



New York Stenographers – Express Your Interest

Support Public Hearings, Board Meetings, and Government Proceedings

BL Consulting is building a network of qualified, professional New York stenographers interested in occasional assignments supporting public hearings, board meetings, governmental proceedings, public authorities, and other public-sector engagements throughout Nassau County and surrounding areas.

We are seeking experienced professionals who can provide accurate, timely, and confidential stenography and transcript services in support of government agencies, public authorities, boards, commissions, and related organizations. This is an opportunity to join a growing professional network that supports transparency, accountability, and effective public administration through high-quality recordkeeping and transcription services.

Opportunity Overview

Assignments may include:

- Public hearings
- Board and committee meetings
- Governmental proceedings
- Public authority meetings
- Administrative hearings
- Community forums and special meetings
- Audio and video transcription projects
- Virtual and in-person proceedings

Assignments are provided on an as-needed basis and may vary in frequency, duration, location, and scheduling requirements.

Responsibilities

Qualified professionals may be asked to:

- Attend hearings, meetings, and proceedings in person or virtually
- Capture accurate records of proceedings
- Prepare professional transcripts and meeting records
- Deliver transcripts within established turnaround times
- Provide certified transcripts when required
- Maintain strict confidentiality and professionalism
- Coordinate with project representatives regarding scheduling and document delivery
- Support public-sector clients with reliable and responsive service

Preferred Qualifications

Candidates should possess:

- New York stenography certification or equivalent professional qualification
- Experience supporting public meetings, hearings, legal proceedings, or governmental entities
- Strong written communication and transcription skills
- Professional equipment and software necessary to perform services
- Ability to meet deadlines, reliability and quality standards
- Strong attention to detail and commitment to accuracy
- Professional demeanor and dependable attendance
- Ability to successfully complete credential verification and any client-required approval processes

Assignment Considerations

- Assignments are offered on an as-needed basis and are based on qualifications, experience, reliable, availability, project requirements, and successful completion of any required verification or onboarding processes.
- Submission of qualifications or an expression of interest does not guarantee assignment or engagement.

Compensation

BL Consulting offers competitive compensation based on experience, qualifications, assignment requirements, turnaround expectations, certifications, and project availability. Because assignments may vary in scope, complexity, location, duration, and scheduling requirements, compensation will be discussed individually with qualified professionals prior to assignment.

We are committed to building long-term relationships with reliable, highly qualified stenography professionals and strive to offer fair, competitive rates that reflect the value of professional expertise, accuracy, responsiveness, and quality service delivery.

Information Requested

When expressing interest, please provide:

- Resume or professional profile
- Relevant certifications and credentials
- Areas served within New York
- Availability for occasional assignments
- Experience supporting public hearings, board meetings, legal proceedings, or governmental organizations
- Typical transcript turnaround times
- Ability to provide certified transcripts and records
- Professional references
- General rate information or fee schedule, if available

Why Join Our Professional Network

BL Consulting partners with government agencies, public authorities, municipalities, and other organizations to provide responsive administrative, operational, and professional

support services. We value professionalism, reliability, integrity, and exceptional service delivery.

Our goal is to develop a trusted network of qualified stenography professionals who can support critical public-sector operations while maintaining the highest standards of accuracy, confidentiality, responsiveness, and client service.

Express Your Interest

If you are a qualified New York stenographer interested in occasional public-sector assignments, we invite you to share your qualifications and join our growing professional network.

Express Your Interest Today:

blcadmin.com/join



We look forward to connecting with experienced professionals committed to supporting accurate public records, transparent government operations, and high-quality stenography services throughout New York.