**Board Members Present:** Tony Spakauskas, Jack Andre, Asha Andreas, Gina Swartwood, and Alyssa Holiday – by phone

**Board Members Not Present:** Gary Heal, Bonnie Blades, Mike Snapp and Ginny Rice

**Staff Present:** Rhea Webster – Association Manager and Jeff MacDonald – Project Manager

**Property Owners and Guests Present:** None present

**Call to Order:** Tony Spakauskas, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 7:00 p.m. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded all present to not speak until recognized by the Chair.

**Public Comment:** None offered

**Approval of Minutes:** Gina Swartwood made a motion to accept the minutes from the March 12, 2019 meeting, distributed previously via email. The motion was seconded and approved unanimously. The minutes were approved as written.

**Office Update:** Rhea Webster reported the following:

1. There was a significant decrease in price for bulk mail. The winter newsletter was sent to slightly more than 400 property owners at a cost of $122.39. The spring newsletter was sent to about the same number of people at a cost of $68.42.
2. March saw a record number of visits to the Association website at 2,987. This may be due to the number of home sales in the community, as realtors are directed to the website for information and downloading of corporate documents (Covenants, By-laws etc.).
3. Efforts (such as stamping of past-due statements, inclusion of a note advising of a claim to be filed and the subsequent filing of a claim) has resulted in the collection of $13,964 on past-due accounts to date since February.
   1. Jack and Rhea attended court on Tuesday, April 30 for a defendant who disputed the claim. The defendant agreed, through mediation, to make monthly payments of $80.00 until the claim has been settled.
4. The next meeting of the general membership is scheduled for Tuesday, June 25th at 7:00 p.m. This is a change from the usual Wednesday evening meetings per consensus at the September meeting (see minutes September 26, 2018).
   1. The newsletter must be delivered 15 days prior to this meeting, as a vote will be conducted for the approval of the FY 20 budget.
5. Cleanup Day was held Saturday, May 4th, from 8:00 – 2:00. Tony, Jack, Gina and Rhea were there to help property owners place items in the dumpsters. One dumpster was filled to overflowing with trash and one with metal for recycling. A second dumpster was delivered to take on a few additional items brought for disposal. Eric and Asha Andreas were the only two property owners who did a cleanup of their street (bringing a bag of trash to the office trash bin). Asha suggested that others may have participated in the street cleanup but chose to take their bags of trash directly to the dump.

**Round Table:**

Gina Swartwood asked about the trimming and bush hogging being done, in particular on one stretch of Bay Drive where a large evergreen tree is encroaching and obstructing the line of sight. Karl Bowen was in the community last week and has done bush hogging in the area on the other side of Rousby Hall Road. He is scheduled to be here on Thursday, the 9th, weather permitting.

Alyssa Holiday asked about the trimming of the beach steps, located adjacent to the vacant lot on Bay Drive. There is an easement to the beach, across the vacant lot, and this easement, along with the beach steps, is maintained by the Association. The vacant lot is also trimmed by volunteers on occasion.

**Committee Reports:**

**Action Items:** Jeff MacDonald presented a plan to address a drainage issue on Ships Way at Harbor Drive. Storm water comes off the road and is eroding the riprap that goes into a juncture box containing several pipes. Grover’s Lawnscape submitted a proposal for $1,984. After discussion, the following motion was made:

**Motion:** Jack Andre made a motion to approve the proposal from Grover’s Lawnscape, in the amount of $1,984. The motion was seconded and passed unanimously.

Rhea will notify Grover’s Lawnscape that the proposal has been approved by the Board. Funding for the work will come from the Special Tax District.

**Operational/Roads Committee:** No report

**Finance Committee:** The Balance Sheet and Profit and Loss Statements were distributed. Jack noted the following:

* The Finance Committee met to discuss the budget for fiscal year 2020.
* The full budget will be forwarded to the Board for review, and approval will be done via email, with the motion to approve affirmed at the June Board meeting. This is being done in order to abide by the By-laws, which require that the budget be published and delivered to property owners 15 days prior to the scheduled vote for approval [the budget is to be approved at the June meeting of the membership].
* The summary/rollup of the budget will be published in the newsletter. The full budget will be posted to the website and available in the Association office. Absentee ballots will be available.

**Environmental Committee:** In Bonnie’s absence, Tony said that he has a piece of equipment that may work to remove the dead Phragmites canes. Joe Bateman will be asked to do this work.

**Safety Committee:** Jack and Peter Holt will work to finish maintenance on the cameras and get them reinstalled in the coming week. A new light has been ordered for the entrance sign at Barreda Boulevard, and it should be installed in the next week as well.

**Welcome Committee:** Rhea reported the following:

* Property transfers have been updated and welcome letters sent to eight new owners.
* Gina and Asha assembled six welcome buckets last week using the usual brochures along with items purchased by Cindy Andre.
* Four buckets have been distributed in the past month, to new property owners who have come into the office.

**Erosion Control Committee:**

In Gary’s absence, Tony reported that the newly-formed Erosion Control Committee met and discussed what might be done to control erosion at the community beach. Anything that is done will be done in conjunction with the Drum Point Club so as to minimize any impact on Club property. Various options are being discussed.

**Beach Improvement:** During the March membership meeting, Tony asked for suggestions for improvements that might be considered for the community beach in light of the fact that the installation of a playground/tot lot is too onerous to take on; primarily due to the cost and possible liability should there be an incident. The following suggestions have been received:

* Mr. and Mrs. Hurlburt suggested a box for sand toys be installed (similar to the one on the beach at the Calvert Cliffs Park, which is a raised milk crate that can drain sand). Mrs. Hurlburt said that they would donate the first set of toys. The toys would likely need to be replenished on occasion as they wear out or are not put back into the box.
* Mr. Myles suggested that the access to the Drum Point Lake be cleared so that kayaks might be launched at this point.

**Old Business:**

**SCLT Proposal for Donation:** The Southern Calvert Land Trust (SCLT) has offered to donate and have installed a bench to be used for the bus stop. Discussion centered on where a bench might be placed and whether the Americans with Disabilities Act might apply. Further discussion was tabled until the June Board meeting when more Board members are in attendance.

**New Business:**

**Proposal for Electronic Voting for Budget Approval:** A suggestion was made at the March membership meeting to include the ability to vote for the budget electronically. The following was noted:

* The budget is distributed via the newsletter, is available in the Association office and is posted on the website. Anyone with questions is welcome to come into the office and meet with Jack.
* Absentee ballots are available. This is noted on the website and in the newsletter.
* Electronic voting would be in addition to the traditional voting method done at a meeting or via absentee ballot.
* A property owner volunteered after the March meeting to set up the online electronic voting.
* Further discussion was tabled until the June meeting when more Board members are in attendance.

**Public Comment:** None offered

The next meeting is scheduled for Tuesday, June 4, 2019 at 7:00 p.m. With no further business to discuss, the meeting adjourned at 8:00 p.m.