

Private Pilot (AMEL) Add-on Class Verification Form

Eligibility & Prerequisites

Identification and Medical

- ☐ Please verify that the names on the ID, pilot certificate, and medical are full legal names and match exactly. Notify examiner of any discrepancies.

IACRA

- ☐ Complete the 8710.1 and ensure it is signed by recommending CFI:
(Requires recommending CFI gave training)
- ☐ Confirm all time listed in the Aeronautical Experience match the applicant's logbook
 - o Total Time should equal dual time plus solo time unless the applicant is retesting
- ☐ Ensure that the class rating times are completed properly

***Source - IACRA FAQ**

The **data on my medical** does not match what is in the FAA Airman Registry database, what should I do?

If it is less than 60 days since the date of issue of your certificate, contact your AME (Aeromedical Examiner) for resolution of this issue. If it is 60 days or more from the date of issue of your certificate, contact the FAA Aerospace Medical Certification Division for resolution of this issue. Aerospace Medical Certification Division, AAM-300 Federal Aviation Administration Civil Aerospace Medical Institute P.O. Box 25082 Oklahoma City, OK 73125 - **(405) 954-4821**

Practical Test Endorsements – Ref: AC 61-65J:

Part 141 requires all regular Part 61 endorsements required per §61.71 & AC 61-65J

- ☐ Endorsed for the complex aircraft § 61.31(e). Applicant may have received for commercial initial.

A.68 To act as pilot in command in a complex airplane: § 61.31(e).

I certify that [First name, MI, Last name], [grade of pilot certificate], [certificate number], has received the required training of § 61.31(e) in a [make and model] complex airplane. I have determined that [he or she] is proficient in the operation and systems of a complex airplane.

- ☐ Endorsed in areas §61.63(c)(1) & certifying applicant is prepared for practical test

A.74 Additional aircraft category or class rating (other than ATP): § 61.63(c). The endorsement for a practical test is required in addition to the § 61.39 endorsements provided in paragraphs A.1 and A.2. – **(Instructor had to conduct the training)**

I certify that [First name, MI, Last name], [grade of pilot certificate], [certificate number], has received the required training for an additional [aircraft category/class rating]. I have determined that [he or she] is prepared for the [name of] practical test for the addition of a [name of] [specific aircraft category/class/type] type rating.

- ☐ §61.39 endorsements (as required)

A.1 Prerequisites for practical test: Title 14 of the Code of Federal Regulations (14 CFR) part 61, § 61.39(a)(6)(i) and (ii).

I certify that [First name, MI, Last name] has received and logged training time within 2 calendar-months preceding the month of application in preparation for the practical test and [he or she] is prepared for the required practical test for the issuance of [applicable] certificate.

(NOT REQUIRED FOR ADD-ON RATING)

~~**A.2 Review of deficiencies identified on airman knowledge test:** § 61.39(a)(6)(iii), as required.~~

~~*I certify that [First name, MI, Last name] has demonstrated satisfactory knowledge of the subject areas in which [he or she] was deficient on the [applicable] airman knowledge test.*~~

- ☐ Current Flight Review Endorsement per §61.56(c) - unless completed another practical per §61.56(d)(2).

Practical Test Endorsements - Retesting (if needed) – Ref: AC 61-65:

- ☐ §61.49 endorsement **(if required)**

A.73 Retesting after failure of a knowledge or practical test: § 61.49. In the case of a failed knowledge test, the instructor may complete the endorsement in the space provided at the bottom of the applicant's Airman Knowledge Test Report (AKTR). The instructor must sign the block provided for the instructor's recommendation on the reverse side of FAA Form 8710-1, Airman Certificate and/or Rating Application, for each retake of a practical test.

I certify that [First name, MI, Last name] has received the additional [flight and/or ground, as appropriate] training as required by § 61.49. I have determined that [he or she] is proficient to pass the [name of] knowledge/practical test.

- ☐ Verify that the original practical test endorsement(s) and graduation certificate (if applicable) have not expired.
 - o 2 calendar months
 - o 60 days for 141 graduation certificates

If an endorsement is expired, a new endorsement is required. If the graduation certificate expires, a new end-of-course needs to be completed, and a new graduation certificate needs to be issued (AC 141-1B).

Flight and Ground Training Logs (Logbook) – Part 61

Per 61.63(a), applicants for an additional aircraft rating on a pilot certificate must meet the requirements of this section appropriate to the additional aircraft rating sought. 61.63(c) does not require that an applicant receives and logs training, nor does it require that an applicant completes the training as in 61.63(b), only that an endorsement is received.

- ☐ No additional aeronautical knowledge, §61.105, is required to be logged for an additional class rating. No knowledge test is required.
- ☐ §61.63(c)(1) only requires a logbook or training record endorsement for a class rating addition.
 - o Instructors are encouraged to log the ground and flight training completed. An applicant should have **flight** and **ground** training covering §61.107(b)(2)(x), emergency operations, and §61.107(b)(2)(xi), multiengine operations. These two flight proficiency areas include tasks not included in private (ASEL) training, §61.107(b)(1). **“Multiengine operations”** and **“emergency operations”** should be included in a **ground log** as well as in the **remarks of a flight** in which the applicable item was taught.

Aeronautical Experience §61.63(c)(3)

- ☐ Need not meet the specified training time requirements prescribed by this part that apply to the pilot certificate for the aircraft class rating sought;
- ☐ Applicant must have received and logged **some training** time within 2 calendar-months preceding the month of application per §61.39.