

Pest Sightings Log

Date & Time	Pest (Evidence) Seen	Area	Details As much detail as possible – Where, how many, exactly where it went, what it was doing – the more information the better.	Actions Taken Detail what immediate actions were taken. Pest controller contacted? Area isolated? Area cleaned? Hole sealed etc...	Name & Signature Of person making the sighting so further information can be obtained if needed	Name & Signature of person reacting to this information To confirm sighting recorded and acted upon