**Board Members Present:** Tony Spakauskas, Libby Fall, Jack Andre (by phone), Bonnie Blades, Gary Heal, John Rovero, Mike Snapp and Jerry Budnick

**Board Members Not Present:** Vince Barazzone

**Staff Present:** Rhea Webster – Association Manager and Jeff MacDonald – Project Manager

**Property Owners and Guests Present:** None Present

**Call to Order:** Gary Heal, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 7:00 p.m. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded all present to not speak until recognized by the Chair.

**President’s Remarks:** With the new Board year having begun July 1, Gary Heal opened the meeting by requesting nominations for officers for the upcoming year. The following nominations were made:

1. Gary Heal nominated Tony Spakauskas as President. The motion was seconded and passed unanimously.
2. Tony Spakauskas nominated Libby Fall as Vice President. The motion was seconded and passed unanimously.
3. Libby Fall nominated Bonnie Blades as Secretary. The motion was seconded and passed unanimously.
4. Tony Spakauskas nominated Jack Andre as Treasurer. The motion was seconded and passed unanimously.

The meeting continued under the direction of Tony Spakauskas. Tony thanked Gary for his hard work on behalf of the community and stated that, as a measure of appreciation, Gary’s name has been added to the “Hall of Fame” plaque which is dedicated to those community members who have shown above average dedication to Drum Point.

**Public Comment –** None present

**Approval of Minutes:** Gary Heal made a motion to approve the minutes from the June 6, 2017 meeting of the Board, previously distributed via e-mail. The motion was seconded, and the minutes were approved as written.

**Office Update:** Rhea Webster reported as follows:

1. An accountant from Toal, Griffith and Ragula will be here August 14th to conduct the annual audit. Documentation in support of the audit is being gathered. Association by-laws require that the audit be available in time for the September meeting of the membership.
2. The September General Membership meeting will be held on September 20th or 27th, pending availability of the Drum Point Club.
3. The footbridge on Surf Street is in need of repair. A golf cart has been going over it, and a nearby property owner is concerned someone may be hurt. Gary stated that he will inspect.
4. A property owner who lives on Hilltop Road above Anchor Drive is concerned about the condition of Anchor Drive pond. This is an ongoing issue and a result of the age of the pond and drainage from under Rousby Hall Road. The cost of dredging has been investigated and found to be prohibitive.
5. The DPPOA office will be closed Friday, July 21st.

**Round Table:**

Libby Fall stated that the property owner who requested the placement of caution signs on the curve above Anchor Drive extended his appreciation.

**Committee Reports:**

**Action Items:**

**Grover’s Lawnscape – Proposal for Laurel Way -** Jeff MacDonald presented the proposal for work to address drainage issues in the right of way, near 12865 and 12858 Laurel Way. The work to be done will include the hand digging of 97 linear feet due to the location of utility lines in the swale. The total cost of the proposal is $6,570.00. After discussion, the following motion was made:

**Motion:** John Rovero made a motion to accept the proposal in the amount of $6,570.00. The motion was seconded and passed unanimously.

**Paving 2017 -** Jeff MacDonald presented the estimate for the repaving of approximately one mile of roadway. The proposed repaving will include the following streets: Cove Drive, Cove Lane, Parran Drive, Leason Cove Drive and a portion of Mills Creek Drive. Jeff suggested that a Request for Proposal be placed in the local newspaper and sent to contractors known to the Association. Jeff will also prepare a three – five year plan for repaving with the goal of being able to present the plan by the end of the year. After discussion, the following motion was made:

**Motion:** Gary Heal made a motion to accept the proposal for the 2017 repaving of the above named streets and to move forward with the placing of a Request for Proposal in the local newspaper. The request and scope of work will also be mailed directly to several local contractors known to the Association. The motion was seconded and passed unanimously.

**Operations:** John Rovero stated that a resident on Mills Creek Drive reported that his property washes out due to storm water runoff. The erosion is a result of the geography of the area rather than the way in which our road impacts the property. The owner understands this and is seeking recommendations on how best to address the situation.

**Treasurer:** The Balance Sheet, Profit and Loss by Class and Profit and Loss Budget to Actual reports were distributed. With the fiscal year just begun, there is little impact on the budget reports. Rhea stated that, for ease of understanding by property owners, the funds from the Special Tax District are now being shown as income, rather than a reimbursement. The CPA advised that it is properly shown as a reimbursement but left it to the discretion of the Association as to how it would be posted.

**Environmental Committee:** Tony Spakauskas stated that the spraying of the invasive Phragmites vegetation in Drum Point is scheduled for the upcoming weeks. An e-mail will be sent to the community advising them to call the office if they wish contact information for the contractor who will be doing the spraying. They can have the contractor treat their property at their own expense.

**Safety Committee:** In Peter Holt’s absence, Gary Heal reported the following:

1. Someone tried to launch a Hobie Cat at the beach, which caused a minor issue because the owner of the boat drove his truck to the shore in order to put the Hobie Cat into the water. There may be a need for additional signage to clarify the rules, which prohibit vehicles on the beach.
2. A suggestion to install signs, prohibiting parking on the paved streets, at each entrance to Drum Point was discussed with Lieutenant Buckmaster of the Calvert County Sheriff’s Office, who contacted the Assistant States Attorney. According to the Assistant States Attorney, there is no statute that says parking is not allowed on the pavement, as long as the road is not being blocked.
3. A suggestion was made by a resident that the Patuxent High School Art Department be contacted about possible interest by a student in volunteering time to paint a mural, perhaps of the Drum Point Lighthouse, on the porta-potty surround at the community beach. After discussion, the following motion was made:

**Motion:** Gary Heal made a motion to have Rhea contact the Patuxent High School Art Department and ask if there would be a student interested in volunteering their time to paint a mural on the porta-potty surround. Materials would be supplied, and the Board would have approval of the design. The motion was seconded and passed unanimously.

**Welcoming Committee:** With former Board member and Chair of the Welcoming Committee having left the area, the future of the Welcoming Committee is in question. Contact information for the remaining two members of the committee will be forwarded to Libby Fall.

**Motion:** Gary Heal made a motion to disband the Welcoming Committee. The motion was seconded for purposes of discussion. After discussion, Jerry Budnick made a motion to table the original motion to disband the committee, pending further analysis of whether it should be maintained or perhaps expanded to an Outreach Committee. Jerry’s motion was seconded and passed unanimously. The matter is tabled until the next meeting.

**Old Business:** None Scheduled

**New Business:**

**Reaffirmation of Committees:**

**Motion:** Gary Heal made a motion to reaffirm all remaining Committees, with membership including the current chairs to remain. The motion was seconded and passed unanimously.

**Calvert Shores Municipality:** A group of property owners from the Chesapeake Ranch Estates submitted a proposal to the Board of Calvert County Commissioners (BOCC) for the creation of a municipality. There is concern that Drum Point could be annexed at some point in the future if the proposal is approved. The BOCC conducted a public hearing July 11th, and the comment period was held open until July 24th. A letter, drafted by Tony Spakauskas, voicing this Association’s objection to the proposed municipality known as Calvert Shores, was distributed for review. After discussion, Tony agreed that verbiage be added regarding who should be able to vote on any referendum the BOCC may place on the ballot and that the names of the effected Lusby Town Center shopping centers be included in the letter. All Board members are encouraged to send letters and/or e-mails to the Commissioners on their own behalf.

**Public Comment –** None present

With no further business to discuss, Gary Heal made a motion to adjourn the meeting. The motion was seconded and passed unanimously. The meeting adjourned at 8:30 p.m. The next Board meeting is scheduled for Tuesday, August 8, 2017 at 7:00 p.m.