**Board Members Present:** Gary Heal, Libby Fall, Paula Walker, Jack Andre, Curt Larsen, Tony Spakauskas and John Rovero

**Board Members Not Present:** Amy Rispin and Vince Barazzone

**Staff Present:** Rhea Webster – Association Manager and Jeff MacDonald – Project Manager

**Property Owners and Guests Present:** Peter Holt

**Call to Order:** Gary Heal, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 7:00 p.m. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded all present to not speak until recognized by the Chair.

**President’s Remarks:** Gary Heal reported the following:

* He, Peter Holt and Libby Fall visited the Calvert County Emergency Operations Center (EOC) to meet with staff and tour the facility on February 1st. The County EOC is quite well appointed and works with the Drum Point Community Emergency Services Center (CESC) during emergency situations and inclement weather events.
* According to a property owner who lives in the vicinity of Mill Creek Drive, a house was broken into in that area [a link to police reports can be found on the DPPOA website – click on the Sheriff’s Report link].

**Public Comment:** None offered

**Approval of Minutes:** Curt Larsen made a motion to approve the December 6, 2016 meeting minutes, previously distributed via e-mail (There was no quorum present at the January 2017 Board meeting, therefore no business was conducted). The motion was seconded and passed unanimously. The minutes were accepted as written.

**Office Report:** Rhea reported as follows:

* Statements were mailed February 1st.
	+ Total Covenant fees billed - $151,300
	+ Total Mandatory Assessment fees billed - $64,080
	+ There are currently 1,250 property owners who own 1,513 billable lots
	+ We do not send statements at the business rate (using bulk mail) because we need to have statements that are undeliverable returned (the newsletter is sent via bulk mail).
* A community clean-up day will be scheduled for April.
* Two companies were contacted regarding scheduling a shredding event in conjunction with the community clean-up day. The cost of a shredding event follows:
	+ Shred Nation – Two-hour long event $1,000, three-hour $1,200
	+ SteriCycle - $250.00/per hour (3 hour minimum) and we also have an 8% fuel/environmental surcharge
	+ After discussion, it was decided that, since there is no money allocated in the current budget for a shredding event, it will be considered for next year’s budget.
* The newsletter will carry a piece about the hazardous waste disposal day and County shredding events.
* The DPPOA website is averaging more than 1700 hits per month.

**Round Table:**

* Paula Walker said that this will be her last meeting, as she is in the process of selling her properties and will be leaving the area.
* John Rovero remarked on the construction of the cell tower on the Drum Point Club property at the corner of Barreda Boulevard and Rousby Hall Road. He said that the contractor is not making an effort to direct traffic, which can present a hazard (Rhea will contact the County highway department to ask that the contractor be alerted to the need for traffic control).
* Libby Fall said that their mailbox had been damaged by a car whose driver left a note offering to pay for the damage and stating that that he or she was trying to avoid a deer in the road. In addition, her neighbor’s house caught fire, and she was pleased at the quick response by Solomon’s Volunteer Fire Department.

**Committee Reports:**

**Action Items:** Jeff MacDonald presented the following:

* The next phase of re-paving work will focus on approximately one mile of road in the Leason’s Cove Drive and Mills Creek Drive area.
	+ The estimated cost, using last year’s asphalt pricing, will be $145,142.
	+ This project will be budgeted for FY 2018 and likely take place in late summer or early fall.
	+ The plan can be adjusted to come into balance with the projected budget, if need be.
* Plans for the re-grading and re-defining of some swales will be presented in the March or April timeframe.
* John Knopp, Calvert County Public Works engineer and contact for this Association will be leaving the area. A new point of contact will be appointed by the County Department of Public Works.

**Roads Committee:** John Rovero said that the upcoming inclement weather will not be severe in this area and no pre-salting etc. will be necessary.

**Finance:** Jack Andre, Treasurer for the Board, reported as follows:

* The Balance Sheet, Profit and Loss Statement by Class and Profit and Loss Statement, Budget to Actual reports were distributed.
* A Finance Committee must be appointed. The Committee is responsible for drafting the new budget. The following names were suggested as possible members of the Committee (Mike Snapp, Bonnie Blades and Jeremy Budnick). Rhea will contact them to inquire as to their availability and interest).

**Environment:** Tony Spakauskas said that he will be finalizing the plan for Phragmites eradication as discussed in prior meetings.

**Planning Committee:** No report

**Safety Committee:** Peter Holt reported on the visit to the County Emergency Operations Center:

* The relationship between the EOC and Drum Point is one of the best in the County, with the Drum Point Community Emergency Service Center (CESC) the only one in the County allowed access to the Calvert County incident command center. Mr. Jeffreys, the Director of the EOC, stated that he considers Drum Point to be one of the best prepared communities in the County.
* The County EOC supports Drum Point during emergencies despite the fact that this is a privately maintained community, and the CESC would submit to the County EOC during an emergency, once representatives from the County were onsite in Drum Point.
* Reliance solely on cell phones can be risky, and a CB exercise was conducted recently to test the capability within the County. Two new mobile antennae have been purchased and can be deployed to volunteers.
* The Emergency Operations manual was crafted prior to the creation of the Emergency Services Center and will be updated in the coming weeks.
* A thank-you letter was sent to Mr. Jeffreys for hosting Drum Point at the EOC.

**Welcoming Committee:** With Paula Walker leaving the area, there will be a need to reconsider how the Welcoming Committee will proceed. Libby Fall may take on this task and made suggestions about how she might recommend the Committee go forth, such as expanded communications efforts.

**Old Business:** None scheduled

**New Business:**

**Cove Drive Traffic Calming:** A property owner on Cove Drive voiced concern about the traffic on that street. The following was noted:

* The installation of rumble strips, speed bumps and/or tables was discussed; however, the expense and difficulty caused to emergency response vehicles, school buses and snow plows have always been considered legitimate reasons against these solutions.
* Joan Jaquette, traffic engineer with the Calvert County Department of Public Works, was responsible for securing a speed monitor for Lake Drive a few years ago when a similar problem arose. She also suggested traffic control devices such as additional strategic striping, speed limit signs and the addition of a three-way stop at the intersection of Pine Lane and Lake Drive. Rhea will contact Ms. Jaquette and request her advice.

**Posting of DPPOA Property:** John Rovero related that someone has been hunting on the vacant lots and DPPOA rights of way adjacent to his property. The following was noted:

* A hunter must have written permission from individual owners in order to hunt on private property. The baiting of deer with corn or apples is not allowed, and there are allowable distances from homes from which one can hunt, depending on the type of weapon being used (bow versus shotgun).
* Gary will contact the Association attorney and ask if a property owner has an inherent right, as a property owner and member of the Association, to hunt on Association property.
* After discussion, a suggestion was made to add this issue to the agenda for the March 11th General Membership meeting.

 The next Board meeting is scheduled for Tuesday, March 7, 2017 at 7:00 p.m.

**Public Comment:** None offered

With no further business to discuss, Paula Walker made a motion to adjourn the meeting. The motion was seconded, and the meeting adjourned at 8:50 p.m.