

## **SERPLY RECRUITMENT LTD**

### **COMPLIANCE & ASSURANCE SUMMARY**

Serply Recruitment Ltd operates to the highest standards of compliance, safety, and operational reliability, ensuring consistent and secure delivery of recruitment services across all client engagements.

#### **CORE COMPLIANCE AREAS**

##### **Health & Safety**

- Full compliance with the Health and Safety at Work etc. Act 1974
- Pre-assignment client risk assessments and safety checks
- Clear responsibility split between client and agency
- Incident reporting procedures aligned with RIDDOR 2013
- Ongoing monitoring of worker safety and site conditions

##### **Employment & Worker Compliance**

- Fully compliant Terms of Engagement for Temporary Workers
- Clear worker status (umbrella/PEO model)
- Alignment with current UK employment legislation (including 2026 updates)
- Compliance with Agency Workers Regulations (AWR)

##### **Data Protection**

- Compliance with UK GDPR and Data Protection Act 2018
- Secure data handling, storage, and retention processes
- Defined data retention schedule and deletion procedures
- Data breach response procedures in place

##### **Business Continuity**

- Documented Business Continuity Plan (BCP) in place
- Remote working capability and cloud-based systems
- Backup procedures for IT, communication, and operations
- Ability to maintain worker supply during disruption

## **Operational Assurance**

- Pre-vetted candidate database
- Ongoing candidate engagement and availability tracking
- Robust client communication and escalation processes
- Flexible workforce solutions to meet demand

## **INSURANCE COVER**

(Insert your actual cover here — example below)

- Employers' Liability: £10,000,000
- Public Liability: £5,000,000
- Professional Indemnity: £1,000,000

## **OUR COMMITMENT**

We are committed to:


- Delivering safe, compliant, and reliable workforce solutions
- Maintaining full transparency with our clients
- Continuously improving our systems, processes, and standards

## **CONTACT**

### **Serply Recruitment Ltd**

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