**Board Members Present:** Tony Spakauskas, Gary Heal, Jack Andre, Bonnie Blades, Mike Snapp, Asha Andrea, Gina Swartwood and Ginny Rice

**Board Members Not Present:** Alyssa Holiday

**Staff Present:** Rhea Webster – Association Manager

**Property Owners and Guests Present:** Peter Holt

**Call to Order:** Tony Spakauskas, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 7:00 p.m. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded all present to not speak until recognized by the Chair.

**Public Comment:** None offered

**Approval of Minutes:** Mike Snapp made a motion to accept the minutes from the May 7, 2019 meeting, distributed previously via email. The motion was seconded and approved unanimously. The minutes were approved as written.

**Office Update:** Rhea Webster reported the following:

* The office computer, which was running on Windows 7, has been upgraded to Windows 10 at Mike Snapp’s suggestion. All Microsoft Office products are now functioning properly.
* The summer newsletter was distributed via US Mail and email on Friday, June 7th.
* Absentee ballots, for approval of the FY 2020 budget, are available in the office. Ballots must be returned in the envelope marked “ballot” and will count toward a quorum at the quarterly membership meeting. The full budget is also available in the office and on the website.

**Committee Reports:**

**Action Items:** In Jeff MacDonald’s absence, Gary Heal reported that he met with Jeff to discuss this year’s paving work.

* A few items to note:
* The portion of Dogwood maintained by the Association is quite narrow and may not be able to handle the standard piece of equipment used by the contractor.
* The ends of Lake Lane and Blue Jay Drive are blocked by leaf and other yard debris, a boat trailer and other items. Those responsible have been asked to clear the areas in question.
* Questions regarding the location of the right of way on Lake Terrace were resolved.
* Jeff thinks the proposals from contractors will be a bit higher than this year’s estimates (due in part to a need to widen some areas of asphalt).

Mike Snapp reported that an area near the dry hydrant on the River View Causeway is beginning to break up. Gary will inspect.

**Operational/Roads Committee:** Gary Heal reported that Karl Bowen, who is conducting the three-year cutback of vegetation that encroaches on the road, has requested an additional $5,000 over the original contract price of $17,000. The job has been delayed due primarily to extremely wet weather during the past year. As a result of the amount of rain, many of the areas that were trimmed during the past year are once again becoming overgrown. In addition to the wet weather, the day laborer hired to replace Chris Boyles, who maintained the rights of way with our equipment, has not been as efficient (other options are being considered). After discussion, Gary made the following motion:

**Motion:** Gary Heal made a motion to increase the amount of Karl Bowen’s contract for the three-year cutback by $5,000 for a total of $22,000. The motion was seconded and passed unanimously (Karl will send a progress billing in the coming week).

**Finance Committee:** The Balance Sheet and Profit and Loss Statements were distributed. Jack noted that the budget was approved by the Board via email and will be presented for approval by the general membership at the upcoming quarterly meeting, scheduled for June 25th. Tony Spakauskas stated that, without exception, the Board’s vote of approval is affirmed.

**Environmental Committee:** Bonnie Blades stated that she and Tony met with Ralph Swartwood and Tim Hansen from the Drum Point Club as well as Mark Smith of Phragmites Invasive Control (authorized by DNR to spray and eradicate the Phragmites). The following was noted:

* It appears that the Drum Point Club property is included in the Association permit (issued by DNR). Mark Smith will provide a cost estimate to the Club for treatment of the plant on their property.
* The stand of Phragmites at the end of Lake Terrace will be included in this year’s treatment (it was overlooked last year). The areas that have been treated previously will require very little treatment this year, as expected.
* The dead canes will be removed once this year’s treatment has had time to take effect (early fall).
* The permit allows two years for natural growth to occur, however, Ginny Rice, who has been taking classes to be certified a Master Gardener, will conduct a site visit to determine the best plants to replace the Phragmites, if natural growth does not occur. Ginny stated that others, who have already attained the Master Gardeners certification, will offer assistance.

**Safety Committee:** Peter Holt noted the following:

* He and Jack have been working with the security cameras, two of which have been reinstalled. The memory chips will be viewed this Thursday to determine if the placement of the cameras is optimum.
* The Drum Point Club replaced the fence that separates the community beach from the private Drum Point Club beach. A “no trespassing” sign was placed on the fence.
* Comcast updated the modem in the Community Emergency Services Center (CESC). A newer television would be welcome to replace the analog TV currently in the center. Ginny Rice offered that she may have one to donate.
* The radio repeater that aides communication with others in the County does not work well in conjunction with the frequency assigned by the FEC. A two-meter frequency will be requested.
* The Drum Point Radio Club license was renewed, after the annual meeting held by the club.
* A Field Day will be conducted at the Drum Point Club on June 22nd and 23rd. The event is meant to test the readiness of the amateur radio group in the event of an emergency.

Jack Andre reported that the light which shines on the Drum Point sign at Barreda Boulevard has been replaced at a cost of $150.00 and should last longer than previous lights.

**Welcome Committee:** Rhea reported the following:

* Five welcome buckets have been distributed since the last Board meeting.
* Asha and Gina assembled two additional buckets.
* Cindy Andre is keeping the office supplied with buckets and items for the buckets.

**Erosion Control Committee:** Gary Heal reported that the committee held its first meeting, and various options for control of the erosion are being researched. The next meeting will be scheduled according to availability of the members of the committee. The storm from the past weekend washed out the community beach again. Rhea will contact Robert Randall of Tri-Mellon Associates to see what the cost might be of another cleanup (previous cleanup cost - $2,500) versus full removal of the roadbed that lies beneath the sand (permits may be required). An email will be sent to the committee to inquire about availability.

Peter Holt suggested that membership in the Drum Point Club be encouraged so that property owners are aware that there is additional beach area available. The Drum Point Club brochure is included in welcome folders and welcome buckets.

**Old Business:**

**SCLT Proposal for Donation:** The Southern Calvert Land Trust (SCLT) has offered to donate and have installed a bench to be used for the bus stop. Discussion centered on where a bench might be placed and whether the Americans with Disabilities Act might apply. After discussion and due to concern about the ADA, it was decided that a bench would be a welcome addition to the community beach. Rhea will contact Curt Larsen to ask if this option would be acceptable to the SCLT.

**Proposal for Electronic Voting:** A suggestion was made at the March meeting of the General Membership to incorporate electronic, online voting for approval of the budget. It was noted that the rollup of the budget is included in the newsletter, which is sent to all property owners, and the full budget is available in the office and published online. Board members are available to answer any questions that owners may have, and absentee ballots are available to anyone who is unable to attend a meeting. In light of the above, electronic voting will not be instituted.

**New Business:**

**Abandoned Properties (Mohawk Drive and Pilot Way):** The two abandoned properties have been brought to the attention of Calvert County Zoning Enforcement, with no action taken. Mike Snapp suggested that Commissioner Mike Hart, who represents this area, be copied on any future correspondence.

**Public Comment:** None offered

The next meeting is scheduled for Tuesday, July 9, 2019 at 7:00 p.m. With no further business to discuss, the meeting adjourned at 8:17 p.m.