**Board Members Present:** Gary Heal, Dan Mathias (7:15), Amy Rispin, Curt Larsen, Max Munger, Aubrey Mumford (at 7:25), and Fran Borsh

**Board Members Not Present:** Duane Heidemann, Larry Reich,

**Staff Present:** Rhea Webster, Jeffrey MacDonald

**Residents Present:** None present

Gary Heal, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 7:00 p.m. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded Board members and others present not to speak until recognized by the Chair.

**President’s Remarks:** Gary Heal gave the following report:

* Committees of the Board, the Policies and Procedures Manual, and the Ethics Documents (signed by each Board member) will be discussed and reaffirmed as needed during tonight’s meeting.
* The Policies and Procedures manual is currently under review and will be updated and presented at that time for approval and reaffirmation once again.
* Due to a lack of quorum at the June meeting of the General Membership, the FY 2015 budget could not be approved. The Association is, therefore, operating without a budget. The Treasurer and Finance Committee were asked to review the previously proposed budget and make recommendations regarding any needed changes. That budget, with recommendations from the Finance Committee, will be presented during this meeting for approval to take forward to the membership during the September meeting. The budget, if approved by this Board, will be published in the Fall Newsletter for dissemination to the community.

**Approval of minutes:** Amy Rispin made a motion to approve the minutes from the July 8, 2014 Board meeting. The motion was seconded, and the minutes were approved unanimously as presented.

**Office Update:** Rhea reported as follows

* A Contractor, hired by this Association to install a street sign post, cut a Verizon cable. We have received notice that we will be liable for the cost of repair; however the notice did not include an amount. Verizon will notify us of the cost at a later date. Our insurance deductible is $500.00 and will be taken into consideration with regard to making a claim.
* Three contractors were contacted for proposals to restripe some of the streets where the stripes were covered by the rejuvenation.
  + W and W Striping – estimated $3,500.00
  + Hawk on Demand Striping - $3.052.00
  + Copenhaver Asphalt – no response

Amy Rispin made a motion to accept the lowest of the proposals, from Hawk on Demand Striping. The motion was seconded, and after discussion passed by a margin of four in favor (Fran Borsh, Amy Rispin, Dan Mathias and Curt Larsen) and two against (Gary Heal and Max Munger). Hawk on Demand Striping will be notified.

* The case filed against Mr. and Mrs. Smith on Mill Creek Drive for the encroachment on the Drum Point right of way was to be heard today. Mr. and Mrs. Smith had failed to file a notice to defend; therefore, the judge postponed the case. In addition, the judge recused himself from the case due to the fact that he had, in the past, represented the Drum Point Property Owners’ Association for the collection of past due Covenant Fees.
* The shed, retaining wall and pavers, which were placed in the Drum Point right of way on Calvert Drive, have been removed.
* Toal and Griffith, CPA for the DPPOA will be here on Friday, the 15th of August to conduct the annual audit.

**Round Table:**

* Curt Larsen stated that the bio logs, which are to be installed on vacant lots near Rousby Hall Road to deter storm water runoff into Leason’s Cove, will be available shortly.
* Max Munger stated that the Chesapeake Ranch Estates is once again investigating the option of becoming a municipality. If the municipality is approved, they expect to receive up to $7 million in income from property and income taxes.
* Amy Rispin stated that the League of Women Voters has scheduled a forum to discuss safety issues surrounding the expansion of the LNG plant. The forum will be held on August 14th.

**Committee Reports**

**Action Items:** Jeff MacDonald reported that the emergency repair and replacement of the pipe at the intersection of Lessin Drive and Walsh Lane was completed by ABM Construction at a cost of $3,495 (previously approved by the Board). The County approved the project despite the fact that the blanket grading permit is still in the approval process at the County.

**Roads Committee:** No report

**Finance Committee:** The Profit and Loss Statement, Balance Sheet and proposed FY 2015 budget were distributed. Amy Rispin reported as follows:

* The Finance Committee met to discuss the budget for FY 2015. The following was noted:
  + $2,400 was allotted for office maintenance. Many of the improvements are being done in an effort to reduce energy costs (addition of attic insulation and replacement of the refrigerator and hot water heater).
  + The budget for legal fees has been increased to $20,000.
  + Some general administrative costs are being shifted from the Special Tax District to the DPPOA. Administrative costs related to roads have been added to Covenant expenses.
  + $16,000 is allotted to cover the recently approved contract with Karl Bowen to do a three-year cut back of the rights of way.
  + The total number of lots remains at 1,640. The number of billable lots listed in the DPPOA database is 1,593 (Developed lots are 980 and undeveloped lots are 613). These numbers exclude the 47 lots owned by the Association.
  + Expenses exceed expected income. However, carryover funds will be used to make up the difference.

Amy Rispin made a motion to accept the FY 2015 budget as presented by the Finance Committee. The motion was seconded and passed by a margin of six in favor (Amy Rispin, Gary Heal, Dan Mathias, Curt Larsen, Fran Borsh and Aubrey Mumford) and one against (Max Munger). The budget will be published in the Fall Newsletter and presented for approval by the membership at the September meeting.

**Environmental Committee** –No report

**Planning Committee –** No Report

**By-laws Committee –** No Report

**Old Business:**

**Beach Security –** Gary Heal reported that he is investigating the use of “tire boots” to deter unlawful parking at the beach and boat ramp. A tire boot is fastened to a tire so that the car cannot be moved until the boot is removed. With the addition of cameras at the beach and increased patrols by the Sheriff’s Department, this step may no longer be needed. If this step is taken, appropriate signage will be installed.

**New Business:**

**Reaffirmation of Board Committees:** A list of current committee members was distributed. Amy Rispin made a motion to affirm all Board Committees. The motion was seconded and passed unanimously. Dan Mathias made a motion to nominate Max Munger to the Finance Committee. The motion was seconded and passed by a margin of five in favor (Max Munger, Fran Borsh, Dan Mathias, Aubrey Mumford and Curt Larsen and two against (Gary Heal and Amy Rispin).

**Reaffirmation of the Policies and Procedures Manual:** Dan Mathias made a motion to reaffirm the Policies and Procedures Manual. The motion was seconded and passed unanimously.

**Ethics Documents:** Those Board members, past and present, who have signed this document need not sign another. Curt Larsen was given the Ethics Document to review.

**Next Meeting:** The next meeting of the Board is scheduled for September 2, 2014

**Public Comment:**

With no further business to discuss, a motion was made to adjourn the meeting. The motion was seconded and passed unanimously. The meeting adjourned at 7:45 p.m.