**Board Members Present:** Tony Spakauskas, Gary Heal, Bonnie Blades, Mike Snapp, Asha Andreas, Gina Swartwood and John Manca

**Board Members Not Present:** Jack Andre and Alyssa Holiday

**Staff Present:** Rhea Webster – Association Manager

**Property Owners and Guests Present:** None present

**Call to Order:** Tony Spakauskas, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 7:00 p.m. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded all present to not speak until recognized by the Chair.

**President’s Remarks:** Tony reminded the Board of the upcoming clean-up day, scheduled for Saturday, September 8th from 8:00 a.m. – 2:00 p.m. Anyone who can attend and help at the dumpsters will be appreciated. He stated also that there is a property owner leaving trash in the right of way for an inordinate amount of time. The owner will be contacted to ask about the plan for removal.

**Public Comment:** None present

**Approval of Minutes:** John Manca made a motion to accept the minutes from the August 7, 2018 meeting, distributed previously via email. The motion was seconded and approved unanimously. The minutes were approved as written.

**Office Update:** Rhea reported as follows:

1. The audit was conducted on the 9th of August. Mark Perry from Alta CPA Group was in the office for approximately five hours, and the report will be ready prior for the September meeting of the General Membership [as required in the By-laws].
	* 1. Property Taxes for 2018 total $2,140.46 – Total (401 Lake Drive - $1,965.30 for 2018 versus 1,941.60 for 2017 (an increase of $23.70
		2. Vacant Lots – Unchanged – 175.16
2. The newsletter was taken to the post office (410 copies) and delivered via email today (800 copies).
3. The Cove Point Beach Association is scheduled for a case to be heard in Circuit Court on September 5th. A Cove Point property owner is disputing his obligation to pay his Covenant Fee, in particular the obligation to pay the increased fee. The Cove Point Beach Association increased their Covenant fee in similar fashion as was done in 2015 by the DPPOA Board. This case could impact a future claim that might be filed by the DPPOA office [Note: Per the decision reached September 13th by Judge Clagett, an order was entered in favor of the plaintiff, Cove Point Beach Association].

**Round Table:**

Mike Snapp reported that a fire gutted a resident on Mills Creek Drive a few weeks ago and suggested it could be a hazard for anyone who might venture onto it. The Solomon’s fire department and Joe Hawxhurst at Calvert County Department of Inspections and Permits have been called. The fire department does not pick up on its day number, and a message was left on Mr. Hawxhurst’s line. Rhea will continue to follow up on this and another abandoned property on Mohawk Drive.

**Committee Reports**

**Action Items: 2018 Paving -** In Jeff MacDonald’s absence, Gary reported that the prep work has been done, but the paving itself has been delayed due to the high temperatures (the fabric that is laid down prior to the asphalt will not stick sufficiently to the surface when the temperature is in the 90’s). The paving contractor will address a drainage issue at the intersection of Buckler Drive and Huron Drive. The grading of the asphalt, should help the storm water drain more readily. A mile and quarter are being repaved this year. Jeff will be overseeing the project.

**Operational/Roads Committee:**  **Trimming of Rights of Way -** Gary reported that the contractor who was hired to replace Chris Boyles, who moved to Florida, has been replaced by another contractor by the name of Rodney Thomas. With the rain this season, a mower in need of repair, and the lack of a reliable contractor, we are behind in the trimming of the rights of way.

**Finance Committee:** The Balance Sheet and Profit and Loss Statements were distributed. There are no major changes from the previous month.

**Environmental Committee:** Bonnie Blades reported the following:

1. The second spraying of Phragmites will take place toward the end of September, weather permitting. We’ve petitioned DNR for a modification of the Association permit that would allow three private parcels to be added for the duration of the permit. Each private property owner would bear the expense of the treatment on their property. A letter is being drafted, stating that that each owner grants permission for their properties to be treated. Each owner will be required to sign the letter.
2. The Mill Creek Marina property on Rousby Hall Road has a stand of Phragmites but will have to apply to DNR directly for a separate permit for treatment despite the fact that the parcel is adjacent to other Drum Point properties. The three parcels that can be added (see above) can only be added because they lie in the zone depicted in the original permit request. The owner of the Marina will be put in touch with Mark Smith, of Phragmites Invasive Control, LLC.
3. The removal of the dead Phragmites cane can be accomplished, but a vegetation removal permit will be required. Robin Munnikhuysen, Critical Area Officer for Calvert County, will work with the office to complete the permit. Options for replanting will be investigated.

**Safety Committee:** No report

**Welcome Committee:** Asha and Gina assembled several buckets last Friday, and Bonnie delivered two buckets to new owners in Cindy Andre’s absence. Rhea contacted two other new owners by phone and email today to let them know that a gift awaits them in the office.

**Old Business:** None scheduled

**Recreation/Playground Area Committee:** John Manca volunteered to help on the committee to determine cost of construction, the best way to keep an accurate maintenance schedule, requirements for the base and liability insurance. John will speak with Terry Shannon, County Administrator, to ask about the procedure that is used at the Solomon’s Island play area. Permits will be needed for anything placed in the Critical Area.

**New Business:** None scheduled

**Public Comment –** None present

The next meeting is scheduled for Tuesday October 2, 2018 at 7:00 p.m. The meeting adjourned at 7:50 p.m.