

**OZAUKEE CENTRAL FIRE DEPARTMENT
SPECIAL BOARD MEETING MINUTES
Wednesday, July 15, 2026**

Board President Schwartz called the Board meeting to order at 6:30 pm.

Board Members Present: Andrew Schwartz, Marcia Nosko, Zachary Kranz, Russell MacRae, Jim Nowlen, Mike Holdway, Barry Jondahl and Topher Adams,

Staff/Officials Present: Saukville Village Administrator Dawn Wagner, Interim/Assistant Fire Chief Matthew Karpinski, Deputy Fire Chief Bobby Kaslick, OCFD Treasurer Dan Galginaitis and Fire Department Business Manager/Secretary Diana Degnitz

Others Present: Village of Grafton Trustee Sarah Scarpace and other members of the community

Pledge of Allegiance led by President.

Secretary Degnitz noted that the notice had been distributed to the village and town clerks.

Persons Requesting to be Heard – none

Approval of June 17, 2026 Board Meeting Minutes

Motion by Kranz, second by Adams to approve the June 17, 2026 Board Meeting Minutes as presented. Motion carried.

Business Presented by the Board President - none

Review and Possible Action Regarding Police and Fire Commission Revisions to Current OCFD Fire Chief Job Description

President Schwartz stated that version “v7” of the OCFD Fire Chief Job Description was distributed to the Board this evening meeting as the draft was received just hours before the meeting began. President Schwartz asked subcommittee members Nosko and Nowlen to review this version of the draft was prepared combining comments and suggestions from Village of Saukville President Andy Hebein and Village of Grafton Police and Fire Commission Chair Paul Moroder.

After the review of updates, President Schwartz received consensus from the Board that next steps would be to have subcommittee member Nosko create a version “v8” of the job description and provide it to him for distribution to the Board. Upon that final review by the OCFD Board, the draft will be shared with the Village of Grafton Police and Fire Commission. Upon the Commission’s approval, the final draft will be sent to OCFD Employment Legal Counsel, Atty. Guyla for final approval.

Review and Possible Action Regarding OCFD Employee Healthcare

Deputy Chief Kaslick reviewed the memo prepared for the meeting regarding OCFD Employee Healthcare stating that it is the intent of the OCFD to take on all eligible current members of the department on January 1, 2027. As such all full-time employees and some part time members are currently eligible for health insurance and after much research and consideration, OCFD Administrative Staff is recommending OCFD’s enrollment in the WRS employer-sponsored health insurance program. Additional discussion was had and questions were asked and answered.

Motion by MacRae, second by Kranz to Adopt the Resolution for Inclusion Under the Wisconsin Public Employers’ Group Health Insurance Program. Furthermore, the Fire Board President and

Business Manager should be authorized to sign all related documents required for enrollment in the program. The Business Manager should also be designated as the primary agent/program administrator. Motion carried.

Intergovernmental Agreement – Review and Possible Action / Subcommittee

President Schwartz indicated that this topic was reviewed in the last meeting of the Municipal Funding Communities. Some discussion was had regarding the timing of review of the agreement coupled with the urgency of the 2027 OCFD Budget.

Motion by Nowlen, second by Jondahl to table the Intergovernmental Agreement - Review and Possible Action/Subcommittee until the regular OCFD Board meeting in October 2026.

Aye – 7, Nay – 1 (Kranz). Motion carried.

Treasurer Report

Treasurer Galginaitis began his presentation with the July 1, 2026 Municipal Payment Update.

July 1, 2026 Municipal Payment Update

Treasurer Galginaitis stated that payments from the Village of Grafton, Village of Saukville and Town of Saukville were all received in June and are reflected in that month's financial statement. Treasurer Galginaitis added that the Town of Grafton payment was received July 14th and did not include the interest charged for the late payment of the second installment indicating that the Town of Grafton Board did not approved payment of the interest.

Discussion was had regarding the payment process and President Schwartz indicated that he would contact the Town of Grafton to review the possible reasons for the delay of payment.

June 2026 Financial Statement Review and Approval

Treasurer Galginaitis reviewed the June 2026 financial statements highlighting:

- Third installment payments
- Overall the 2026 Budget is tracking at approximately 45% for expenditures through June
- A review of specific accounts over 50% spent was done
- Ambulance revenue is on track with estimates
- 2% Fire Dues payment has not yet been received from the Town of Saukville

Motion by Nosko, second by Nowlen to approve and accept the June 2026 Financial Statement as presented. Motion carried.

Monthly Benchmark Update

Deputy Chief Kaslick reviewed the Fire Department incident statistics from June 2026 noting that while June calls for service were a few less than 2025, calls are still trending to a new record high for the year.

No action taken, information only.

Wisconsin Policy Forum Study Review

Interim/Assistant Chief Karpinski stated that he shared the reports in an effort to underscore the challenges predicted by the reports and that those same issues are often being realized by the Ozaukee Central Fire Department.

No action taken, information only.

Fire Chief Update

Interim/Asst. Chief Karpinski provided updates as follows:

- First in field blood transfusion was performed by OCFD in June
- Progress is continuing with software provider BS&A regarding payroll and human resources transitioning to OCFD
- The full time member of the department placed on light duty as of last month's meeting will continue in that capacity through the end January of 2027 and another full-time member will be on FMLA beginning sometime in July likely for about 12 weeks.
- The HVAC system in the Grafton station has failed. Temporary repairs have been made to keep the cooling system operational, however heating will become an issue as the cooler months arrive. Options for replacement, redesign and replacement are being explored.
- OCFD has been on several notable calls in July and those will be reported on at the August Board meeting.

No action taken, for information only.

2027 OCFD Budget – Review and Possible Action

Interim/Assistant Chief Karpinski presented highlights regarding the draft 2027 budget (*included with the meeting archive*). Some discussion regarding the budget was had with the consensus being that more time was needed by Board members to fully review the materials provided. Additional comment was made regarding possible ideas for presentation to the funding municipalities when the time arrives.

A consensus by the Board to reconvene at a Special OCFD Board Meeting on July 29, 2026 at 6:30 pm at the Grafton station was reached. President Schwartz directed Secretary Degnitz to provide electronic versions on the 2027 OCFD Budget Draft and 2027 OCFD Budget Presentation from Interim/Asst. Chief Karpinski to the Board following the meeting and to notice the July 29, 2026 Special Meeting.

Adjourn

Motion by Kranz, second by Nowlen to adjourn at 8:25 pm. Motion carried.

The next meeting will be a Special OCFD Board Meeting Wednesday July 29, 2026 at 6:30 pm at the Grafton Station Training Room.