**Board Members Present:** Tony Spakauskas, Gary Heal, Jack Andre, Bonnie Blades, Asha Andreas and Mike Snapp

**Board Members Not Present:** Gina Swartwood, Alyssa Holiday and Ginny Rice

**Staff Present:** Rhea Webster – Association Manager

**Property Owners and Guests Present:** Vince Barazzone

**Call to Order:** Tony Spakauskas, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 7:00 p.m. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded all present to not speak until recognized by the Chair.

**Public Comment:** None offered

**Election of Officers:** By unanimous consent, the following Directors were elected officers for the upcoming year:

Tony Spakauskas – President

Mike Snapp – Vice President

Jack Andre – Treasurer

Bonnie Blades – Secretary

**Approval of Minutes:** Gary Heal made a motion to accept the minutes from the July 9, 2019 meeting, distributed previously via email. The motion was seconded and approved unanimously. The minutes were approved as written.

**Office Update:** Rhea Webster reported the following:

* The website host (GoDaddy) upgraded their platform, and the Association site has now been migrated to the new platform.
* Options for a new desktop computer are being investigated both online and at Best Buy. Cost will be between $1,000 and $1,200. Hewlett Packard is at the top of the list and is lower in price than other options [Install by Best Buy would be $40.00 if a tech support package is purchased at a cost of $199.00. Other options for install will be investigated].

**Committee Reports:**

**Action Items:** In Jeff MacDonald’s absence, Gary Heal reported that the bid opening for this year’s paving took place on August 1st with the following results:

* Aggregate Industries 142,109.05
* Great Mills Trading Post, Inc. 151,758.20
* Sheehi Trucking and Paving 179,525.00
* ECM, Inc. 259,671.00

Despite the proposal from Aggregate Industries being the lowest, Jeff recommends that the contract be awarded to Great Mills Trading Post, primarily because Aggregate Industries did not attend the pre-bid meeting. Changes were made to the scope of work during the pre-bid which would certainly result in an increase in the price of their proposal. After discussion regarding the budget and the amount of funds available, the following motion was made:

**Motion:** Gary Heal made a motion to accept the proposal from Great Mills Trading Post. The motion was seconded and passed unanimously.

**Operational/Roads Committee:** It was noted that the Roads Committee would consider options to address the issue of beach access at Lake Place (adjacent to the Bay Drive Causeway) – rocks that are in place present a hazard to those who may try to walk across them. Rhea will contact John Swartz to ask about permits that might be needed.

**Finance Committee:** The Balance Sheet and Profit and Loss Statements were distributed.

**Environmental Committee:** No Report

**Safety Committee:** No report

**Welcome Committee:** Rhea reported that two buckets have been distributed, leaving two on hand.

**Erosion Control Committee:** The following was noted:

* The final report, regarding erosion at the community beach, was presented during the July meeting [See July minutes – “…the installation of a breakwater to address erosion at the community beach. The community of Swan Point has several similar to the one being considered, and they appear to be successfully retaining beach areas. A breakwater should serve to stop erosion while also serving to accrete additional sand. The Drum Point Club will be consulted prior to any final decision, and members from the Club are serving on the committee].
* With the decision having been presented to the Board for their consideration, the Erosion Control Committee was disbanded.
* Rhea will contact John Swartz to get his suggestions on how to proceed with regard to securing all appropriate permits.
* The community will be kept informed in newsletters and during upcoming meetings of the General Membership.

**Old Business:** None Scheduled

**New Business:**

**Reaffirmation of Committees:** A list of updated committees and membership was distributed. After discussion, the following committees were reaffirmed:

* Environmental Committee – Bonnie Blades, Chair
* Finance Committee – Jack Andre, Chair
* Planning Committee – No Chair appointed
* Roads Committee – Gary Heal, Chair
* Safety Committee – Peter Holt, Chair
* Welcoming Committee – Cindy Andre, Chair

**Quit Claim:**  Frank and Susan Buckler, owners of property located at 150 and 154 Leason Cove, have requested that the Board grant a Quit Claim for riparian rights. The County requires this, should the owner seek a permit to erect a pier or bulkhead or other structure. After discussion, Mike Snapp made a motion to approve the Quit Claim. The motion was seconded and passed unanimously.

**Public Comment:** None Offered

Due to the Labor Day holiday on September 2, the next Board meeting will be held on Tuesday, September 10, 2019 at 7:00 p.m. With no further business to discuss, the meeting adjourned at 7:50 p.m.