

Private Pilot (ASEL) Add-on Category Verification Form

Eligibility & Prerequisites

Identification and Medical

- ☐ Please verify that the names on the ID, pilot certificate, and medical are full legal names and match exactly. Notify examiner of any discrepancies.

IACRA

- ☐ Complete the 8710.1 and ensure it is signed by recommending CFI:
(Requires recommending CFI gave training)
- ☐ Confirm all time listed in the Aeronautical Experience match the applicant's logbook
 - o Total Time should equal dual time plus solo time unless the applicant is retesting
- ☐ Ensure that the class rating times are completed properly

***Source - IACRA FAQ**

The **data on my medical** does not match what is in the FAA Airman Registry database, what should I do?

If it is less than 60 days since the date of issue of your certificate, contact your AME (Aeromedical Examiner) for resolution of this issue. If it is 60 days or more from the date of issue of your certificate, contact the FAA Aerospace Medical Certification Division for resolution of this issue. Aerospace Medical Certification Division, AAM-300 Federal Aviation Administration Civil Aerospace Medical Institute P.O. Box 25082 Oklahoma City, OK 73125 - **(405) 954-4821**

§61.63(b)(4) - Need not take an additional knowledge test, provided the applicant holds an airplane, rotorcraft, powered-lift, weight-shift-control aircraft, powered parachute, or airship rating at that pilot certificate level.

Solo Endorsement(s) – Ref: AC 61-65J:

Part 141 requires all regular Part 61 endorsements required per §61.71 & AC 61-65J

- ☐ Endorsed properly for solo (if applicable): **(check AC 61-65J) (No solo required if 141 Appendix I)**

***A.72 To act as pilot in command of an aircraft in solo operations when the pilot does not hold an appropriate category/class rating: § 61.31(d)(2).**

I certify that [First name, MI, Last name] has received the training as required by § 61.31(d)(2) to serve as a pilot in command in a [specific category and class] of aircraft. I have determined that [he or she] is prepared to solo that [make and model] aircraft. Limitations: [optional].

Practical Test Endorsements – Ref: AC 61-65J:

Part 141 requires all regular Part 61 endorsements required per §61.71 & AC 61-65J

- ☐ Endorsed for 61.63(b) certifying applicant is prepared for practical test.

A.74 Additional aircraft category or class rating (other than ATP): § 61.63(b).

I certify that [First name, MI, Last name], [grade of pilot certificate], [certificate number], has received the required training for an additional airplane category with single-engine land rating. I have determined that [he or she] is prepared for the private pilot practical test for the addition of an airplane single-engine land rating.

- ☐ §61.39 endorsements (as required)

A.1 Prerequisites for practical test: Title 14 of the Code of Federal Regulations (14 CFR) part 61, § 61.39(a)(6)(i) and (ii).

I certify that [First name, MI, Last name] has received and logged training time within 2 calendar-months preceding the month of application in preparation for the practical test and [he or she] is prepared for the required practical test for the issuance of [applicable] certificate.

- ☐ Current Flight Review Endorsement* per §61.56(c)

*Solo endorsement requirements of Part 61, Subpart C, do not apply to rated pilots. Because the pilot is rated, even if those ratings are in another category, they are required to have a valid **current flight review** to receive a solo endorsement in an aircraft category they are not rated. §61.56(g) applies to student pilots not rated pilots (*Beard 2015*).

Practical Test Endorsements - Retesting (if needed) – Ref: AC 61-65:

- ☐ §61.49 endorsement **(if required)**

A.73 Retesting after failure of a knowledge or practical test: § 61.49. In the case of a failed knowledge test, the instructor may complete the endorsement in the space provided at the bottom of the applicant's Airman Knowledge Test Report (AKTR). The instructor must sign the block provided for the instructor's recommendation on the reverse side of FAA Form 8710-1, Airman Certificate and/or Rating Application, for each retake of a practical test.

I certify that [First name, MI, Last name] has received the additional [flight and/or ground, as appropriate] training as required by § 61.49. I have determined that [he or she] is proficient to pass the [name of] knowledge/practical test.

- ☐ Verify that the original practical test endorsement(s) and graduation certificate (if applicable) have not expired.
 - o 2 calendar months
 - o 60 days for 141 graduation certificates

If an endorsement is expired, a new endorsement is required. If the graduation certificate expires, a new end-of-course needs to be completed, and a new graduation certificate needs to be issued (AC 141-1B).

Training Logs

§61.63(b)(1) requires that a person who applies for an additional category rating to a pilot certificate must complete the training and have the applicable aeronautical experience.

Ground Training Logs (Logbook) – Part 61

Write the date for each item on the line included (unless the applicant has a ground school graduation certificate).

- ☐ Received and **logged** ground training or home study course per §61.105(a) in areas §61.105(b)
- _____ (1) Applicable Federal Aviation Regulations of this chapter that relate to private pilot privileges, limitations, and flight operations;
- _____ (2) Accident reporting requirements of the National Transportation Safety Board;
- _____ (3) Use of the applicable portions of the “Aeronautical Information Manual” and FAA advisory circulars;
- _____ (4) Use of aeronautical charts for VFR navigation using pilotage, dead reckoning, and navigation systems;
- _____ (5) Radio communication procedures;
- _____ (6) Recognition of critical weather situations from the ground and in flight, windshear avoidance, and the procurement and use of aeronautical weather reports and forecasts;
- _____ (7) Safe and efficient operation of aircraft, including collision avoidance, and recognition and avoidance of wake turbulence;
- _____ (8) Effects of density altitude on takeoff and climb performance;
- _____ (9) Weight and balance computations;
- _____ (10) Principles of aerodynamics, powerplants, and aircraft systems;
- _____ (11) Stall awareness, spin entry, spins, and spin recovery techniques for the airplane and glider category ratings;
- _____ (12) Aeronautical decision making and judgment; and
- _____ (13) Preflight action that includes -
- (i) How to obtain information on runway lengths at airports of intended use, data on takeoff and landing distances, weather reports and forecasts, and fuel requirements; and
- (ii) How to plan for alternatives if the planned flight cannot be completed or delays are encountered.

OR – Date of Graduation Certificate from Home Study Course: _____

§61.107 requires that an applicant receives and **logs** training.

Write the date of the ground training for each item on the line included:

☐ Log of ground training per §61.107(a) in areas of operation noted in §61.107(b)(1)

_____ (i) Preflight preparation;

_____ (ii) Preflight procedures;

_____ (iii) Airport and seaplane base operations;

_____ (iv) Takeoffs, landings, and go-arounds;

_____ (v) Performance maneuvers;

_____ (vi) Ground reference maneuvers;

_____ (vii) Navigation;

_____ (viii) Slow flight and stalls;

_____ (ix) Basic instrument maneuvers;

_____ (x) Emergency operations;

_____ (xi) Night operations, except as provided in § 61.110 of this part; and

_____ (xii) Postflight procedures.

Write the date of the flight during which each item is included in the remarks section of the applicant's logbook:

☐ Log of flight training per §61.107(a) in areas of operation noted in §61.107(b)(1)

_____ (i) Preflight preparation;

_____ (ii) Preflight procedures;

_____ (iii) Airport and seaplane base operations;

_____ (iv) Takeoffs, landings, and go-arounds;

_____ (v) Performance maneuvers;

_____ (vi) Ground reference maneuvers;

_____ (vii) Navigation;

_____ (viii) Slow flight and stalls;

_____ (ix) Basic instrument maneuvers;

_____ (x) Emergency operations;

_____ (xi) Night operations, except as provided in § 61.110 of this part; and

_____ (xii) Postflight procedures.

General logbook requirements

- ☐ All XCs have a **landing** more than **50 nm** from **point of departure**.
- ☐ No logbook entries marked as solo and dual unless when added together = flight total time
- ☐ No Simulated Instrument on solo entries
- ☐ Check for math errors

Aeronautical Experience (Part 61)

- ☐ §61.109(a) - 40 hrs total time
- ☐ §61.109(a) - 20 hrs dual**
- ☐ §61.109(a)(1) - 3 hrs dual x/c training (ASEL)

Date(s): _____

- ☐ §61.109(a)(2) - 3 hrs dual night (ASEL)
 - o §61.109(a)(2)(i) - 1 dual x/c > 100 nm total distance

Date and route: _____

- o §61.109(a)(2)(ii) - 10 t/o's & landings to a **full stop**

Dates: _____

- ☐ §61.109(a)(3) - 3 hrs training sole reference to instruments (ASEL)

Dates: _____

- ☐ §61.109(a)(5) - 10 hrs solo (ASEL)*
 - o §61.109(a)(5)(i) - 5 hrs solo x-c (ASEL)
 - o §61.109(a)(5)(ii) - One **solo** x/c at least 150 NM (total distance) with leg one > 50 NM (straight line) from original t/o point; with 3 full stop landings at a minimum of 3 points

Date and route: _____

- o §61.109(a)(5)(iii) - 3 **solo** t/o's and landings to a **full stop** at a controlled airport
(**Does not have to be XC**)

Date(s) and airport: _____

- ☐ §61.109(a)(4) - 3 hrs check ride prep within 2 calendar months (ASEL) - §61.39

Keller (2009) – XC requires landing a point 50 nm from the original point of departure.

Sisk (2008) – XC does not require any specific leg must be at least 50 nm.

Van Zanen (2009) – Allows for separating flights to allowing logging XC

*Solo endorsement requirements of Part 61, Subpart C, do not apply to rated pilots. Because the pilot is rated, even if those ratings are in another category, they are required to have a valid **current flight review** to receive a solo endorsement in an aircraft category they are not rated (*Beard 2015*).

**20 hours dual must be ASEL (*Domingo 2018*).