**Board Members Present:** Tony Spakauskas, Gary Heal, Jack Andre, Bonnie Blades, Asha Andreas, Gina Swartwood, Mike Snapp and Alyssa Holiday

**Board Members Not Present:** Ginny Rice (newly appointed to replace John Manca)

**Staff Present:** Rhea Webster – Association Manager and Jeff MacDonald – Project Manager

**Property Owners and Guests Present:**

Property Owners: Peter Holt, Ralph Swartwood and Curt Larsen

Guests: Jamie Ward and Michelle Hipple of Ward’s Marine Construction

**Call to Order:** Tony Spakauskas, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 6:30 p.m. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded all present to not speak until recognized by the Chair. Without objection, the discussion concerning erosion of the community beach was moved to the start of the meeting.

**Community Beach Erosion:**

Jamie Ward and Michelle Hipple of Ward’s Marine Construction presented options to address erosion issues at the community beach, located off of Beech Drive. The following was noted:

* A V-shaped jetty [offshore breakwater] can be placed offshore. Sand can be trucked into the area at a cost of $300 per load. If the V-shaped jetty does not result in the accretion of additional sand, jetties can be placed perpendicular to the beach on either side of the V-shaped jetty. Cost of one jetty would be a minimum of $12,000. Herrington Harbor and Jefferson Patterson Park have discussed similar projects.
* Any work that may be done would require input and approval from the Maryland Department of the Environment (MDE). Preparation of the permit application by Ward would be approximately $2,500. The fee charged by MDE would be an additional $750 (if MDE determines it to be a major project, the cost for permitting could double to $1,500). If the Army Corp of Engineers issues a public notice, at a cost of $50, the permit can take up to a year to be approved.

Curt Larsen, a retired coastal geologist and property owner presented the following:

* A package of images from Google Earth was distributed. The images presented the changes that have taken place along the shoreline since 1848.
* Jetties and riprap installed north of Drum Point have caused the erosion of the Drum Point beach.
* The riprap adjacent, and to the north of the Drum Point Community beach caused erosion to the community beach and determined where the shoreline begins. The extension of that riprap in 2011 changed the configuration of the shoreline, but it has remained stable since that time.
* Any jetties placed off shore or perpendicular to the shoreline will adversely impact beaches south of the community beach. Adding sand to the beach is an option that would cost little and have zero impact downstream.

After discussion and in consideration of the impact of any beach area to the south of the community beach, a committee was formed to conduct further investigation into the options for shoreline erosion control. Gary Heal, Mike Snapp and Tony Spakauskas volunteered to serve on the committee (Curt Larsen will be consulted in his capacity as a retired coastal geologist).

**Public Comment:** None offered

**Approval of Minutes:** Bonnie Blades made a motion to accept the minutes from the February 5, 2019 meeting, distributed previously via email. The motion was seconded and approved unanimously. The minutes were approved as written.

**Office Update:** Rhea Webster reported the following:

1. The $99.00 bank fee, assessed last month, was for an annual security assessment charged by the Merchant Services Department of the Community Bank of the Chesapeake. Merchant Services oversees our ability to accept credit cards for payment of Association fees.
2. The percentage of property owner’s whose accounts are up-to-date for the current fiscal year, which ends June 30, 2019 is approximately 75% for Covenant fees and 79% for Mandatory Assessments (this is in keeping with the expected 80% yearly collection rate). Collections for the upcoming fiscal year, which begins July 1, 2019, are at 45% for Covenants and 42% for Mandatory Assessments.
3. The spring newsletter is being processed this week and will be mailed in time for delivery prior to the March 23rd Membership meeting, with 408 to be sent via US Post and more than 900 by email.

**Round Table:**

**Committee Reports:**

**Action Items:** Jeff MacDonald presented an updated six-year asphalt overlay schedule and map. The cost of the next repaving project is estimated at $145,565. If the cost is higher than expected, the plan can be adjusted to bring the cost into line with the budget. The schedule was created with those areas most in need being done first. After discussion, the following motion was made:

**Motion:** Gary Heal made a motion to adopt the paving schedule as presented. The motion was seconded and passed unanimously.

**Operational/Roads Committee:** Gary reported that many swales have standing water, as a result of the abundance of rain this season and is not due to poor drainage. There are two or three areas that may require some re-grading or other solution. He and Jeff are conducting site visits as necessary.

**Finance Committee:** The Balance Sheet and Profit and Loss Statements were distributed. Jack reported that all expenses are within budget. The Finance Committee will be forming in the coming weeks and will be meeting to discuss the budget for the upcoming fiscal year.

**Environmental Committee:** No report

**Safety Committee:** Peter Holt reported that the security cameras are being cleaned and will be re-installed in the coming weeks. In addition, the Calvert Amateur Radio Association may install and test a repeater at the Drum Point Community Emergency Service Center. It is hoped that the repeater will allow better tactical communication between Drum Point and the Prince Frederick Emergency Operations Center in the event of an emergency.

**Nominating Committee:** Peter Holt presented the Slate of Candidates for the upcoming year:

1. Bonnie Blades
2. Gina Swartwood
3. Asha Andreas
4. Ginny Rice

**Motion:** Gary Heal made a motion to accept the Slate of Candidates as presented. The motion was seconded and accepted as presented.

**Welcome Committee:** Rhea reported the following:

1. Supplies for four welcome buckets were purchased at a cost of $35.00, less than $9.00 per bucket.
2. Gina and Asha assembled four buckets in mid-February, one of which has been distributed.
3. Cindy Andre is consulting with several of the businesses who have contributed to the program to determine if they wish to continue in the same capacity.

**Old Business:**

**Community Beach Erosion:** See above

**New Business:**

**Southern Calvert Land Trust Proposal:** Curt Larsen suggested that the Land Trust would like to do something to give back to the community. To that end they are proposing to install a bench on the office lot. The bench would function as a stop for the County bus, which comes into Drum Point throughout each day. A similar offer was made to the White Sands community who turned it down. After discussion, the Board agreed to consider the offer. The Land Trust will present a formal proposal at a later date.

**Public Comment:** None offered

The next meeting is scheduled for Tuesday, April 2, 2019 at 7:00 p.m.

With no further business to discuss, the meeting adjourned at 8:00 p.m.