

**OZAUKEE CENTRAL FIRE DEPARTMENT
SPECIAL BOARD MEETING MINUTES**

Wednesday, March 18, 2026

Board President Dickmann called the Board meeting to order at 6:30 pm.

Board Members Present: Barb Dickmann, Barry Jondahl, Jim Nowlen, Andrew Schwartz, Steven Solymossy, Marcia Nosko and Zachary Kranz (*arrived at 7:16 pm*)

Board Members Excused: Topher Adams

Staff/Officials Present: Saukville Director of Financial Services Jacob Verhelst Interim/Assistant Fire Chief Matthew Karpinski, Deputy Fire Chief Bobby Kaslick, OCFD Treasurer Dan Galginaitis and Fire Department Business Manager/Secretary Diana Degnitz

Others Present: Village of Grafton Police and Fire Commissioners Paul Moroder and Kevin Plato, OCFD Attorney Kyle Guyla of von Briesen & Roper (*via Teams*) Village of Grafton Trustee Lisa Harbeck

Pledge of Allegiance and opening prayer led by President.

Secretary Degnitz noted that the notice had been distributed to the village and town clerks.

Persons Requesting to be Heard – none

Approval of February 18, 2026 and March 4, 2026 Board Meeting Minutes

Motion by Schwartz, second by Nosko to approve the February 18, 2026 and March 4, 2026 Board Meeting Minutes as presented. Motion carried.

Business Presented by the Board President – President Dickmann shared that she and Treasurer Galginaitis will be attending a meeting with the Village of Saukville and Village of Grafton Presidents and the Town of Grafton and Town of Saukville Chairpersons to continue discussions regarding the budget process and other issues related to the OCFD. President Dickmann confirmed that she will share the results of that meeting through email to the entire OCFD Board following the meeting.

Approval of Review of Executive Summary of OCFD Intermunicipal Agreement Article VI Memorandum Submitted by Paul Moroder by OCFD Legal Counsel

President Dickmann stated that she had shared the Executive Summary provided by Commissioner Moroder with Attorney Guyla and asked that he review his findings. Attorney Guyla reviewed the summary and provided legal perspective on each of the points listed. Additional questions were asked and answered.

No action taken.

Treasurer Report

Treasurer Galginaitis reviewed the updated December 2025 financial statements highlighting:

- OCFD 2025 Financials have been finalized

- Issues regarding the 2025 initial funding/operating funds with the Village of Grafton have been resolved resulting in a payment of approximately \$29,000 to the Village of Grafton.
- The final documents presented will be those that will be reviewed in the OCFD 2025 Audit planned for Spring 2026.

Motion by Nowlen, second by Jondahl to accept and approve the Finalized December 2025 Financial Statements as presented. Motion carried.

Treasurer Galginaitis reviewed the February 2026 financial statements highlighting:

- Second installment payments due February 20, 2026 have been received in full from the Village of Grafton, Village of Saukville and Town of Saukville.
- The miscellaneous accounts payment entry is the payment to the Village of Grafton to resolve the 2025 initial funding/operating funds issues.
- Ambulance billing is on hold and has been since January 1, 2026 as the OCFD waits for the final step in the Medicare billing process, an onsite visit, so that revenues generated can be billed using OCFD's Medicare account.
- FAP Grant Funds from the State of Wisconsin had to be applied for and received using the previous Medicare account for the Village of Grafton. The approximately \$76,000 in funds are to be used by June 30, 2026 if at all possible. Future FAP Grant applications will be handled through OCFD's Medicare account.

Motion by Nowlen, second by Schwartz to accept and approve the February 2026 financial statements as presented. Motion carried.

Review and Possible Action on 2026 Budget and July 1, 2026 Installment Payments

Treasurer Galginaitis reviewed the 2026 Budget materials provided to the Board noting that in this draft:

- A request was made by the OCFD Board at the February 2026 meeting to clearly outline the OCFD 2026 Contractual Property Tax Installments.
- Each summary shows the payments that are due based on the 2025 budget with no increase but using the 3-year average allocation factors along with all payments made to date.
- Statements for Municipalities that paid the January and February installments based on the OCFD Approved Budget reflect credits due.
- Also provided is the amount that would be paid with the July 1, 2026 installment if the Municipality pays based on the 2026 OCFD Board Approved Budget.

Motion by Solymossy, second by Jondahl to approve the distribution of the July 1, 2026 Municipal Installment Payments with detailed billing statements to include calculations based on the 2026 Ozaukee Central Fire Department Board Approved Budget and to determine the calculation amount to be provided in the invoice.

Discussion and Possible Action Regarding the Formation of an OCFD Subcommittee, Including the Establishment of Its Purpose and Scope (Topics TBD) *No action taken at 3.4.2026 Special Board Meeting*

President Dickmann led a discussion regarding the possible Formation of an OCFD Subcommittee. After questions were asked and answered and discussion concluded, no formal action was taken.

Job Application Summary Report

Interim/Asst. Chief Karpinski introduced the summary report stating that the information is being provided to the OCFD Board for understanding of the process and challenges associated with recruitment and filling of open firefighter/EMS positions.

Deputy Chief Kaslick reviewed the details of the report, discussion was had and questions were asked and answered.

No action taken.

Monthly Benchmark Update

Deputy Chief Kaslick reviewed Fire Department benchmark statistics from February 2026.

No action taken.

Fire Station Safety Plan Update

Interim/Asst. Chief Karpinski stated that there is no significant update related to the Fire Station Safety Plan at this time.

No action taken.

Fire Chief Update

Assistant Chief Karpinski provided updates as follows:

- The OCFD/Aurora Health Care Blood Program Blood Drive will be held Tuesday April 14th at the Grafton Station, and all are invited to attend and donate.
- Media releases regarding the new OCFD/Aurora Health Care Blood Program were sent March 18, 2026.

No action taken.

Schedule Next Meeting Date/Time/Location

Next regular OCFD Board meeting will be Wednesday April 15, 2026 at 6:30 pm at the Grafton Fire Station Training Room.

The OCFD Board also confirmed that the regular monthly meeting of the Board will be held the third Wednesday of the month at 6:30 pm and the Grafton Station and that the item no longer needed to be on the monthly agenda.

Adjourn

Motion by Schwartz, second by Jondahl to adjourn at 8:32 pm. Motion carried.