**Board Members Present:** Tony Spakauskas, Mike Snapp, Jack Andre, Bonnie Blades, Gary Heal, Gina Swartwood, Asha Andreas, Ginny Rice and Alyssa Holiday

**Board Members Not Present:**

**Staff Present:** Rhea Webster – Association Manager

**Property Owners and Guests Present:** Peter Holt

**Call to Order:** Tony Spakauskas, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 7:00 p.m. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded all present to not speak until recognized by the Chair.

**Approval of Minutes:** Mike Snapp made a motion to approve the minutes from the February meeting, previously distributed via email. The motion was seconded, and the minutes were approved as written.

**President’s Remarks:** Tony remarked on the upcoming General Membership meeting, scheduled for March 28th. It is important that there be a quorum so that the Nominating Committee can present the slate of candidates for the upcoming year. If this cannot be done due to a lack of quorum, a special meeting will be called in April. There will also be a discussion about options being investigated for the control of erosion at the community beach, and the Board would like to have input from the community.

Gary suggested that an absentee ballot, which per our By-laws can be counted toward a quorum, be created so that the slate of candidates can be presented to the community. The absentee ballot will not be to elect any individual to the Board but merely to accept or decline the slate of candidates presented.

**Osprey Stand at Community Beach:** Mr. Icaza, who was to present his proposal to have a stand erected at the community beach, was unable to attend the meeting. However, it has come to the attention of the Board that DNR is in the process of installing a stand at the Drum Point beach and does this free of charge, including materials and permitting. The same may be done near the community beach. Mr. Icaza is welcome to attend a meeting when he is available.

**Office Update:** Rhea Webster reported the following:

* Approximately 75% of property owners have paid the current fiscal year’s fees. We can expect the usual 80% paid by June 30, 2020 – the end of fiscal year 2020.
* The Calvert County Finance Office contacted the DPPOA office to say that the Calvert County Board of Commissioners took possession of two vacant lots on Rousby Hall Road. The office was told to remove these two properties from the database. A credit of $1,334 had to be posted to the account prior to removal from the database. The county taking possession of a property is unusual, and the reason behind this move will be investigated.
* Flooring America sent an updated proposal for new flooring for the manager’s office, the Community Emergency Service Center office, the kitchen and bath. The price is lower and comparable to that offered by Lumber Liquidators, but further research is needed. The kitchen will not be included, and carpet will be priced rather than laminate flooring. Lowe’s has not responded.
* The newsletter is nearly finished and must be mailed by March 11th.

**Committee Reports and Roundtable:**

**Action Items:** No report

**Operational/Roads Committee:** Gary Heal reported the following:

* A number of trees were blown down as a result of the windstorm that came through in February. Karl Bowen was called in to remove any downed trees that were not touching electrical lines.
* A property owner reported that there are several potholes on the portion of Lessin Drive off of Walsh Drive. Joe Bateman will be asked to fill them.

**Finance Committee:** The Balance Sheet and Profit and Loss Statements were distributed. Jack Andre noted the following:

* All accounts are as expected for this point in the fiscal year, and the budget is in order.
* No funds have been spent on snow removal.
* It is time to form the Finance Committee and address next year’s budget. Jack, Mike, Alyssa, Ginny and Gina served on last year’s committee and are willing to do so again. An additional property owner, who is not a member of the Board, will also be sought.

**Environmental Committee:** Ginny Rice noted that she submitted an article on non-native plant species for the spring newsletter. She will contribute additional pieces on a regular basis. The focus of this article is English Ivy and how to eradicate it.

Bonnie said that it is time to have the dead Phragmites canes removed. Joe Bateman is scheduled to do this and has been given a map of the area where the Phragmites have been treated. A letter was received from the Maryland Department of the Environment regarding new requirements for treatment of invasive species. This will be addressed when it is time to re-apply for the permit.

Bonnie also inquired about recent efforts by residents to clean up the Bay Drive Causeway of litter. The newsletter will carry an article about the recent problems, including pictures provided by a couple who has made an effort to clean the area.

Alyssa stated that she emailed a local landscaping company to complain that they had left flyers on mailboxes, under the flags. The flyers were all over the road and into the wooded areas. The response from the company was less than helpful, and Rhea will draft a letter asking them to stop placing the flyers on the mailboxes. It is illegal for companies or individuals to place flyers in or on a mailbox.

**Safety Committee:** Peter Holt remarked as follows:

* The February windstorm caused a good deal of Drum Point to be without power, however, the office was fully operational, thanks to the generator.
* Staff members from the Calvert County Emergency Operations Center (EOC) paid a visit to the Community Emergency Services Center (CESC) on February 21st. Peter explained to the visiting staff the capability of the office and the need for continued interaction with the County EOC. They also visited the Drum Point Club, where Mary Ann McGowan and Bruce and Libby Fall showed the group around the Club grounds. The Calvert Recorder will publish some pictures and a news release on the visit.
* Peter attended today’s meeting of the Commissioners and was told that a $20,000 grant has been received by the County for upgrade of some emergency communications equipment. They also discussed the now-abandoned Community Emergency Response Team program that had been a part of our CESC. He was told by the Commissioners that efforts are being made to address the issue of liability insurance through the county for teams of this type.

**Welcome Committee:** No report

**Planning Committee –** No report

**Old Business:**

**Erosion Control at the Community Beach:** The following was noted:

* A proposal has been received from Coastline Design, a shoreline design engineer company from Virginia, for options to address erosion at the community beach.
* The Board is considering asking the company to perform the next step in the process which is a site survey and assessment and a preliminary shoreline plan and cost estimate. The cost of these two steps is $10,000 but would need to be done in order to determine if a plan is feasible.
* It is necessary to go before the community for their input and for approval of an amendment to the current budget.
* The Board will make a presentation at the March membership meeting.

**New Business:** None scheduled

**Public Comment:** None offered

The next Board meeting will be held on Tuesday, April 7, 2020 at 7:00 p.m. With no further business to discuss, the meeting adjourned at 7:50 p.m.