**Board Members present:** Gary Heal, Amy Rispin (by phone) Duane Heidemann (by Skype), Dan Mathias (7:15), Larry Reich and Aubrey Mumford

**Board Members not present:** Max Munger, Dennis Baker and Dale Maxwell

**Staff present:** Rhea Webster - Manager

**Property owners present**: Carol Mathias

Gary Heal, 2011/2012 President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 7:00 p.m. He stated that the meeting is being recorded and Robert’s Rules of Order govern the proceedings. He reminded Board members and guests not to speak until recognized by the Chair.

**Public Comment:**

**Office Update:** Rhea presented the following report:

* Sam Bergeson-Willis, a former Board member, has volunteered to continue lowering and raising the flag at the entrance as appropriate.
* Property Tax bills have been received. The total property tax bill is $1,881.93, including $1,702.08 for the office property and $179.85 for 46 vacant lots owned by the Association. This represents a decrease of $257.30 from the previous year, a result of the decrease in property assessments.
* Jeff Griffith of Toal, Griffith and Ayres will be here tomorrow, August 22nd, to begin gathering documentation for the audit for fiscal year 2012.
* Fall cleanup day is scheduled for October 6th. [See cancellation below under Old Business].
* Drum Point Day is scheduled for this Saturday, the 25th of August. Setup will begin at noon with the event starting at 4:00 and lasting until 7:00. Volunteers are needed for the setup before and/or cleanup after.
* I will be out of the office from September 6th - September 17th.

**Agenda:** Gary Heal made a motion to amend the agenda to reflect the Board moving into Executive Session after the regular meeting to discuss possible layoff of staff due to budget cuts and possible legal action against the Board of County Commissioners (BOCC). The motion was seconded and passed unanimously.

**Approval of Minutes:** Duane Heidemann made a motion to adopt the minutes from the July 12, 2012 Board meeting, previously distributed via e-mail. The motion was seconded and passed unanimously. The minutes were accepted as written.

**Roundtable:**

**Gary Heal** stated that he has been trying to work with County staff to address a request from the BOCC to limit current administrative expenses to no more than 22.3% of the overall STD budget. (Removed reference to 15%)

A request was made of the BOCC by Mr. Heal to either eliminate the cap on administrative expenses or to allow the use of carryover funds from the previous year’s budget to make up for the $28,200 shortfall (as recommended to the BOCC by the County Finance office and as was done with STD III as Amended). In order to bring the administrative costs down to the requested 22.3%, $6,500 will have to be cut from the administrative portion of the STD budget. The budget shortfall, as well as the deficit in the prior STD (STD III as Amended), was created by the BOCC’s reduction of approximately 10% in the per lot amounts requested by the DPPOA. Mr. Heal requested that a meeting be held between the DPPOA Board and the BOCC to give the Commissioners an opportunity to explain the reasoning behind their stance. According to a message received from the Calvert County Administrator, Terry Shannon; the BOCC will not meet with the DPPOA Board.

**Amy Rispin** commented on the recently installed posts recently installed along the Bay Drive Causeway in response to a complaint made at the June General Membership meeting by property owners living on Bay Drive about people pulling off to the side of the road and parking in the prohibited area along the Causeway. As a result of the complaint, the Board acted to have 70 posts installed along the length of the Bay Drive Causeway to block parking. This can cause the edge of the asphalt to break down. Gary noted also that the area above the equalizer pipe, near the middle of the Causeway, had begun to erode. In addition, posts placed along the Laurel Way and Lake Vista Causeways are being removed by people who wish to park in these prohibited areas. If a car is seen parked in these areas, the Sheriff’s Office can be called, and the vehicle can be towed.

**Committee Reports**

**Action Items** – In Jeff MacDonald’s absence, Gary Heal reported that the shoulder edge erosion repair project is complete, the contractor has been paid and the final invoices will be sent to the County for reimbursement. The Requests for Proposals on the Road Rejuvenation project has been advertised. A pre-bid meeting was held on August 17th with two contractors in attendance. The bid opening is scheduled for August 31st at 10:00 a.m. The proposals will be discussed and the contract awarded at the next scheduled Board meeting. Mr. MacDonald has identified three areas in need of storm water management improvements at an estimated cost of $11,650.00 (these projects will be addressed once the budgets are finalized).

**Environmental Committee:**

Amy Rispin reported that she and Dan Stallings toured the Bay Drive Causeway after the posts (Round Table discussion above) were installed, in order to determine if shrubs and trees can planted to discourage erosion along the Causeway. Robin Munnikhuysen of the Calvert County Department of Planning and Zoning has allowed the Environmental Committee to apply for bushes and trees through the County Free Tree Program, despite the deadline having passed. Mr. Stallings specified four types of native trees and shrubs which could be planted. The planting should take place in the fall.

The next edition of the newsletter will carry an Environmental Column which, among other things, highlights the Southern Maryland Oyster Conservation Society (SMOCS) and their success in planting an oyster reef in Mills Creek. According to divers from SMOCS, the oyster beds are thriving, and the water in the areas of the oyster reefs is clearer than the surrounding water.

The Environmental Committee is considering the planting of shrubs and trees in the office yard in the area where a dying tree was removed. The plants can be purchased at a reduced rate, and volunteer labor will be used.

**Planning Committee:**

Gary Heal reported that the Planning Committee held a meeting to discuss the DPPOA Budget. With no final resolution on the STD IV Budget, the DPPOA Budget cannot be finalized. Therefore, there will be no vote to approve the DPPOA Budget at the September 12th General Membership meeting. Once the STD Budget is in place, the DPPOA Budget can be completed.

**Old Business:**

Amy Rispin suggested that the Board reconsider the funding of the fall cleanup day in light of the budget situation. After discussion, Amy Rispin made a motion to cancel the fall cleanup day. The motion was seconded. After further brief discussion (to include points made during the Planning Committee meeting by Committee members not currently present), the motion carried by a margin of 5 in favor (Gary Heal, Amy Rispin, Duane Heidemann, Dan Mathias and Aubrey Mumford) and 1 against (Larry Reich). The fall cleanup day will be cancelled. An explanation will be provided in the next issue of the newsletter. The final draft of the newsletter will be sent to the Board for review and comment.

**New Business:**

**Finance Committee Nominations:**

Members of the Finance Committee currently include Max Munger as Chair, Dennis Baker and Dan Mathias. Gary Heal made a motion to nominate Duane Heidemann, Nancy Ririe and Larry Reich to serve as members of the Committee. The motion was seconded and passed unanimously.

**DPPOA Budget:**

The Finance Committee will convene to continue discussions on how to produce a budget with a $6,500 reduction in order to accommodate the request from the Board of County Commissioners to reduce the Special Tax District budget.

The next meeting of the Board will be held on Wednesday, September 5, 2012 at 7:00 p.m.

**Public Comment:**

Carol Mathias thanked the Board for its hard work.

With no further business to discuss, Gary Heal made a motion to adjourn to Executive Session, per the above vote. The motion was seconded and passed unanimously. The meeting adjourned at 8:00.