**Board Members Present:** Mike Snapp, Tony Spakauskas, Jack Andre, Bonnie Blades, Gina Swartwood, Asha Andreas, Ginny Rice and Maggie Johnson

**Board Members Not Present:** Alyssa Holiday

**Staff Present:** Rhea Webster – Association Manager

**Property Owners and Guests Present:** Peter Holt and Gary Heal

**Call to Order:** Mike Snapp, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 1:00 p.m. The meeting was held at 12835 Bay Drive, which has a space large enough to accommodate social distancing recommendations from Governor Hogan as a result of continued concerns over Covid19. All meetings are recorded and held in accordance with Robert’s Rules of Order of Order.

**Approval of Minutes:** Tony Spakauskas made a motion to approve the minutes from the August 11th meeting, previously distributed via email. The motion was seconded, and the minutes were approved as written.

**President’s Remarks:** The following was noted:

1. Storm cleanup from tropical storm Isaias (formerly of hurricane strength) and the recent nor’easter continues. Thanks to Gary Heal and Peter Holt for their continued efforts at monitoring storm damage in a timely manner, contacting the Fire Department and Karl Bowen to have downed trees removed and the subsequent leftover debris cleaned away.
2. The Causeway on Bay Drive clogged briefly but did clear itself. The trash can placed at the Causeway is being used, and another will be placed at the River Terrace beach access point.
3. Appreciation was extended to Jack and Cindy Andre for allowing the use of their garage as a meeting place, allowing those present to be separated by the recommended distance. The number of Covid-19 cases in Maryland continue to decrease.
4. The issue of having contact info for the Board of Directors available on the website was raised for discussion. The following was noted:
	1. Past Board members have experienced property owners calling them at home at various hours on numerous occasions.
	2. There is value in having all complaints and comments going through the office, as that allows a record to be maintained.
	3. There is currently no contact info on the site.

After discussion, the following motion was made:

**Motion:** Tony Spakauskas made a motion that complaints and/or comments from property owners be made through the office. No contact info shall be placed on the website. The motion was seconded and passed unanimously.

**Office Update:** Rhea Webster reported as follows:

1. The audit will be conducted in the coming weeks. The engagement letter has been sent to Alta CPA Group. Mark Perry from Alta usually spends six+ hours in the office reviewing documents for the audit, but due to Covid-19, documents will be uploaded to a secure online vault. If this proves less than efficient, Mark will make an onsite visit.
2. Robert Oyaski was hired to fill in for Joe Bateman while he recovers from his recent surgery. If need be, Robert may be a permanent hire, perhaps working in conjunction with Joe.
3. A letter was mailed to the property owner at the end of Lake Terrace concerning this year’s treatment for Phragmites. A letter was also mailed to the tenant and one dropped on the doorstep (there is a lockbox on the door, perhaps so prospective new tenants can gain access).
4. Several reports have been received about a boat that is underwater at a dock (on Leason Cove Drive) across from the boat ramp (on River View Drive). While it is not blocking access for boats wishing to use the ramp, DNR was contacted. The DNR representative took the report and said that they had had several reports already. She could not say when it might be removed, as they are understaffed due to Covid-19. If past experience is an indicator, it will take some time, regardless of the current situation with Covid-19. Attempts have also been made to contact the property owner.

**Committee Reports and Roundtable:**

**Operational/Roads Committee:** Gary Heal reported the following:

1. Jeff MacDonald reported to Gary that the shoreline work being done by Ward Marine is finished as of today, although some equipment remains on site. Therefore, Jeff will contact Great Mills Trading Post to talk about the paving schedule. Paving should begin in the next week or so, as weather is predicted to be dry.
2. There is still storm cleanup work to be done, however, Karl Bowen is working in other areas outside of Drum Point, that are more urgent. There are also a few small trees to be removed.
3. Jeff and Gary met with the engineer from the Calvert County Department of Public Works regarding the “intrusion ditch” on Lake Terrace. According to Chris Franklin, an inspector with the department, the ditch needs to be cleared of an overgrowth of vegetation. The situation is not urgent but should be addressed in the coming months. Karl Bowen is doing a similar job for the County, and it was suggested that he could do this work as well.
4. Gary and Mike drove around with the new hire, Robert Oyaski, and showed him the various areas in need of attention (several culverts, trimming of rights-of-way, sign installs etc.). The work he’s done thus far has been very good.

**Finance Committee:** The Balance Sheet and Profit and Loss Statements were distributed via email and made available at the meeting. There are no unusual expenditures.

**Environmental Committee:** The following was noted:

1. Bonnie Blades has been in touch with Mark Smith of Phragmites Invasive Control (contractor who treats the invasive plant). He will not be conducting the usual pre-treatment site visit due to Covid-19 but will be treating the plant in September weather permitting.
2. There is a new invasive plant species (a type of water chestnut), about which information will be sent to the Board. According to Mark, Maryland has not experienced a problem thus far.
3. The beach access point at Surf Street and Lake Drive is becoming more precarious, with recent storms washing the fill out of the well rings. Residents walk on the well rings to gain access to the water, and Gary suggested we have Robert fill them with Sakrete (used to fill potholes).
4. Ginny remarked that she has prepared a short piece for the newsletter about another invasive plant being found in Maryland called Porcelain Berry. This will be added to the newsletter.
5. Recent storms and tides brought in a large amount of sea vegetation/seaweed which, while not pretty, is harmless.

**Safety Committee:** Peter Holt reported the following:

1. Calvert County Emergency Services would like to receive damage reports with regard to property owners that suffer personal property damage as a result of storms. In addition, they would like reports on any damage to Drum Point with regard to downed trees etc. The info on personal property damage will be used for purposes of FEMA/MEMA disaster relief funding. The damage with regard to downed trees etc. will be used to ascertain the need for assistance from the County emergency management services.
2. He voiced concern about not having contact information for Board members on the website. The following was noted:
	1. Rhea monitors email and phone messages during storm events and while out of town for extended periods.
	2. A Board member can be asked to monitor phones if Rhea is away for an extended period. Maggie offered to help with this by having messages forwarded to her phone.
	3. Phone messages can be forwarded to the email inbox. Comcast offers a forwarding feature [Email for the office filters through the website (GoDaddy), so it may be more difficult to forward a transcribed message to a phone].
	4. Anyone suffering an emergency, should contact 911 directly.

**Welcome Committee:** Rhea reported that the thank you letter was sent to Carolyn Hart of Patuxent Wine and Liquors. Two buckets have been distributed in recent weeks. There are three buckets on hand, and additional buckets are always needed.

**Planning Committee:** Mike Snapp reported the following:

1. The most recent focus of the committee has been erosion at the beach.
2. Scott Hardaway from Coastline Designs (Coastline Designs has done several projects of this nature, including at Pax River and Jefferson Patterson Park) met with Board members in January and proposed several options. The study needed to determine which option is best will cost $10,000. While this amount was placed in the budget, there has not been an opportunity to make a presentation to the community (due to cancellation of membership meetings).
3. The sand delivered to the beach in July, survived Hurricane Isaias but did not survive the nor’easter that came through the following weekend. Some sand has been recovered in the past few weeks.
4. The issue will be presented at the next membership meeting. If the membership approves the expenditure of $10,000 for the study, the Board will require that adjacent properties are taken into consideration and that all issues that impact beach erosion be addressed (wave action, currents etc.)
5. The property just to the north is planning an installation of a jetty. Mike met with Mr. Edinger and Jamie Ward to discuss, and Jamie suggested he apply for our permit at the same time so that it would be in place, should we decide on an option going forth. The permit would be active for a period of two years.

**Old Business:**

**DPPI – DPPOA Agreement**

Mary Ann McGowan was unable to attend today’s meeting. Her contact info will be forwarded to Mike so that he can speak with her regarding concerns about the agreement and to ask if the Club would be interested in participating with efforts to address the erosion at the beach.

**Meeting of the General Membership**

A membership meeting is scheduled for September 29th at the Club (recommendations are 50% of capacity, which would mean 50 people can meet. Masks will be mandatory). Absentee ballots count toward a quorum, and all Board members were encouraged to ask friends and neighbors who cannot come to the meeting to pick up an absentee ballot. The newsletter also mentions this need.

**New Business:**

**Board Contact Info on Website** – See above discussion under President’s remarks

The next Board meeting will be held on Tuesday, October 6th – tentatively off site at 11:00 a.m. With no further business to discuss, the meeting adjourned at 2:29 p.m.