**Board Members Present:** Jack Andre, Bonnie Blades (by phone), Gina Swartwood (by phone), Gary Heal, Asha Andreas and Ginny Rice

**Board Members Not Present:** Tony Spakauskas, Mike Snapp and Alyssa Holiday

**Staff Present:** Rhea Webster – Association Manager

**Property Owners and Guests Present:** Peter Holt

**Call to Order:** Gary Heal, member of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 7:00 p.m. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded all present to not speak until recognized by the Chair.

**Public Comment:** None offered

**Approval of Minutes:** Jack Andre made a motion to accept the minutes from the August 6, 2019 meeting, distributed previously via email. The motion was seconded and approved unanimously. The minutes were approved as written.

**Office Update:** Rhea Webster reported the following:

* The new computer system has been received and installed. Tech support from Kyocera was called for help with the networking of the system to the computer (no charge as this is part of our contract with Kyocera). The bios was updated in order to make the mouse function properly.
* The house on Mohawk Drive that’s been abandoned for many years is in foreclosure and should be listed at some point. Credit was given for all fees due prior to the date of foreclosure.
* The fall newsletter was taken to the Post Office on the 28th. The incorrect form was used for the mailing (we are not considered a nonprofit, rather we are considered a not-for profit organization. Therefore, we do not qualify for the lower rate charged to a non-profit). The newsletter was mailed, but there will be an additional charge.

**Committee Reports:**

**Action Items:** In Jeff MacDonald’s absence, Gary Heal reported that we have not yet been given a schedule from Great Mills Trading Post for this year’s paving work. When they do come in to do the work, it should take no more than two days for the paving. Once the paving is finished, they will return in a week or so to do the shoulder back up work.

**Operational/Roads Committee:** Gary stated that a property owner on Mills Creek Drive voiced concern about a large tree on an adjacent lot owned by the Association. The tree is dead and could damage the house on the adjacent lot if it falls. Karl Bowen can remove the tree, but the cost will be in excess of $500. After discussion regarding possible liability if the tree is not removed, the following motion was made:

**Motion:** Gary Heal made a motion to have the tree on Mills Creek Drive removed in order to limit any liability on the part of the community. The motion was seconded and passed unanimously.

**Finance Committee:** The Balance Sheet and Profit and Loss Statements were distributed. The following was noted:

* Next year’s budget may have to be adjusted to cover some items.
  + Fees being charged to property owners don’t seem to be enough to cover the amount being charged by the credit card companies. Jack and Rhea will review the statements received from Merchant Services, and Rhea may contact the Community Bank Merchant Services Department to discuss.
* The amount posted to streetlights is for last fiscal year’s cost. An adjustment will be made in order to reflect that the amount of $9,722 was the cost of streetlights for the previous fiscal year (2/3 the total cost, as agreed to between the Association and the County as we take on the full cost over a three-year period).

**Environmental Committee:** Bonnie Blades stated that Mark Smith will be in the community near the end of September to do this year’s Phragmites treatment.

**Safety Committee:** Peter Holt reported that the previously installed equipment, designed to enhance communications with the County during an emergency, has been removed as it did not work as well as hoped. The relay is now located in Prince Frederick and will allow us to communicate throughout the County.

**Welcome Committee:** Rhea reported that distribution has slowed with the slowing of property transfers. There is one Welcome Bucket on hand, and Asha and Ginny volunteered to assemble additional welcome buckets. Once they are assembled, letters will be sent to new property owners encouraging them to come into the office to receive their gift and provide contact information.

**Old Business:** None Scheduled

**New Business:**

**Beach Access at Lake Lane (near Bay Drive Causeway):** Gary reported the following:

* A building permit will be needed for the installation of steps from the road to the beach. If a platform is to be included, the County will require a variance.
  + This is an area where rocks were placed to prevent erosion. These rocks can be hazardous to cross.
  + After discussion, it was decided that, rather than removal of the “beach access” sign, an additional sign will be placed warning of the hazard. The same warning will be placed at the beach access point on Lake Drive at Surf Street, above the foot bridge. There are no rocks at this point, but the area in question could be considered a bit of a hazard.
* The access point at the end of River Terrace was cleared of some vegetation and posts placed to prohibit any vehicles from accessing the area. No sea grasses were removed, merely trimmed.

**Community Beach Condition:** Asha noted that the community beach suffered erosion during the last storm, and additional trees on the Drum Point portion of the beach have fallen over.

**Public Comment:** None Offered

The next Board meeting will be held on Tuesday, October 8, 2019 at 7:00 p.m. With no further business to discuss, the meeting adjourned at 7:40 p.m.