**Board Members Present:** Tony Spakauskas, Mike Snapp, Jack Andre, Bonnie Blades, Gary Heal, Gina Swartwood, Asha Andreas and Ginny Rice

**Board Members Not Present:** Alyssa Holiday

**Staff Present:** Rhea Webster – Association Manager

**Property Owners and Guests Present:** Peter Holt

**Call to Order:** Tony Spakauskas, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 2:00 p.m. and stated that this meeting is being held online due to the recommendations from Governor Hogan concerning Covid19. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded all present to not speak until recognized by the Chair.

**Approval of Minutes:** Mike Snapp made a motion to approve the minutes from the March meeting, previously distributed via email. The motion was seconded, and the minutes were approved as written.

**President’s Remarks:** Tony remarked that if a meeting of the general membership cannot be held in time to present the candidates for the upcoming year before July, he can appoint the three candidates (per the By-laws). They would have to then run in the next election.

**Office Update:** Rhea Webster reported as follows:

* She is working from home but going into the office weekly to pick up mail, download bank transactions from the bank etc.
* Griffiths Carpet requested 50% down payment for the new flooring. It has been ordered but no date set for installation. There may be a delay due to Covi19.
* There was a complaint on the online Next-Door Digest regarding speeders on Barreda Boulevard and a suggestion that speed bumps be added. There were also a few complaints about the Association not being responsive to residents’ needs in this area. Rhea responded and explained that the Association cannot enforce County ordinances etc. and that Barreda Boulevard and portions of Dogwood Drive and Chestnut Drive are County-owned and maintained.

**Committee Reports and Roundtable:**

**Action Items:** No report

**Operational/Roads Committee:** Gary Heal reported the following:

* A tree had to be taken down on Deer Drive as a property owner reported it was leaning. Karl Bowen was called.
* There’s been a request for a road bond for a tear down and rebuild on Bay Drive. The documents have not yet been received.

**Finance Committee:** The Balance Sheet and Profit and Loss Statements were distributed via email. Jack Andre stated that he will review the reports and update the Board if there are any areas of concern. Rhea will work on the budget for the upcoming year and forward a draft to Jack for consideration by the Finance Committee.

**Environmental Committee:** Bonnie stated that a property owner reported to the office that there is puddling of water at Drum Point Lake in the vicinity of the community beach. The owner is concerned that the removal of the dead Phragmites canes in this area may have caused erosion. The erosion occurs on the Bay side of the beach, rather than the lake side, and there have been reports of tidal flooding for the past few days. However, there may be a need to mitigate earlier than required or originally planned (native plants will be planted if there is a need and if natural regrowth does not occur within two years). Bonnie will send Mark Smith (Phragmites control contractor) an email to ask if he feels the removal of the dead canes might have caused erosion on the lake side of the beach.

**Safety Committee:** No report

**Welcome Committee:** Asha and Gina assembled five buckets that are waiting to be distributed to new owners, of which there have been several in the last few weeks.

**Planning Committee –** No report

**Old Business:**

**County take-over of Drum Point Lots:** Rhea was contacted by Nancy Zinn from the Calvert County Finance office several weeks ago, who instructed her to remove two lots from the database, as they are now owned by the Board of County Commissioners (BOCC). The following was noted:

* According to Ms. Zinn, the properties had been sold at tax sale to the BOCC. She could offer no additional explanation as to why they should be removed from the database. Other properties purchased at tax sale are not removed from the database, rather they transfer to the new owner.
* Rhea contacted John Knopf of the Calvert County Department of Public Works to ask if he is aware of any permits having been issued for construction on the lots in question. Mr. Knopf stated that there have been no building permits issued for these lots.
* Past-due fees are credited for properties purchased at tax sale, but any fees posted thereafter are the responsibility of the new owner. After discussion, a suggestion was made by Gary Heal that the properties be added back to the database. This will be done, with the BOCC listed as owners of the properties.
* Once the situation with Covid19 ends, and things are back to normal, the County Commissioners will be contacted.

**Trees on Lot at Overlook:** There is a lot at Overlook Drive and Barreda Boulevard that has a number of invasive trees and other over-grown vegetation. Some of the trees are leaning and will block the road if they fall. Karl Bowen submitted a proposal for the removal of the trees. Rhea will scan the proposal and forward it to the Board. While the trees are on a private lot, the fact that they threaten the road may be a reason to consider paying a portion of the cost of removal. The County will help the property owner replant native vegetation if the trees are removed.

**New Business: Paving 2020**

Jeff MacDonald, Project Manager for the Association, requested that the paving be done earlier than usual and would like to have the Requests for Proposal (RFP) prepared and mailed. He will do the required measuring etc. and give Rhea the information to draft the RFP. It will be advertised and mailed to several local contractors. Cost is estimated at $155,000.00.

**Motion:** Gary Heal made a motion to approve up to $155,000.00 for the repaving of approximately one mile of pavement. The motion was seconded and approved unanimously.

**Public Comment:** Peter Holt suggested it might be helpful to have guards added to the gutters at the office as they tend to gather leaves and need cleaning again. Gutter guards can be added in conjunction with the replacement of the roof. In the meantime, Rhea will have the gutters cleaned.

The spring cleanup is scheduled for May 2nd if the landfill is allowed to deliver the bins in light of the current situation.

The next Board meeting will be held on Tuesday, May 5, 2020, by Zoom pending any change in the current situation. With no further business to discuss, the meeting adjourned at 2:45 p.m.