

Flight Instructor (ASE) Verification Form

Eligibility & Prerequisites

Identification, AKTR, and Medical

- Please verify that the names on the ID, pilot certificate, medical, and knowledge test results (if initial) are full legal names and matches exactly. Notify examiner of any discrepancies.

IACRA

- Complete the 8710.1 and ensure it is signed by recommending CFI:
(Requires recommending CFI gave training)
- Confirm all time listed in the Aeronautical Experience match the applicant's logbook
 - o Total Time should be more than dual time plus solo time unless all prior practical tests were conducted under 141 examining authority and the applicant has only conducted training flights (no rentals)
- Ensure that the class rating times are completed properly

***Source - IACRA FAQ**

The **data on my medical** does not match what is in the FAA Airman Registry database, what should I do?

If it is less than 60 days since the date of issue of your certificate, contact your AME (Aeromedical Examiner) for resolution of this issue. If it is 60 days or more from the date of issue of your certificate, contact the FAA Aerospace Medical Certification Division for resolution of this issue. Aerospace Medical Certification Division, AAM-300 Federal Aviation Administration Civil Aerospace Medical Institute P.O. Box 25082 Oklahoma City, OK 73125 - **(405) 954-4821**

Practical Test Endorsements – Ref: AC 61-65J:

Part 141 requires all regular Part 61 endorsements required per §61.71 & AC 61-65J

- Initial Only - Endorsement that applicant is prepared for the FOI knowledge test §61.183(d).

A.41 Fundamentals of instructing knowledge test: § 61.183(d).

ENDORSEMENT REQUIRED AS OF SEPTEMBER 2024

I certify that [First name, MI, Last name] has received the required fundamentals of instruction training of § 61.185(a)(1). I have determined that [he or she] is prepared for the Fundamentals of Instructing knowledge test.

- Initial Only - Endorsement that applicant is prepared for the FIA knowledge test §61.183(f).

NOT REQUIRED UNLESS FAILED FIRST ATTEMPT

A.42 Flight instructor aeronautical knowledge test: § 61.183(f).

I certify that [First name, MI, Last name] has received the required training of § 61.185(a)(2). I have determined that [he or she] is prepared for the FIA knowledge test.

- Spin Training: § 61.183(i)(1).

A.45 Spin training: § 61.183(i)(1). The spin training endorsement is only required of flight instructor airplane and flight instructor glider applicants.

I certify that [First name, MI, Last name] has received the required training of § 61.183(i) in an airplane. I have determined that [he or she] is competent and possesses instructional proficiency in stall awareness, spin entry, spins, and spin recovery procedures.

- Endorsement certifying applicant is prepared for the practical test § 61.183(g)

A.43 Flight instructor ground and flight proficiency/practical test: § 61.183(g).

The endorsement for a practical test is required in addition to the § 61.39 endorsements provided in endorsements 1 and 2 (see paragraphs A.1 and A.2).

I certify that [First name, MI, Last name] has received the required training of § 61.187(b). I have determined [he or she] is prepared for the flight instructor – airplane single-engine practical test.

- §61.39 endorsements (as required)

A.1 Prerequisites for practical test: Title 14 of the Code of Federal Regulations (14 CFR) part 61, § 61.39(a)(6)(i) and (ii).

I certify that [First name, MI, Last name] has received and logged training time within 2 calendar-months preceding the month of application in preparation for the practical test and [he or she] is prepared for the required practical test for the issuance of flight instructor – airplane single-engine certificate.

Initial Only –

A.2 Review of deficiencies identified on airman knowledge test: § 61.39(a)(6)(iii), as required.

I certify that [First name, MI, Last name] has demonstrated satisfactory knowledge of the subject areas in which [he or she] was deficient on the FOI and FIA airman knowledge tests.

- Current Flight Review Endorsement per §61.56(c) - unless completed another practical per §61.56(d)(2).

Practical Test Endorsements - Retesting (if needed) – Ref: AC 61-65:

- §61.49 endorsement **(if required)**

A.73 Retesting after failure of a knowledge or practical test: § 61.49. In the case of a failed knowledge test, the instructor may complete the endorsement in the space provided at the bottom of the applicant's Airman Knowledge Test Report (AKTR). The instructor must sign the block provided for the instructor's recommendation on the reverse side of FAA Form 8710-1, Airman Certificate and/or Rating Application, for each retake of a practical test.

I certify that [First name, MI, Last name] has received the additional [flight and/or ground, as appropriate] training as required by § 61.49. I have determined that [he or she] is proficient to pass the [name of] knowledge/practical test.

- Verify that the original practical test endorsement(s) and graduation certificate (if applicable) have not expired.
 - o 2 calendar months
 - o 60 days for 141 graduation certificates

If an endorsement is expired, a new endorsement is required. If the graduation certificate expires, a new end-of-course needs to be completed, and a new graduation certificate needs to be issued (AC 141-1B).

Ground Training Logs (Logbook) – Part 61

Write the date for each item on the line included (unless the applicant has a ground school graduation certificate).

Received and **logged** ground training or home study course per §61.185(a)(1)

_____ (i) The learning process;

_____ (ii) Elements of effective teaching;

_____ (iii) Student evaluation and testing;

_____ (iv) Course development;

_____ (v) Lesson planning; and

_____ (vi) Classroom training techniques.

OR – Date of Graduation Certificate from Home Study Course: _____

- Log of ground training per §61.185(a)(2) in the aeronautical knowledge areas for a recreational, private, and commercial pilot certificate applicable to the aircraft category for which flight instructor privileges are sought (*Started with Private and Added Recreational and Commercial*)

§61.105 – Private Pilot

- _____ (1) Applicable Federal Aviation Regulations of this chapter that relate to private pilot privileges, limitations, and flight operations;
- _____ (2) Accident reporting requirements of the National Transportation Safety Board;
- _____ (3) Use of the applicable portions of the “Aeronautical Information Manual” and FAA advisory circulars;
- _____ (4) Use of aeronautical charts for VFR navigation using pilotage with the aid of a magnetic compass;
- _____ (5) Radio communication procedures; (Private Pilot Element 5)
- _____ (6) Safe and efficient operation of aircraft, including collision avoidance, and recognition and avoidance of wake turbulence;
- _____ (7) Effects of density altitude on takeoff and climb performance;
- _____ (8) Weight and balance computations;
- _____ (9) Principles of aerodynamics, powerplants, and aircraft systems;
- _____ (10) Stall awareness, spin entry, spins, and spin recovery techniques, if applying for an airplane single-engine rating;
- _____ (11) Aeronautical decision making and judgment; and
- _____ (12) Preflight action that includes -
 - (i) How to obtain information on runway lengths at airports of intended use, data on takeoff and landing distances, weather reports and forecasts, and fuel requirements; and
 - (ii) How to plan for alternatives if the planned flight cannot be completed or delays are encountered.

§61.97 Recreational Pilot (Additional Items Only)

- _____ (1) Applicable Federal Aviation Regulations of this chapter that relate to recreational pilot privileges, limitations, and flight operations;
- _____ (5) Recognition of critical weather situations from the ground and in flight, windshear avoidance, and the procurement and use of aeronautical weather reports and forecasts;

61.125 Commercial Pilot (Additional Items Only)

_____ (1) Applicable Federal Aviation Regulations of this chapter that relate to commercial pilot privileges, limitations, and flight operations;

_____ (3) Basic aerodynamics and the principles of flight;

_____ (4) Meteorology to include recognition of critical weather situations, windshear recognition and avoidance, and the use of aeronautical weather reports and forecasts;

_____ (7) Use of performance charts;

_____ (8) Significance and effects of exceeding aircraft performance limitations;

_____ (10) Use of air navigation facilities;

_____ (12) Principles and functions of aircraft systems;

_____ (13) Maneuvers, procedures, and emergency operations appropriate to the aircraft;

61.127(b)(1) For an airplane category rating with a single-engine class rating:

(i) Preflight preparation;

(ii) Preflight procedures;

(iii) Airport and seaplane base operations;

(iv) Takeoffs, landings, and go-arounds;

(v) Performance maneuvers;

(vi) Ground reference maneuvers;

(vii) Navigation;

(viii) Slow flight and stalls;

(ix) Emergency operations;

(x) High-altitude operations; and

(xi) Postflight procedures.

_____ (14) Night and high-altitude operations;

_____ (15) Procedures for operating within the National Airspace System

OR – Date of Graduation Certificate from Home Study Course: _____

§61.187 requires that an applicant receives and **logs** both ground and flight training.

Write the date of the ground training for each item on the line included:

Log of ground training per §61.187(a) in areas of operation noted in §61.187(b)(1)

_____ (i) Fundamentals of instructing;

_____ (ii) Technical subject areas;

_____ (iii) Preflight preparation;

_____ (iv) Preflight lesson on a maneuver to be performed in flight;

_____ (v) Preflight procedures;

_____ (vi) Airport and seaplane base operations;

_____ (vii) Takeoffs, landings, and go-arounds;

_____ (viii) Fundamentals of flight;

_____ (ix) Performance maneuvers;

_____ (x) Ground reference maneuvers;

_____ (xi) Slow flight, stalls, and spins;

_____ (xii) Basic instrument maneuvers;

_____ (xiii) Emergency operations; and

_____ (xiv) Postflight procedures.

Write the date of the flight during which each item is included in the remarks section of the applicant's logbook:

- Log of flight training per §61.187(a) in areas of operation noted in §61.187(b)(1)

_____ (i) Fundamentals of instructing;

_____ (ii) Technical subject areas;

_____ (iii) Preflight preparation;

_____ (iv) Preflight lesson on a maneuver to be performed in flight;

_____ (v) Preflight procedures;

_____ (vi) Airport and seaplane base operations;

_____ (vii) Takeoffs, landings, and go-arounds;

_____ (viii) Fundamentals of flight;

_____ (ix) Performance maneuvers;

_____ (x) Ground reference maneuvers;

_____ (xi) Slow flight, stalls, and spins;

_____ (xii) Basic instrument maneuvers;

_____ (xiii) Emergency operations; and

_____ (xiv) Postflight procedures.

General logbook requirements

- All XCs have a **landing** more than **50 nm** from **point of departure**.
- No logbook entries marked as solo and dual unless when added together = flight total time
- No Simulated Instrument on solo entries
- Check for math errors

Aeronautical Experience (Part 61)

- §61.183(j) - Log at least 15 hours as pilot in command in the category and class of aircraft that is appropriate to the flight instructor rating sought
- §61.39 - Some amount of check ride prep within 2 calendar months in logbook
 - o Flight Instructors are not required to have 3.0 hours within 2 calendar months but are required to have some amount of recent training per §61.39.