

Meeting Minutes for City of Culver Council Meeting

Meeting Details-

Date: 03/12/2025 Time: 7:05pm

Location: City of Culver, City Hall

**Meeting was called to order by: Jim Murphy**

**Roll call was taken.**

**Attendees: Jim Murphy, Ashley Trow, Renee Mattison, Erin Kerby, Sam Davis, Patricia Velasquez, Kara Shroyer, Lou Ann Inscho.**

**Visitors: NONE**

**Absent: NONE**

**Read and approved meetings from last month’s meeting. Renee made a motion to accept the minutes, Sam accepted motion carried.**

**Public Concerns: Rortina’s dog has been spotted again loose in town. The Clerk will send the returned certified letter via the Sheriff. Lou Ann brought the public concern to the council that she has been struggling with completing the tasks of the treasurer. Jim asked the council if Lou Ann resigned, if Kara Shroyer would take it over. Renee made a motion to accept Lou Ann’s resignation and to accept Kara Shroyer as the new treasurer, Erin second, motion carried. Jim requested that Lou Ann take Kara Shoryer’s position on the city council, Renee made a motion to accept Lou Ann Inscho as Kara Shroyer’s replacement on City Council, Erin seconded, motion carried. The clerk will submit paperwork to the bank to update the bank.**

**Clerk Report: Our water bills will state that bills are due on the 15th of each month by 11:59pm We discussed changes we may consider for the new burn ordinance.**

**Old Business: The rock delivery quotes was tabled. We discussed the Mendenhall residence. The motor home is still hooked up to sewer, this means it is not able to be quickly disassembled. We also have an ordinance that discusses it is against city rules as well. Renee made a motion that we send a bill to the Mendenhall residence using the ordinance fines, start fining $100 per day 10 days after the sheriff delivered the last letter and a city council member or clerk must check that the motorhome complies Erin second, motion carried. Ashley Trow attended the commissioners’ meeting- it was determined that the city is responsible for ditches in the city and culverts on Hiland, anything aside from the road itself. The county is only responsible for Hedville Rd. Patricia made a motion to send a letter to the Hartman’s advising them that the city will replace the culvert under neath the sidewalk to Hiland Rd, the Hartman’s are responsible for removing their sidewalks and properly disposing of the materials, they are also responsible for repairing any ditch issues they feel they have, Erin second the motion, motion carried. The clerk did not purchase the water meter extenders, this will be tabled. McCall has not obtained a permit for his building, nor made the FEMA corrections required. The clerk will mail a certified letter to Rick McCall advising him that he has 10 days from his certified letter received that he has obtained a permit and made the corrections. Sam made a motion to allow the clerk to post the job list on social media for Ottawa county, the website, and the bulletin board, Lou Ann second, motion carried. Fuel delivery system and asphalt delivery was tabled.**

**New Business: Trish had new business, East st- how much does the city own into the property. Erin stated that each property owner will need to come to city council to have property lines relinquished to them. The clerk will reach out to Ottawa County clerk to determine or obtain proof of the relinquishment of East St from county to City. Renee stated she needs permission to use the park money to buy a toy for the park, there is an auction occurring. Sam made a motion to allow Renee to spend up to $800 on playground equipment, Patricia second, carried motion. Renee made a motion to accept and pay the $75 fee for the use of the Minneapolis dog pound, Patricia second, motion carried.**

**Work To Do: There are still speed limit signs that need put up as well as city building and filtration repairs. We will table this to next month’s meeting.**

**Work Done:**

**Water Report & Water Bills: The water tower & filtration cleaning was tabled; it is just on the agenda to remember it needs done. Ashley Trow will be making Mark Smith’s month-to-month contract.**

**Reading of the Bills: Lou Ann read the bills, Renee made a motion to pay the bills, Sam second, motion carried.**

**Motion to adjourn the meeting was done by Sam, Erin second, motion carried.**