

## Private Pilot (AMEL) Verification Form

### Eligibility & Prerequisites

#### Identification, AKTR, and Medical

- ☐ Please verify that the names on the ID, student pilot certificate, medical, and knowledge test results are full legal names and match exactly. Notify examiner of any discrepancies.

#### IACRA

- ☐ Complete the 8710.1 and ensure it is signed by recommending CFI:  
**(Requires recommending CFI gave training)**
- ☐ Confirm all time listed in the Aeronautical Experience match the applicant's logbook
  - o Total Time should equal dual time plus solo time unless the applicant is retesting
- ☐ Ensure that the class rating times are completed properly

#### \*Source - IACRA FAQ

The data on my medical does not match what is in the FAA Airman Registry database, what should I do?

If it is less than 60 days since the date of issue of your certificate, contact your AME (Aeromedical Examiner) for resolution of this issue. If it is 60 days or more from the date of issue of your certificate, contact the FAA Aerospace Medical Certification Division for resolution of this issue. Aerospace Medical Certification Division, AAM-300 Federal Aviation Administration Civil Aerospace Medical Institute P.O. Box 25082 Oklahoma City, OK 73125 - **(405) 954-4821**

#### Pre-solo flight training – Date of First solo: \_\_\_\_\_

Prior to solo, the applicant must have received and logged training on the following items per 61.87(c). Please list the date for the flight in which each item appears in the remarks section of the applicant's logbook:

- \_\_\_\_\_ (1) Proper flight preparation procedures, including preflight planning and preparation, powerplant operation, and aircraft systems;
- \_\_\_\_\_ (2) Taxiing or surface operations, including runups;
- \_\_\_\_\_ (3) Takeoffs and landings, including normal and crosswind;
- \_\_\_\_\_ (4) Straight and level flight, and turns in both directions;
- \_\_\_\_\_ (5) Climbs and climbing turns;
- \_\_\_\_\_ (6) Airport traffic patterns, including entry and departure procedures;
- \_\_\_\_\_ (7) Collision avoidance, windshear avoidance, and wake turbulence avoidance;
- \_\_\_\_\_ (8) Descents, with and without turns, using high and low drag configurations;
- \_\_\_\_\_ (9) Flight at various airspeeds from cruise to slow flight;
- \_\_\_\_\_ (10) Stall entries from various flight attitudes and power combinations with recovery initiated at the first indication of a stall, and recovery from a full stall;
- \_\_\_\_\_ (11) Emergency procedures and equipment malfunctions;
- \_\_\_\_\_ (12) Ground reference maneuvers;
- \_\_\_\_\_ (13) Approaches to a landing area with simulated engine malfunctions; and
- \_\_\_\_\_ (14) Go-arounds

**Solo Endorsement(s) – Ref: AC 61-65J:**

*Part 141 requires all regular Part 61 endorsements required per §61.71 & AC 61-65J*

- ☐ Endorsed properly for each solo: 90 day & x/c - §61.87(p) & §61.93(c) **(check AC 61-65J)**

**A.3 Pre-solo aeronautical knowledge: § 61.87(b). – (Instructor had to give test and review incorrect answers)**

*I certify that [First name, MI, Last name] has satisfactorily completed the pre-solo knowledge test of § 61.87(b) for the [make and model] aircraft.*

*Note: The pre-solo knowledge test is make/model specific. If the applicant soloed in more than one make/model, ensure that a second test of supplementary test was given.*

**A.4 Pre-solo flight training: § 61.87(c)(1) and (2). – (Instructor had to give training)**

*I certify that [First name, MI, Last name] has received and logged pre-solo flight training for the maneuvers and procedures that are appropriate to the [make and model] aircraft. I have determined [he or she] has demonstrated satisfactory proficiency and safety on the maneuvers and procedures required by § 61.87 in this or similar make and model of aircraft to be flown.*

**A.6 Solo flight (first 90 calendar-day period): § 61.87(n). – (Instructor had to give training)**

*I certify that [First name, MI, Last name] has received the required training to qualify for solo flying. I have determined [he or she] meets the applicable requirements of § 61.87(n) and is proficient to make solo flights in [make and model].*

**A.7 Solo flight (each additional 90 calendar-day period): § 61.87(p). – (Instructor had to give training)**

*I certify that [First name, MI, Last name] has received the required training to qualify for solo flying. I have determined that [he or she] meets the applicable requirements of § 61.87(p) and is proficient to make solo flights in [make and model].*

**A.9 Solo cross-country flight: § 61.93(c)(1) and (2). – (Instructor had to give training)**

*I certify that [First name, MI, Last name] has received the required solo cross-country training. I find [he or she] has met the applicable requirements of § 61.93, and is proficient to make solo cross-country flights in a [make and model] aircraft, [aircraft category].*

**A.10 Solo cross-country flight: § 61.93(c)(3). – (Instructor only had to review the planning)**

*I have reviewed the cross-country planning of [First name, MI, Last name]. I find the planning and preparation to be correct to make the solo flight from [origination airport] to [destination airport] via [route of flight] with landings at [names of the airports] in a [make and model] aircraft on [date]. [List any applicable conditions or limitations.]*

*Note: The A.10 endorsement is required for each solo cross-country.*

If additional solo authorizations were given, for example, repeated XC to practice landings, ensure the applicable endorsements were included.

**Practical Test Endorsements – Ref: AC 61-65J:**

*Part 141 requires all regular Part 61 endorsements required per §61.71 & AC 61-65J*

- ☐ Endorsed for 61.105(b) certifying applicant is prepared for the knowledge test §61.103(d)

**A.32 Aeronautical knowledge test:** §§ 61.35(a)(1), 61.103(d), and 61.105.

**(Instructor had to conduct the training)**

*I certify that [First name, MI, Last name] has received the required training in accordance with § 61.105. I have determined [he or she] is prepared for the [name of] knowledge test.*

**OR**

**A.82 Review of a home study curriculum: § 61.35(a)(1).**

*I certify I have reviewed the home study curriculum of [First name, MI, Last name]. I have determined that [he or she] is prepared for the [name of] knowledge test.*

- ☐ Endorsed for 61.107(b) certifying applicant is prepared for practical test §61.103(f)

**A.33 Flight proficiency/practical test:** § 61.103(f), 61.107(b), and 61.109. The endorsement for a practical test is required in addition to the § 61.39 endorsements provided in paragraphs A.1 and A.2. – **(Instructor had to conduct the training)**

*I certify that [First name, MI, Last name] has received the required training in accordance with §§ 61.107 and 61.109. I have determined [he or she] is prepared for the [name of] practical test.*

- ☐ §61.39 endorsements (as required)

**A.1 Prerequisites for practical test:** Title 14 of the Code of Federal Regulations (14 CFR) part 61, § 61.39(a)(6)(i) and (ii).

*I certify that [First name, MI, Last name] has received and logged training time within 2 calendar-months preceding the month of application in preparation for the practical test and [he or she] is prepared for the required practical test for the issuance of [applicable] certificate.*

**A.2 Review of deficiencies identified on airman knowledge test:** § 61.39(a)(6)(iii), as required.

*I certify that [First name, MI, Last name] has demonstrated satisfactory knowledge of the subject areas in which [he or she] was deficient on the [applicable] airman knowledge test.*

**Practical Test Endorsements - Retesting (if needed) – Ref: AC 61-65:**

- ☐ §61.49 endorsement **(if required)**

**A.73 Retesting after failure of a knowledge or practical test:** § 61.49. In the case of a failed knowledge test, the instructor may complete the endorsement in the space provided at the bottom of the applicant's Airman Knowledge Test Report (AKTR). The instructor must sign the block provided for the instructor's recommendation on the reverse side of FAA Form 8710-1, Airman Certificate and/or Rating Application, for each retake of a practical test.

*I certify that [First name, MI, Last name] has received the additional [flight and/or ground, as appropriate] training as required by § 61.49. I have determined that [he or she] is proficient to pass the [name of] knowledge/practical test.*

- ☐ Verify that the original practical test endorsement(s) and graduation certificate (if applicable) have not expired.
  - o 2 calendar months
  - o 60 days for 141 graduation certificates

If an endorsement is expired, a new endorsement is required. If the graduation certificate expires, a new end-of-course needs to be completed, and a new graduation certificate needs to be issued (AC 141-1B).

## Ground Training Logs (Logbook) – Part 61

Write the date for each item on the line included (unless the applicant has a ground school graduation certificate).

- ☐ Received and **logged** ground training or home study course per §61.105(a) in areas §61.105(b)
- \_\_\_\_\_ (1) Applicable Federal Aviation Regulations of this chapter that relate to private pilot privileges, limitations, and flight operations;
- \_\_\_\_\_ (2) Accident reporting requirements of the National Transportation Safety Board;
- \_\_\_\_\_ (3) Use of the applicable portions of the “Aeronautical Information Manual” and FAA advisory circulars;
- \_\_\_\_\_ (4) Use of aeronautical charts for VFR navigation using pilotage, dead reckoning, and navigation systems;
- \_\_\_\_\_ (5) Radio communication procedures;
- \_\_\_\_\_ (6) Recognition of critical weather situations from the ground and in flight, windshear avoidance, and the procurement and use of aeronautical weather reports and forecasts;
- \_\_\_\_\_ (7) Safe and efficient operation of aircraft, including collision avoidance, and recognition and avoidance of wake turbulence;
- \_\_\_\_\_ (8) Effects of density altitude on takeoff and climb performance;
- \_\_\_\_\_ (9) Weight and balance computations;
- \_\_\_\_\_ (10) Principles of aerodynamics, powerplants, and aircraft systems;
- \_\_\_\_\_ (11) Stall awareness, spin entry, spins, and spin recovery techniques for the airplane and glider category ratings;
- \_\_\_\_\_ (12) Aeronautical decision making and judgment; and
- \_\_\_\_\_ (13) Preflight action that includes -
- (i) How to obtain information on runway lengths at airports of intended use, data on takeoff and landing distances, weather reports and forecasts, and fuel requirements; and
- (ii) How to plan for alternatives if the planned flight cannot be completed or delays are encountered.

OR – Date of Graduation Certificate from Home Study Course: \_\_\_\_\_

§61.107 requires that an applicant receives and **logs** training.

Write the date of the ground training for each item on the line included:

☐ Log of ground training per §61.107(a) in areas of operation noted in §61.107(b)(2)

- \_\_\_\_\_ (i) Preflight preparation;
- \_\_\_\_\_ (ii) Preflight procedures;
- \_\_\_\_\_ (iii) Airport and seaplane base operations;
- \_\_\_\_\_ (iv) Takeoffs, landings, and go-arounds;
- \_\_\_\_\_ (v) Performance maneuvers;
- \_\_\_\_\_ (vi) Ground reference maneuvers;
- \_\_\_\_\_ (vii) Navigation;
- \_\_\_\_\_ (viii) Slow flight and stalls;
- \_\_\_\_\_ (ix) Basic instrument maneuvers;
- \_\_\_\_\_ (x) Emergency operations;
- \_\_\_\_\_ (xi) Multiengine operations;
- \_\_\_\_\_ (xii) Night operations, except as provided in § 61.110 of this part; and
- \_\_\_\_\_ (xiii) Postflight procedures.

Write the date of the flight during which each item is included in the remarks section of the applicant's logbook:

☐ Log of flight training per §61.107(a) in areas of operation noted in §61.107(b)(1)

- \_\_\_\_\_ (i) Preflight preparation;
- \_\_\_\_\_ (ii) Preflight procedures;
- \_\_\_\_\_ (iii) Airport and seaplane base operations;
- \_\_\_\_\_ (iv) Takeoffs, landings, and go-arounds;
- \_\_\_\_\_ (v) Performance maneuvers;
- \_\_\_\_\_ (vi) Ground reference maneuvers;
- \_\_\_\_\_ (vii) Navigation;
- \_\_\_\_\_ (viii) Slow flight and stalls;
- \_\_\_\_\_ (ix) Basic instrument maneuvers;
- \_\_\_\_\_ (x) Emergency operations;
- \_\_\_\_\_ (xi) Multiengine operations;
- \_\_\_\_\_ (xii) Night operations, except as provided in § 61.110 of this part; and
- \_\_\_\_\_ (xiii) Postflight procedures.

### General logbook requirements

- ☐ All XCs have a **landing** more than **50 nm** from **point of departure**.
- ☐ No logbook entries marked as solo and dual unless when added together = flight total time
- ☐ No Simulated Instrument on solo entries
- ☐ Check for math errors

### Aeronautical Experience (Part 61)

- ☐ §61.109(b) - 40 hrs total time
- ☐ §61.109(b) - 20 hrs dual
- ☐ §61.109(b)(1) - 3 hrs dual x/c training (ASEL)

Date(s): \_\_\_\_\_

- ☐ §61.109(b)(2) - 3 hrs dual night (ASEL)
  - o §61.109(b)(2)(i) - 1 dual x/c > 100 nm total distance

Date and route: \_\_\_\_\_

- o §61.109(b)(2)(ii) - 10 t/o's & landings to a **full stop**

Dates: \_\_\_\_\_

- ☐ §61.109(b)(3) - 3 hrs training sole reference to instruments (ASEL)

Dates: \_\_\_\_\_

- ☐ §61.109(b)(5) - 10 hrs solo (ASEL)
  - o §61.109(b)(5)(i) - 5 hrs solo x-c (ASEL)
  - o §61.109(b)(5)(ii) - One **solo** x/c at least 150 NM (total distance) with leg one > 50 NM (straight line) from original t/o point; with 3 full stop landings at a minimum of 3 points

Date and route: \_\_\_\_\_

- o §61.109(b)(5)(iii) - 3 **solo** t/o's and landings to a **full stop** at a controlled airport  
(**Does not have to be XC**)

Date(s) and airport: \_\_\_\_\_

- ☐ §61.109(b)(4) - 3 hrs check ride prep within 2 calendar months (ASEL) - §61.39

Keller (2009) – XC requires landing a point 50 nm from the original point of departure.

Sisk (2008) – XC does not require any specific leg must be at least 50 nm.

Van Zanen (2009) – Allows for separating flights to allowing logging XC