

**OZAUKEE CENTRAL FIRE DEPARTMENT  
BOARD MEETING MINUTES  
Wednesday August 20, 2025**

Board President Dickmann called the Board meeting to order at 6:30 pm.

Board Members Present: Barb Dickmann, Barry Jondahl, Jim Nowlen, Topher Adams, Zachary Kranz, Andrew Schwartz, Steven Solymossy and Marcia Nosko

Staff/Officials Present: Acting Grafton Village Administrator Jessica Wolff, Saukville Village Administrator Dawn Wagner, Grafton Finance Director Paul Styduhar, Saukville Finance Director Jacob Verhelst, Fire Chief William Rice, Assistant Fire Chief Matthew Karpinski, Deputy Fire Chief Bobby Kaslick, OCFD Treasurer Dan Galginaitis and Fire Department Business Manager/Secretary Diana Degnitz

Others Present: Village of Grafton Trustee Lisa Harbeck

Pledge of Allegiance and opening prayer led by President Dickmann

Secretary Degnitz noted that the notice had been distributed to the village and town clerks.

**Persons Requesting to be Heard** – none

**Approval of July 28, 2025, 2025 Board Meeting Minutes**

President Dickmann noted that on page 3, *“Grafton Finance Director Paul Styduhar added that net new construction values will be posted by August 15, 2026 should read August 15, 2025”*.

Motion by Solymossy, second by Schwartz to approve the July 28, 2025 Board Meeting Minutes with corrections as noted. Motion carried.

**Business Presented by the Board President** – none

**OCFD Business Software Update** –. Business Manager/Secretary Degnitz stated that the OCFD software planning is currently in the BS&A que for project assignment and scheduling. Bus. Mgr./Sec. Degnitz added that as stated at the July meeting, BS&A continues to plan for a January 1, 2026 go live for the finance management phase of software.

**Monthly Benchmark Update**

Deputy Chief Kaslick reviewed Grafton Fire Department benchmark statistics from July 2025.

No action taken, information only.

**Fire Station Safety Plan Update** – *this item taken after Fire Chief Update as Asst. Chief Karpinski was called out of the meeting temporarily.*

Assistant Chief Karpinski stated that the contract with Ahern Fire Protection has been reviewed by the OCFD attorney and is now with Ahern’s counsel for review of requested changes. Once complete, project will move forward with a planned start late September to early October 2025.

No action taken, information only.

**Fire Chief Update**

Chief Rice provided updates as follows:

- A draft of an updated MOU between the Village of Grafton and the OCFD regarding Human Resources and Payroll support continuing through 2026 has been received, is being reviewed and will be on the September OCFD Board agenda.
- At the time of the July Board meeting, two full-time members were out with injuries. One of those members has returned to duty with the other expected back mid-September.
- During the recent flooding, OCFD was part of a MABAS Task Force response to assist in the City of Milwaukee responding to approximately 70 calls for service in a ten hour period.
- Calls for service during the present week included several vehicle accidents and serious medical emergencies.

### **Treasurer Report**

Treasurer Galginaitis reviewed the July financial reports highlighting the following:

- Fire Insurance Tax Rebates from the Village of Grafton and Village of Saukville have been received.
- All municipal installment payment have been received for 2025.
- Projected interest is tracking close to budget.
- Meeting with the Village of Grafton to review operating fund balance for 2024 held on July 31, 2025. Information presented is being reviewed and included a potential repayment to the Village of Grafton for ambulance services performed in 2024, but collected in 2025 as well as an allowance for 2024 bad debt. Discussion was had and a directive given to OCFD Staff to add this item to the September OCFD Board Meeting agenda.

Motion by Kranz, second by Adams to accept the July 2025 financial reports as presented.  
Motion carried.

### **Review and Possible Action on 2026 Draft Budget**

Treasurer Galginaitis presented several variations of proposed 2026 OCFD Budgets per the direction of the Board at the July meeting and Staff review. Discussion was had, questions were asked and answered.

Motion by Nosko, second by Kranz to recommend to the participating municipalities the 2026 OCFD Budget created as Version 3 (column B) with a reduction of the proposed Capital appropriation adjusted from \$675,000 to \$625,000.

Some additional clarification discussion was had regarding the budget being considered for recommendation to each of the municipalities. Chief Rice also reviewed with the Board how the 2026 OCFD Budget will be presented to each of the municipalities for consideration with President Dickmann confirming that OCFD Board members will be bringing the recommended budget to each of their communities.

Treasurer Galginaitis was asked to provide a summary of the information supporting the recommended budget including referendum information to be included with the meeting minutes and used by OCFD Board Members in their presentations to the municipalities.

Roll call vote taken: Solymossy-aye, Schwartz-nay, Kranz-aye, Nosko-aye, Topher-aye, Jondahl-aye, Dickmann-aye, Nowlen-aye

Motion carried.

**Response to July 17, 2025 Memo from Village of Grafton and Village of Saukville and Fund Balance meeting with Village of Grafton**

Chief Rice stated that questions presented were answered and many clarifications had been made this evening and at the previous OCFD Board meeting on July 28, 2025. Chief Rice asked for any question and none were asked.

Information only, no action taken.

**Schedule Next Meeting Date/Time/Location**

Next meeting will be Wednesday September 24, 2025 at 6:30 pm at the Saukville Fire Station Training Room.

**Adjourn**

Motion by Nowlen, second by Jondahl, to adjourn at 7:55 pm. Motion carried.