

BRONINGTON CHILDREN'S CLUB
REGISTERED CHARITY NUMBER
1204068

Statement of purpose (information about our provision)

Bronington Children's Club aims to:

- Provide high quality day care that enhances the development, care and education of pre-school children in a safe and stimulating environment, where they learn through play in partnership with parents
- Welcome parents who want to become directly involved in the activities of the provision and provide opportunities to do so
- Encourage parents to understand and provide for the needs of their children
- Embrace the ethos and principles of Wales Pre-school Providers Association.

Bronington Children's Club follows Welsh Government initiatives by implementing the Foundation Phase curriculum.

We are registered with CIW – Certificate No. – CYM00005948

Legal status:

Choose from the following options the description that matches the legal status of your provision:

2. If your provision is managed by a voluntary management committee choose from

(e):

Bronington Children's Club is managed as a voluntary committee and is registered by Care and Social Services Inspectorate Wales (CIW) under part 2 of the Children and Families (Wales) Measure 2010 and [The Regulation of Child Minding and Day Care \(Wales\) Order 2016](#) to provide day care as an unincorporated organisation.

The responsible individual is: Vanessa Brodie

(The person in charge on a day to day basis is: Emily Jupe)

The committee officers are:

Chairperson: Vanessa Brodie

Secretary: Hannah Mullaney

Treasurer: Steve Swinden

The main contact for *Bronington Children's Club* is:

Emily Jupe / Vanessa Brodie

Bronington Children's Club, The Mobile, Bronington VA Primary School, School Lane, Bronington, Wrexham, SY133HN.

07761025995/07939599089

bumblebees.bronington@live.co.uk

Please contact this person for all enquiries.

Bronington Children's Club welcomes boys and girls and is registered by CIW to care for 19 children up to the age of 12 years. At Bumble Bees we provide care for children from 18 months – 5 years and at After School Club we provide care from 18 months – 12 years.

We meet children's needs as individuals and within groups as a provider of *full day care*.

Our latest inspection report by CIW can be seen on www.ciw.org.uk

Bronington Children's Club is covered by public liability and employer's liability insurance. Certificates are displayed *on the notice board in the cloakroom*.

Operational hours: We are open Monday to Friday 8am – 5:30pm during term time only. Holiday Club is also provided when the need arises. See our **admissions policy** for details about how we manage applications to our service.

Staff are recruited, employed within and work to or exceed, regulatory requirements at all times. At each session we have a minimum of 2 members of staff dependent on ratios. (Emily Jupe, Sally Osmond, Alison Roberts, Becky James, Yvonne Lee-Jones, Joy Parker and Nicky Williams).

Our ratios are:

18 months – 2 years – 1:3

2 – 3 year olds – 1:4

3 years and over – 1:8.

Bronington Children's Club welcomes students on placement, volunteers and visitors who enrich the experiences of children.

Facilities available: Bronington Children's Club operates in a *mobile classroom within the grounds of Bronington VAP School. Bronington Children's Club are set in a small village community within 2 acres of safe and secure grounds that we use to its maximum potential for enhancing the child's sense of the world around them. We are committed to child led learning and aim to meet each individual child's needs to help them grow in independence and be encouraged to reach their full potential. We have two spacious rooms, a small kitchen area, staff and children's toilet facilities and direct access to an outdoor play area. The Hive is our quieter room and the The Honey Pot is our busier room. The play space is set out in learning areas, and follows the principles of the Foundation Phase curriculum. Parents can enter the setting via a path alongside the school entrance which is kept locked and the main door is double locked which is inaccessible to children. We enjoy a close relationship with the school's head teacher and Foundation Phase class teacher*

Services offered include healthy *snacks and drinks* throughout the day in line with our healthy eating policy. Water is always available for children to drink. Children's individual needs and preferences are noted and recorded as they register to join the provision. Parents must complete a contract and are encouraged to use our 'settling in' service to help with their child's transition to our care.

Activities offered are from a wide range that are planned to suit children's age, stage and individual needs and meet our aims and objectives and reflect Welsh Government current strategy.

We provide adult-led and child-led experiences that are planned termly, weekly and daily in advance.

Activities are risk assessed and children are encouraged to contribute to any review or evaluation of their experiences as they are able and willing.

A sample of a typical day's routine is:

8am-9am: Breakfast club at school	10:15-10:30: Tidy up, toileting, hand wash	11am-11:45am: Indoor and outdoor play (mostly child-led including adult led table top activities and use of language/numeracy areas) time.	11:30 – 11:45: Nursery children arrive. Free play (in & outside) 1- staff take small group to focus time
9am-9:15am: Arrival & self-registration	10:30: Morning circle time, registration, day board.		
9:15am-10:15am: Free play, child led and invitation to play	10:45am: Sociable snack		
	11am: Nappy changing		

12 – 12.45: Sociable lunch time. 12:45am: Sleep time	1pm-2:15am: Indoors * outdoor play. Range of table activities + use of language/ numeracy areas. Child led and initiation to play from adult	2:15pm: Afternoon snack 2:45-3pm: Circle time, story/songs. Good bye song 3pm-3:30pm: Home time and end of session.	3:30pm-5:30 After school club- indoor and outdoor free play and age related games
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The language used: *Bronington Children's Club is a predominantly English medium setting with some use of Welsh service.*

Parental involvement: Early Years Wales believes that parents are the prime carers and educators of their children and as such should be involved in all aspects of the provision. As a member of Early Year Wales, Bronington Children's Club welcomes parents who would like to become involved in:

- *Assisting with the management of the provision.*
- *Working in the provision on a rota basis.*
- *Fundraising.*
- *Representing the provision on Early Years Wales Board of Trustees*
- *Attending relevant training courses, workshops, and conferences.*

Training: we have a system in place to ensure that regulatory training in food hygiene, paediatric first aid and child protection is maintained. Our membership of Early Years Wales ensures that we are kept up-to-date with current developments and initiatives in the field of childcare and education. We receive *smalltalk*, Early Years magazine, which offers practical advice and up-to-date information, and we are happy to share this with parents. The provision also has access to other publications from Early Years Wales. *We have signed up to the CIW website and receive news regularly about any changes or information about regulated settings.*

Bronington Children's Club works with the support of Early Years Wales to invest in our staff's commitment to their continuous professional development through reliably endorsed courses, regional meetings, events and training pathways, and parents are kept informed about these.

Fees (see also: admissions policy):

Bumble Bees

	Session	18 months—2 years	3-4 years
Breakfast Club	8am-9am	£5.35	£5.35
Bumblebees	9am-11:30am	£13.75	£18.85
	9am-12:45am	£19.55	£17.65
	11.30am-3.00pm	£19.20	£17.55
	9am-3pm	£32.95	£30.00
	9am-3:30pm	£35.75	£32.60

After School Club

£4.25 per child per half hour until 5pm

Fees are payable by the *session* and are paid *half termly - in advance by bacs*.

Fees are payable if a child is absent without notice or for a short period of sickness/family holiday.

Parents are advised to speak to *Emily Jupe / Management Committee* about payment of fees in cases of prolonged absence.

A child's continued place at *Bronington Children's Club* is dependent on continued payment of fees.

Starting in the provision: *Bronington Children's Club* acknowledges the importance of parents and staff working together to help children settle in to our care and develop confidence to participate in all the activities offered. Some children take longer than others to settle. The treatment of each child as an individual is our main concern. Parents may stay for the whole or part of the session, depending on the

needs of their child (please see our settling-in policy).

Observations, assessment and record keeping: *Bronington Children's Club's* staff take a reflective approach to their work, using observation as a tool to plan activities and ensure children's needs are met. The progress of children is assessed by observation and recorded. *Bronington Children's Club* has a duty to share some information with the local authority and CIW. Our records are available for discussion with parents at any time and are kept in line with our confidentiality policy.

The terms and conditions are set out in the contract between parents and *Bronington Children's Club* and are implicit within our policies and procedures.

The contract must be signed and the registration form must be completed by parents before their child attends.

Policies and procedures: we have produced a pack of policies and procedures that describe arrangements for dealing with routine operational practice, complaints, concerns, and any emergency that may occur during operational hours. They are designed to ensure effective and safe management of our service and to offer the best possible environment and experience for the children and families who use it. The policies and procedures are developed and maintained in line with and/or exceed national minimum standards and regulations. They are reviewed regularly (at least annually) and updated (and CIW informed of any significant changes) as necessary. The policy pack is available for all who visit, work in or use *Bronington Children's Club* to see in the cloakroom.

Arrangements for dealing with complaints and concerns: we welcome comments from parents and aim to resolve any concerns quickly. Please speak to *Emily Jupe/Vanessa Brodie*. You may also make a complaint in writing to *the management committee at Bronington VAP School*. At any time, you can contact CIW about a registered service at: CIW, Welsh Government Office, Sarn Mynach, Llandudno Junction, LL31 9RZ – 0300 7900 126 and at www.ciw.org.uk.

Arrangements for dealing with emergencies: our staff are trained in paediatric first aid and we have procedures in place for keeping your child safe while in our care. Our contract ensures that we keep all contact details for parents up to date. We carry out risk assessments on activities and the premises and maintain a log of emergency evacuation drills.

Samples of the contract, registration form and the full set of policies and procedures are available from *Emily Jupe*

This statement of purpose is reviewed at least annually or as a result of a change in operational practice. Parents are informed of any changes as they occur and CIW is informed of any changes within 28 days.

This statement of purpose for <i>Bronington Children's Club</i> was passed for use

On: 16/09/2025

By: Mrs V Brodie

Position: Committee Chair

Date of planned review: September 2026