**Board Members Present:** Tony Spakauskas, Mike Snapp, Jack Andre, Bonnie Blades, Gary Heal, Gina Swartwood, Asha Andreas and Ginny Rice

**Board Members Not Present:** Alyssa Holiday

**Staff Present:** Rhea Webster – Association Manager

**Property Owners and Guests Present:** Peter Holt

**Call to Order:** Tony Spakauskas, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 10:00 a.m. and stated that this meeting is being held via Zoom, due to the recommendations from Governor Hogan concerning Covid19. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded all present to not speak until recognized by the Chair.

**Approval of Minutes:** Mike Snapp made a motion to approve the minutes from the May 5th meeting, previously distributed via email. The motion was seconded, and the minutes were approved as written.

**President’s Remarks:** Tony proposed that the Board adjourn to executive session after the regular meeting in order to discuss the next Special Tax District.

**Office Update:** Rhea Webster reported as follows:

* A call was received from John Swartz from the County Zoning Enforcement office regarding the fence the Drum Point Club erected between the Club beach and the community beach. The difference between the two organizations was explained to Mr. Swartz and contact information for MaryAnn McGowan (Club President) given. Mr. Swartz took note of the contact info but did not state that he would be contacting Ms. McGowan.
* The newsletter will be processed once the budget has been approved.
* The ad was sent to the Calvert Recorder asking for proposals from area contractors for this year’s paving work. Letters requesting a proposal will be sent to five local contractors which the Association has dealt with in the past.
* The County Health Department was contacted to ask if there were any guidelines concerning the use of porta potties. With no guidelines in place, Brothers Johnson was contacted to have one delivered to the community beach.
* Solomons Business Association has cancelled this year’s Fourth of July fireworks display. The Club is not yet opened so Drum Point Day is cancelled as well. There is a question of whether the Club would have allowed non-members to attend the fireworks display had it gone forth. The agreement between the Club and the Association states non-members will be allowed to attend some events. The Club may be asking to revisit the agreement.
* A number of complaints have been received about people parking in the unpaved portions of the rights-of-way as well as on the pavement. An email will be sent to the community reminding them of the need to be mindful not to block streets, and it can be addressed in the newsletter. Additional signage will be considered as well as the placement of rocks in some areas where the road’s edge might be damaged when vehicles drive off and on the asphalt.

**Committee Reports and Roundtable:**

**Action Items:** Gary Heal reported the following:

* This year’s paving project is progressing, with areas marked and the Statement of Work ready for distribution to contractors. Signage will be placed, and traffic will be directed as needed.

**Operational/Roads Committee:** Gary Heal noted the following:

* A property owner who had his driveway paved was asked to have the contractor return to reinstall a swale across the right-of-way. Swales are needed when there is no pipe under the driveway so that storm water can progress down the right-of-way, rather than into the street.

**Finance Committee:** The Balance Sheet and Profit and Loss Statements were distributed via email. Jack Andre noted the following:

* Jack thanked the members of the Finance Committee, which met via Zoom on May 21st. In addition to Jack, members of the Committee in attendance included Mike Snapp, Gina Swartwood, Bonnie Blades and Mike Chaconas.
	+ Among other changes, this year’s budget will include additional funds for maintenance and security at the beach and money that will be used to conduct a study to determine the feasibility and cost of addressing erosion at the community beach.
	+ The newly updated draft budget will be sent to the Board for final review and approval prior to being published in the newsletter. The full budget will be published on the website and available in the office.

**Environmental Committee:** No report

**Safety Committee:** No report

**Welcome Committee:** There are six welcome buckets available for distribution, and supplies will be needed to assemble additional buckets.

**Planning Committee –** No report

**Nominating Committee:** Peter Holt stated that if the June membership meeting does not take place, the By-laws allow the President to appoint the three candidates. The candidates will then have to run in the next election if they wish to remain on the Board.

**Old Business:** Gary Heal reported that the property owner at Overlook Drive and Barreda Boulevard has been contacted about the Board’s decision to help defray the cost of the removal of trees from her lot [there is a danger that some of the trees will eventually fall into the road]. There is a tentative agreement, and Gary will meet with the owner and work with Karl Bowen to determine which trees need to be removed.

**New Business:** June General Membership meeting:

With the continued uncertainty about the ability to gather in groups of more than ten people and questions of social distancing, the Board made the decision to cancel this year’s June meeting. The three candidates for the Board will be appointed per the By-laws with the hope that a meeting can be held in September. The newsletter and website will be used to inform the community of this decision.

**Public Comment:** None offered

The next Board meeting will be held on Tuesday, July 7, 2020 – time and method to be determined pending current situation. With no further business to discuss, the meeting adjourned into Executive session at 11:30 a.m.