**Board Members present:** Gary Heal, Duane Heidemann, Dan Mathias, Dale Maxwell, Larry Reich and Aubrey Mumford

**Board Members not present:** Amy Rispin, Max Munger and Dennis Baker

**Staff present:** Jeff MacDonald – Project Inspector

**Property owners present**: John McCall

Gary Heal, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 7:00 p.m. He stated that the meeting is being recorded and Robert’s Rules of Order govern the proceedings. He reminded Board members and guests not to speak until recognized by the Chair.

**Public Comment:**

**President’s Remarks:** Gary Heal commented on the need for the Finance Committee to finalize a budget for the Special Tax District in light of requirements being placed on the Board by the Board of County Commissioners. A meeting of the committee will be scheduled once all committee members are able to attend.

**Approval of Minutes:** Duane Heidemann made a motion to adopt the minutes from the August 21, 2012 Board meeting, previously distributed via e-mail. The motion was seconded and passed unanimously. The minutes were accepted as written.

**Committee Reports:**

**Action Items:** Jeff MacDonald reported the following:

1. **Road Rejuvenation:** The Request for Proposals was advertised per the requirements of the Special Tax District Administrative Agreement. Four contractors voiced interest in bidding on the project. Two proposals were received, with one rejected due to a late submission by the contractor. Total Asphalt’s proposal was the only responsive bid at $42,920.00 plus the cost of crack filling at .70 cents per linear foot. Jeff will meet with the contractor to identify which areas are in need of filling (total cost estimate for the crack filling is approximately $1400.00). See Road Rejuvenation Contract Approval below under New Business.
2. **Rip Rap Channel Installation:** A proposal was received from Scaggs Site Development for the installation of rip rap channels at three locations (Lessin Drive, Huron Drive and Ottawa Drive). The cost of the proposal is $11,650.00. Jeff remarked that this is work that should be done prior to the application of the Road Rejuvenation product. [See Rip Rap Channel Installation Contract Approval below under New Business.]
3. **Pipe at 12880 Bay Drive:** A pipe at the 12880 Bay Drive is rusted and in need of being replaced. Jeff will speak with the Department of Public Works to determine what type of pipe can be approved for replacement.

**Road Retrieval:** Duane Heidemann reported that all documents received from the County, pertaining to the turnover of three roads in Drum Point to the County, have been reviewed. There is no record of the Drum Point community having voted to turn the roads right of way over to the County [Barreda Boulevard, Dogwood Drive from Barreda to Laurel Way and Chestnut Drive from Barreda Boulevard to Rousby Hall Road]. Association By-laws preclude this Board from transferring property without a vote of the membership.

**New Business:**

**Road Rejuvenation Contract Approval:** Duane Heidemann made a motion to approve the proposal received from Total Asphalt Maintenance for the rejuvenation of Drum Point roads (see #1 under Action Item report above). The motion was seconded for discussion. After review of the proposal and discussion, the motion was approved by a margin of five in favor (Gary Heal, Duane Heidemann, Larry Reich, Dale Maxwell and Aubrey Mumford) and one against (Dan Mathias). Work will be scheduled for the end of October or beginning of November, weather permitting. Property owners along the roads to be rejuvenated will be notified prior to the start of work.

The Rejuvenation product will be available from Total Asphalt for purchase by property owners to use on driveways. Information will be posted on the website and sent via e-mail to the community.

**Rip Rap Channels Contract Approval:** Three areas (see #2 under Action Item report above) are in need of rip rap channels to redirect water away from roads at 430 Lessin Drive, 12962 Huron Drive and 12974 Ottawa Drive. Aubrey Mumford made a motion to approve the proposal received from Scaggs Site Development. The motion was seconded and after discussion, failed by a margin of three in favor (Gary Heal, Duane Heidemann and Aubrey Mumford) and three against (Dale Maxwell, Dan Mathias and Larry Reich). After further discussion regarding the need to make repairs of this nature prior to rejuvenation, Dale Maxwell made a motion to reconsider the approval of the contract as proposed by Scaggs Site Development. The motion was seconded and passed by a margin of four in favor (Gary Heal, Duane Heidemann, Dale Maxwell and Aubrey Mumford) and two against (Dan Mathias and Larry Reich).

**E-mail Communication:** The group was reminded of the need to keep abreast of Board issues via e-mail. Rhea can print all e-mails for anyone who is in need.

The next meeting is scheduled for October 9, 2012 at 7:00 p.m.

**Public Comment:** John McCall requested placement on the agenda for the October 9th meeting to discuss proposed changes to the By-laws.