



SPMS PTSO MEETING MINUTES

Tuesday, March 24, 2026

Secretary: Meeting notes were taken by Holly Scott

Location: Auditorium

Meeting commenced at 10:07 AM

Board Members in Attendance: Lisa Greenberg (President), Charlotte Werner (2nd VP), Katie Becker (Treasurer), Rene Warfield (1st VP), Holly Scott (Co-secretary/Raider Store Chair), Candice (Social Media Board Chair), Shannon Niles (Teacher Appreciation Chair), Kory Sanchez (Co-treasurer)

WELCOME

- I. President's Report: by Lisa Greenberg
 - a. Approve last month meeting minutes
 - b. Second by Rene and Charlotte

- II. 1st VP – Rene Warfield
 - a. 8th grade yard sign update:
 - i. Orders still coming in
 - ii. Last day to order is April 17th
 - iii. Signs delivered TBA to the school directly
 - iv. Someone needs to be available at the school to accept the delivery and insert metal yard stakes.
 - v. Parents have one week to pick up their sign from the school.
 - b. Spirit wear update:
 - i. Proof received back from vender
 - ii. Two tshirts and one hoodie design to be available for purchase
 1. Tshirts are similar cost to last year, \$7 for school cost, will sell for \$20
 2. Hoodies this year are \$12, selling for \$35.
 3. Will do a bulk order
 4. Sell at 6th grade camp and meet the teacher
 5. Charlotte proposes PTO membership bundle to include spirit wear with membership.
 6. Lisa requests spirit wear order total be provided before the budget meeting
 7. Lisa suggest making a team for spirit wear orders
 8. Charlotte offered Rene and Dan and herself as part of the group to help with spirit wear orders

- III. 2st VP – Charlotte Werner
 - a. Thompson family fundraiser:
 - i. TCE & SPMS showed great support for this family and students enjoyed the efforts
 - ii. Community support raised close to \$8,000.00 (exact number TBA)
 - iii. Fundraiser support still open through the end of April.
 - iv. Lisa will announce once its over what the final donations amounted to and a big thank you to the community.
 - v. Discussion on how to delivery the funds to the Thompson family still TBD
 - b. Still need volunteers for the 8th grade formal April 24th
 - c. Candice will post for volunteers

IV. Treasurer – Katie Becker

a. Balances:

- i. Savings is currently \$2,000.24.
 - ii. Need to transfer over \$90 for 3 family memberships to be held until July for next year
 - iii. Checking is currently \$23, 558.93
 - iv. Need to subtract Thompson fundraiser from total in checking
 - v. \$860 made from yard signs
 - vi. Need to give \$1000 to Kona Ice
 - vii. Signs are \$9.00 each for the school, selling for \$20, will make \$11 on each sign
 - viii. Estimated roughly around \$18,000 in checking acct after all extraneous expenses removed.
 - ix. Teacher appreciation should be the last big budget need for this school year
 - x. Lisa would like to start around 5k for the following school year budget for start of school year expenses such as Neon Bash.
 - xi. Discussions needs to take place on how much was spent last year to help decide how much we can carry over and what can be given to teacher appreciation this year.
 - xii. Shannon would like to know if there are any funds set aside for teacher appreciation expenses for the teacher Nacho Bar.
 - xiii. Lisa may donate containers for the Nacho Bar and will communicate with Shannon to get them to her.
 - xiv. May 18th board gets together for final budget meeting.
 1. Before the meeting, Kory and Katie will get together to sort out budgetary needs and discussion points to present at the budget meeting.
- b. Thompson Fundraiser was \$3180.00 just from TCE
- c. Square fees are between \$60-\$100.
- i. Square seems difficult to use for transfers and accurate reporting.
 - ii. They charge between 3-6% on purchases and .30cents per transaction.
 - iii. Need to consider finding another company to replace Square.
 - iv. Fees possibly preventing donations
 - v. Fees to be covered by budget this year
- d. Crumble cookie check was cashed and accounted for
- e. \$1000.00 donation received from construction company handled by Shannon

COMMITTEE REPORTS

V. Staff Appreciation –Shannon Niles

- a. Teacher gifts this year will be \$10 gift cards
- i. Gift cards will be provided in an amazon envelope with a small thank you note and tied with ribbon
 - ii. Shannon has a list of all teachers, a volunteer will go table to table at the luncheon to have teachers sign off that they received their gift card. Teachers that weren't available that day can pick up at a later time.
- b. April 29th teacher appreciation lunch
- i. Shannon handling payment arrangements for vendors
 - ii. Mission BBQ being used for catering
 - iii. Food deliveries will start at 12:00pm, no delivery fee for the school
 - iv. Suggested asking them to deliver 11:00am instead of 12:00pm to consider the bus loop schedule while making the deliveries.
 - v. MPR room for food, and inflatable ax throwing will be set outside the MPR room on the outside of the building.
 - vi. Shannon feels comfortable about the amount of help she currently has for this event.
- c. Committee members will look into centerpieces and décor. Explore items we already have before purchasing more. Lisa and Shannon will discuss further.

- d. Chikfila donating sweets and drinks
 - i. Ask for breakfast donations from Chikfila which would help with budget for upcoming staff breakfast event needs

VI. Raider Store - Holly Scott

- a. Raider Store dates for the rest of the year:
 - i. April 24 - Carnival Theme
 - 1. More games and will need extra volunteers.
 - ii. May 15 – Summer & Grad Theme
 - iii. Debbie Mellott checking with Cinemark to donate popcorn to hand out to kids at the April Raider Store for free with purchase of items.
 - iv. Still working with Mrs. Casper on remaining SAC orders for Raider Store.
 - v. The extra budget allowed by the PTO to the Raider Store will help fill in remaining holes for the last two stores. Thank you!

The meeting adjourned at 10:38am.