

**OZAUKEE CENTRAL FIRE DEPARTMENT
BOARD MEETING MINUTES
Wednesday, February 18, 2026**

Board President Dickmann called the Board meeting to order at 6:30 pm.

Board Members Present: Barb Dickmann, Barry Jondahl, Topher Adams, Jim Nowlen, Zachary Kranz, Andrew Schwartz, Steven Solymossy and Marcia Nosko

Staff/Officials Present: Saukville Finance Director Jacob Verhelst, Fire Chief William Rice, Assistant Fire Chief Matthew Karpinski, Deputy Fire Chief Bobby Kaslick, OCFD Treasurer Dan Galginaitis and Fire Department Business Manager/Secretary Diana Degnitz

Others Present: Village of Grafton Police and Fire Commissioner Paul Moroder, OCFD Attorney Michael Bauer of Hopp Newmann Humke LLP, OCFD Attorney Kyle Guyla of von Briesen & Roper, Town of Grafton Attorney Matthew Nugent and members of the public

Pledge of Allegiance and opening prayer led by Vice President

Secretary Degnitz noted that the notice had been distributed to the village and town clerks.

Persons Requesting to be Heard – none

Approval of January 21, 2026 Board Meeting Minutes

Motion by Schwartz, second by Kranz to approve the January 21, 2026 Board Meeting Minutes as presented. Motion carried.

Business Presented by the Board President - none

Attorney Review and Possible Board Action Regarding Fire Commission

Attorney Michael Bauer introduced Attorney Kyle Guyla and stated that both are working on a draft agreement with attorneys from each of the four municipalities participating in the OCFD Intergovernmental Agreement regarding the Fire Commission. Attorney Guyla explained that a Memorandum of Understanding was drafted by Attorney Michael Herbrand representing the Village of Grafton and was currently being reviewed. Attorney Guyla also explained that the agreement was being written to clarify the Fire Department Duties Under Section 62.13, WIS. STATS. Between the Ozaukee Central Fire Department and the Village of Grafton.

Motion by Solymossy, second by Nowlen to approve the drafted Memorandum of Understanding Related to Fire Department Duties Under Section 62.13, WIS. STATS.

Much discussion was had and questions were asked and answered.

Solymossy rescinded the original motion.

Because the document is still in review status, Chief Rice's retirement is imminent and the MOU

addresses the process of appointing an OCFD Fire Chief, Attorney Guyla recommended that a Special Meeting of the OCFD Board be planned to expedite the review and approval the final MOU once available.

Motion by Solymossy, second by Nowlen to table the Attorney Review and Possible Board Action regarding Fire Commission. Motion carried.

Review and Approval of the A2CL Blood Program Services Agreement

Assistant Chief Karpinski reviewed the information included in the memo presented and highlighted the points of the A2CL Blood Program Services Agreement. Asst. Chief Karpinski also stated that the agreement had been reviewed and approved by OCFD Atty. Bauer. Asst. Chief Karpinski also stated that a specific line indicating the current fee for blood product of \$275.00 per unit would be added to the agreement. Additional questions were asked and answered.

Motion by Schwartz, second by Nosko to approve the Laboratory Service Agreement between Ozaukee Central Fire Department and A2CL Services, LLC for Prehospital Transfusions and Authorize Execution of the Agreement. Motion carried.

Treasurer Report

Treasurer Galginaitis reviewed the updated December 2025 financial statements highlighting:

- OCFD 2025 Financials have yet to be finalized
- Approximately \$87,000 in additional revenue received in 2026 for 2025 ambulance services is reflected in the updated statements
- An additional amount of approximately \$32,000 in expenses for products and services received in 2025 but paid in 2026 are included in the updated statements
- Statements related to Capital include current assets and depreciation
- Further discussion with the Village of Grafton is required to finalize OCFD's 2025 Financial Statements as it related to the 2024 Village of Grafton Fund Balance
- OCFD 2025 Audit will likely happen in late April 2026

No action taken, information only

Treasurer Galginaitis reviewed the January 2026 financial statements highlighting:

- Statements reflect an accrual for expenses recorded as payments may occur the following month
- Revenue will be accrued at the end of the year with monitoring throughout the year
- Budget amounts are not reflected in the current statements as OCFD's new financial software requires that a budget be adopted before it can be utilized in reporting
- First installment payments were made on time and in full by three of the four municipalities with the Town of Grafton's payment received February 16, 2026 and not in full
- Statements in January and going forward will itemize by account personnel expenses for better tracking and future budgeting purposes

Motion by Solymossy, second by Nolen to accept the January 2026 financial statements as presented. Motion carried.

Review Status and Possible Board Action on 2026 OCFD Budget

Treasurer Galginaitis reviewed the 2026 Budget materials provided to the Board noting that in this draft:

- Budgeted expenses presented are the same as those in the 2025 budget

- 2026 revenue is different from 2025 with some revenues no longer available
- Capital fund budget is reduced from \$625,000 to \$475,000 resulting in the apparatus purchase planned for 2027 will only be possible through borrowing or increased capital contribution

Discussion was had and additional questions were asked and answered. OCFD Board members confirmed that the same directive given to staff prior to the first installment payments to the municipalities remains in place for the second installment which is to bill per the 2026 OCFD Board Approved Budget.

No action taken, information only.

Monthly Benchmark Update

Deputy Chief Kaslick reviewed Grafton Fire Department benchmark statistics from January 2026 noting the additional statistics included.

No action taken, information only.

Fire Station Safety Plan Update

Asst. Chief Karpinski stated that the new alarm system installation at the Grafton station has progressed and with the receipt and install of some backordered components the project will be completed, likely within the next six to eight weeks. Asst. Chief Karpinski did remind the Board that improvements are still needed at the Saukville station and are planned as part of the overall station remodel.

No action taken, information only.

Fire Chief Update

Chief Rice provided updates as follows:

- Assessment Center and interviews will be held at the Grafton station Friday, September 20, 2026 for two positions for firefighter/EMT open through one promotion and one resignation
- March 13, 2026 there will be a celebration in honor of his last day at the station beginning at 2:00 pm with a short program at 3:45. The gathering will be held at the Grafton station and all are invited to attend.

No action taken, information only.

Schedule Next Meeting Date/Time/Location

Next regular OCFD Board meeting will be Wednesday March 18, 2026 at 6:30 pm at the Grafton Fire Station Training Room.

A Special OCFD Board meeting will be held, if necessary, on Wednesday March 4, 2026 at 6:30 pm at the Grafton Fire Station Training Room.

Adjourn

Motion by Nowlen, second by Schwartz to adjourn at 8:50 pm. Motion carried.