCI

Background:

The Acquisition Management Support position provides senior-level daily program, analytical, and acquisition management support to senior-level executives. Incumbents at this level serve as subject matter experts, independently lead acquisition management activities, provide expert analysis and guidance, and frequently lead teams in support of complex program requirements.

Responsibilities:

- Provide senior-level acquisition and program management support to executives.
- Lead records management, business research analysis, and valuation strategy development.
- Conduct complex financial analysis and advise on budget-related issues.
- Lead teams in support of acquisition management activities and deliverables.
- Develop and brief analytical products, reports, and recommendations to senior leadership.
- Serve as a subject matter expert on acquisition regulations, processes, and best practices.
- Identify, analyze, and develop solutions for acquisition program challenges.
- Provide mentorship and guidance to junior Acquisition Management Support personnel.

Required Qualifications:

- Education – Bachelors Degree
- 7 years or more professional experience in acquisition management support
 - Senior minimum of 7 years
 - Mid-Level minimum of 3 years
 - Junior minimum of 1 year
- Strong analytical, financial, and computer skills
- Ability to work independently or lead teams

Preferred Qualifications

- Sr – Mid: Experience supporting DOW acquisition across ACAT I–IV and AAF pathways
- Sr – Mid: Experience with Software Acquisition Pathway, Middle Tier Acquisition Pathway, AAPs, or Projects

The above information has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this position.

SecuriFense employment is contingent upon individual's providing legal proof of identity and satisfactory background check results. If a Government clearance is required, applicants will be subject to a security investigation and must meet eligibility requirements for access to classified information.

SecuriFense is firmly committed to hiring and retaining a diverse workforce and in providing equal employment opportunities (EEO) to all employees and qualified applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, handicap, disability, veteran status, and any other basis protected by applicable law.