**Board Members Present:** Tony Spakauskas, Jack Andre, Bonnie Blades, Mike Snapp, John Manca, and Alyssa Holiday

**Board Members Not Present:** Gary Heal, Asha Andreas, and Gina Swartwood

**Staff Present:** Rhea Webster – Association Manager

**Property Owners and Guests Present:** None present

**Call to Order:** Tony Spakauskas, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 7:00 p.m. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded all present to not speak until recognized by the Chair.

**President’s Remarks:** Tony remarked about the recently-held General Membership meeting. Attendance at the membership meetings is often low, and with a number of other activities in the area occurring on Wednesday evenings, there was a suggestion that moving the meeting to a different evening might help increase turnout. A consensus was reached that the Wednesday evening meetings should be moved to Tuesday evenings. [The By-laws require that a meeting be held quarterly but do not speak to a particular day of the week. Traditionally, two meetings have been held each year on Saturday mornings in March and December and two meetings have been held on Wednesday evenings in June and September.] The March and December meetings will continue to be held on a Saturday morning, however, the June and September meetings will be moved to Tuesday evening.

**Public Comment:** None present

**Approval of Minutes:** John Manca made a motion to accept the minutes from the September 4, 2018 meeting, distributed previously via email. The motion was seconded and approved unanimously. The minutes were approved as written.

**Office Update:** Rhea reported as follows:

* Trimming of Rights of Way - A number of people were upset about the trimming of the rights of way in front of their well-maintained homes (leaving ruts behind). The issue was discussed with Rodney Thomas, the man who is now doing this work, and it was explained that if a property owner is maintaining their yard, including the area considered to be the Drum Point right of way (10’ – 15’ from the edge of the asphalt) there is no need for him to trim. This position requires someone willing to do the trimming as well as other jobs around the community, such as installation of street signs, minor maintenance at the office etc.
* Eviction – Messages were left with the Sheriff’s office and with Guardian Asset Management Company (now in charge of the property) asking for confirmation on the length of time allowed for the possessions placed on the curb to be cleared. [The management company contacted the DPPOA office on October 5th to confirm that the possessions would be removed within 24 hours.]
* Nominating Committee – we need to be thinking about forming
* Beach cleanup – There is a quantity of loose asphalt pieces (from an old asphalt surface) and other natural debris on the community beach. Karl Bowen can bring a piece of equipment that will rake the area and will be asked to provide an estimate for the work.

**Round Table:**

Alyssa Holiday noted that some Drum Point residents had been accessing an area of the waterfront known as Seahorse Beach and had not realized that this area is not open to Drum Point residents, as it is part of the Chesapeake Ranch Estates community. The access point is on a property that had been vacant for a period of time, and the new property owners have made it clear that they do not want people walking across their property to Seahorse Beach.

Mike Snapp stated that the County responded to his inquiries about the burned out house on Mills Creek Drive, and it is has been boarded up (for safety purposes). He will continue to monitor the situation.

**Committee Reports**

**Action Items: 2018 Paving -** In Jeff MacDonald’s absence, Rhea reported that, according to Jeff, Great Mills Trading Post completed the asphalt work and will do the shoulder backup this week. Grover’s Lawnscape completed the drainage projects on Laurel Way, Mill Creek Drive and Anchor Drive and will be in the community tomorrow to do some minor asphalt work associated with the three jobs.

**Operational/Roads Committee:** No Report

**Finance Committee:** The Balance Sheet and Profit and Loss Statements were distributed. Jack Andre noted that the budget for FY 2019 was approved during the September 26th meeting of the General Membership. According to the recently concluded audit for last fiscal year, total assets increased by approximately $40,000. The annual audit showed no issues and will be available on the website and in the Association office once the final is received. [Note: the audit was finished and approved prior to the September membership meeting, however, the final draft has not yet been received.]

**Environmental Committee:** Bonnie Blades reported that Mark Smith, from Phragmites Invasive Control, completed the second annual treatment of common property on October 1st. In addition, the Maryland Department of the Environment approved treatment for three private properties, adjacent to the common property [the private property owners paid for the spraying done on their property]. The dead canes are to be removed, and a Vegetation Removal Permit will be sought in the coming months. While two years are allowed for the regrowth of natural vegetation to take place, the DPPOA Board will consider a landscaping design to include the planting of attractive trees and shrubs in order to enhance the aesthetic of the common areas. If plants do not begin to regrow of their own accord, we may be required to replant the area. We may be able to take advantage of the Calvert County Free Tree Program next autumn. This program provides some plantings free of charge. Robin Munnikhuysen, County Critical Area officer, will inspect the areas in question.

**Safety Committee:** No report

**Welcome Committee:** No report

**Old Business:**

**Recreation/Playground Area:** John Manca and Alyssa Holiday are in the process of determining location, insurance liability, type of equipment etc. The following was noted:

* The community beach is being considered as the best location for reasons of ease of access and parking availability.
* Sand may be the best base for a playground with regard to injuries in the event of a fall
* Rhea will contact the CRE Manager and ask how they manage and insure their playground equipment.
* John and Alyssa will research the type and cost of equipment with the next step being the cost of insurance. Equipment that is resistant to salt water air will be investigated.
* The Association lawyer may be consulted with regard to liability and a suggestion made about setting up a separate entity.

**New Business:**

**Beach Patrol – Hourly Pay:** Rhea explained that, according to Sherry Kenyon who organizes the weekend beach patrol had informed her that the minimum wage in Maryland was increased to $10.10 beginning July 1, 2018. The workers are currently paid $10.00 per hour. An adjustment was made for the payments already issued, and checks issued for August – Labor Day weekend were paid at $10.10 per hour. Ms. Kenyon has requested the pay be increased further. The following was noted:

* It has become difficult to find people willing to work for $10.00 (now $10/10) per hour.
* Although the Maryland minimum wage is now $10.10 per hour, it will increase to $11.00 per hour for beginning with FY 2020.
* Any increase will come from the FY 2020 budget, as the first payments will not be made until after July 1, 2019, which marks the beginning of FY 2020.

After discussion, the following motion was made:

**Motion:** Mike Snapp made a motion to increase the hourly wage for the beach patrol from $10.10 per hour to $10.50 per hour for the remainder of this fiscal year (ending June 30, 2019), with an increase to $11.50 per hour for Fiscal Year 2020. The motion was seconded and passed unanimously.

**Public Comment –** None present

The next meeting is scheduled for Tuesday, November 13, 2018 at 7:00 p.m. The meeting adjourned at 7:50 p.m.