**Board Members Present:** Tony Spakauskas, Mike Snapp, Jack Andre, Bonnie Blades, Gary Heal, Alyssa Holiday (by phone) and Ginny Rice

**Board Members Not Present:** Gina Swartwood and Asha Andreas

**Staff Present:** Rhea Webster – Association Manager

**Property Owners and Guests Present:** Peter Holt

**Call to Order:** Tony Spakauskas, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 7:00 p.m. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded all present to not speak until recognized by the Chair.

**Public Comment:** None offered

**Approval of Minutes:** Gary Heal made a motion to accept the minutes from the September 10, 2019 meeting, distributed previously via email. The motion was seconded and approved unanimously. The minutes were approved as written.

**Office Update:** Rhea Webster reported the following:

* With yearly statements having been mailed in February and ample time allowed for payments to be made, claims will begin to be filed once again.
* The Policies and Procedures Manual needs to be updated [Rhea will mark up the current manual for areas that should be addressed and distribute to the Board].
* The fall cleanup was conducted Saturday, the 28th. Two dumpsters were filled with household trash and one with metal for recycling. Bonnie Blades, Rose Mellies, Dawn and Adrian Stanton and Ralph Swartwood assisted Rhea at the dumpsters.
* Oktoberfest is scheduled this Saturday, the 5th.
* The annual retainer letter has been received from Thomas Schild, Attorney for the Association. The price for one year remains the same at $2,700.00. After discussion, it was decided that Mr. Schild’s services should continue to be retained.

**Committee Reports:**

**Action Items:** In Jeff MacDonald’s absence, Gary Heal reported that there has been a delay in the repaving work, but it should begin in the coming week.

**Operational/Roads Committee:** Gary reported as follows:

* Potholes on Lessin Drive and River View Drive are being filled.
* A meeting was held with Karl Bowen, who is nearly finished with the three-year cutback. A property owner on Overlook Drive is concerned about the trimming of trees adjacent to her property and the effect it will have on her privacy. Karl suggested that Robin Munnikhuysen, Critical Area Officer for Calvert County, be contacted for guidance. She is scheduled to meet with Karl and the property owner Friday to discuss options, including participation by the owner in the County’s Free Tree Program.
* Prior to issuing a permit for an addition, the Inspections and Permits Office for Calvert County instructed a property owner to report to the DDPOA office to complete a road bond application. This does not always happen, as the Road Agreement with the County does not address additions, only new builds. Therefore, we are not always able to collect the $2,500 bond for an addition.

**Finance Committee:** The Balance Sheet and Profit and Loss Statements were distributed. All accounts are as expected for this point in the fiscal year.

**Environmental Committee:** Bonnie Blades reported the following:

* The State of Maryland is urging people to kill any Lantern Flies that are found on their property. The invasive bug is prevalent in other states, including New Jersey, Delaware and Pennsylvania and can cause extensive damage to crops and other plants.
* Mark Smith, who is authorized by the State of Maryland to treat invasive plant species, was in the community on October 1st to do this year’s treatment for the eradication of Phragmites.
	+ A tenant on Lake Terrace was unaware of the treatment being done and would not allow the spraying of the invasive weed. This is not the first time that this area has been missed due to misunderstanding about ownership.
	+ An email has been sent to Mr. Smith asking if it can be done this year or if it will have to wait until next year.
	+ A letter will be sent to the owner of the property on Lake Terrace asking him to explain to any renter that the DPPOA will periodically be on the property adjacent to his property, as it is owned by the Association.
	+ Phragmites that have been noted on Rousby Hall Road as it approaches the Harbor Lights community is not ours to address. Rousby Hall Road is a state highway, and Harbor Lights is not part of Drum Point.

**Safety Committee:** Peter Holt reported that the DPPOA Community Emergency Services Center received permission to connect to the newly installed communications antenna on the hospital in Prince Frederick. Connectivity tests will be run tomorrow.

**Welcome Committee:** Rhea reported that Asha and Ginny assemble five buckets last week, three of which have been distributed. An email was sent to Cindy Andre to let her know what supplies are needed for additional buckets.

**Old Business:**

**Beach Erosion Control:** The following was noted:

* According to John Swartz, Environmental Planning Regulator for the County, states that we must first apply for permits through the Maryland Department of the Environment Tidal Wetlands office. Once we receive those permits, we can apply to the County for building and grading permits. Mr. Swartz recommended that either the contractor or a permitting service apply for the permits as they are knowledgeable about the application procedure.
* Michell Hipple of Ward’s Marine stated that they can apply for the permits if they are approved for the contract. There will be a fee.
* Rhea will contact Mr. Swartz to ask for the name of his counterpart in Charles County as the style of breakwater being considered is the same at that installed at Swan Point in Charles County.
* A letter will be sent to the Drum Point Club to clarify the intent of the Association as a result of the recommendation made by the Erosion Control Committee (a committee composed of DPPOA and Drum Point Club members) and to ascertain the Club’s position on this option.

**New Business:** None Scheduled

**Public Comment:** None Offered

The next Board meeting will be held on Tuesday, November 5, 2019 at 7:00 p.m. With no further business to discuss, the meeting adjourned at 7:40 p.m.