**Board Members Present:** Gary Heal, Dennis Baker, Max Munger, Amy Rispin, Duane Heidemann, Dan Mathias, Larry Reich and Aubrey Mumford

**Board Members Not Present:** Dale Maxwell

**Staff Present:** Rhea Webster

**Property Owners Present:** Len Addiss, John McCall, Fran Borsh, and Peter Holt

Gary Heal, President of the Board of Directors for the Drum Point Property Owners' Association (DPPOA), called the meeting to order at 7:00 p.m. He stated that the meeting is being recorded, and Robert’s Rules of Order govern the proceedings. He reminded Board members and others present not to speak until recognized by the Chair.

**Public Comment -** None

**Office Update -** Rhea Webster reported as follows:

1. Ballots for the 2013/2014 election to the DPPOA Board of Directors were mailed on April 30th.
2. Peg Duffy has agreed to help tally the votes during the June 29th General Membership meeting.
3. Claims for the collection of past-due Covenant fees are being filed. Federal law now requires that proof of military status, whether active duty or not, be provided with the claims documentation, which is submitted to the District Court. A certification of military status may be obtained from a government website if a social security number and/or a date of birth are submitted. A person who is active duty may be temporarily exempt from having to pay past due fees, however the burden of proof has been placed on the plaintiff, rather than the defendant.
4. Property owners, adjacent to the intersection at Chestnut Drive and Huron Drive, were notified by mail of impending road work. The property owner on Eagle Drive was notified of the schedule for the replacement of the driveway pipe in the Drum Point right of way.
5. A property owner complained about the accumulation of trash on Barreda Boulevard and volunteered to help clear the litter. Duane Heidemann and Gary Heal volunteered to help pick up the litter. This will be done despite the fact that Barreda Boulevard is a County-maintained road. The County will be contacted to ascertain whether there are programs available for litter pick up.

**Approval of Agenda -** Dennis Baker made a motion to approve the meeting agenda. The motion was seconded and approved unanimously.

**President’ Remarks:** Gary stated that he will be out of town from May 23rd through June 4th. Rhea will be out of town from May 25th through June 3rd. In their absence, Larry Reich offered to have his phone number posted on the door for emergencies. Max Munger will monitor phone messages, pick up the mail and lower the flag to half-staff as necessary.

**Road Projects Approval -** Gary Heal announced that contracts for four projects, presented by Jeff MacDonald during the April Board meeting, had been approved via an e-mail vote. The results of the e-mail vote were as follows: Gary Heal made a motion for approval. The motion was seconded and passed by a margin of six in favor (Gary Heal, Dennis Baker, Max Munger, Amy Rispin, Duane Heidemann, and Dan Mathias). No response was received from Larry Reich, Dale Maxwell, or Aubrey Mumford. The e-mail vote was affirmed during the Board meeting, without exception. The following projects are scheduled for the May/June timeframe: drainage improvements on Sky View Lane, Lessin Drive, and at the intersection of Chestnut Drive and Huron Drive and the replacement of a pipe in the right of way on Eagle Drive.

**Round Table:**

* Amy Rispin stated that yard debris is being dumped along the Lake Charming Causeway. In addition, pieces of cinder block have been found on her property. Larry Reich offered to haul the cinder blocks to the dump for her.
* Larry Reich stated that he has been doing some trimming in the rights of way and will continue to do so.

**Committee Reports:**

**Action Items -** In Jeff’s absence, Gary Heal reviewed the Action Item list. The following was noted:

1. The following contracts have been approved and awarded by the Board (see above under Road Project Approval:
   1. Lessin Drive - Great Mills Trading Post at a cost of $4,720.00
   2. Sky View Lane – Great Mills Trading Post at a cost of $1,660.00
   3. Chestnut Drive at Huron Drive – Scaggs Site Development at a cost of $2,250.00
   4. Eagle Drive – Scaggs Site Development at a cost of $350.00
2. Phase II of road rejuvenation – The list of roads for Phase II of the rejuvenation has been compiled and published in the summer 2013 newsletter. Information has been requested from the County regarding the need to advertise.

**Treasurer -** The balance sheet and profit and loss statement were distributed. Max Munger stated that the fiscal year is nearing its end and some year-end invoices will not be received until the new fiscal year.

**Environmental:** Any Rispin reported as follows:

1. Property owners in the Chesapeake Ranch Estates, whose homes are in danger of collapse due to erosion of the Calvert cliffs, have reached agreements with County, State and Federal governments. Some of the properties will be purchased by the Federal Emergency Management Agency. Other owners will be allowed to attempt mitigation of the damage caused to their properties by the erosion. The impact that mitigation will have on Drum Point beach areas is not yet known.
2. The Maryland Watershed Implementation Planning Committee, created to explore options for protection of the Bay, will hold a meeting in May. Amy will monitor progress of the meeting.
3. The Maryland State water quality monitoring report is optimistic about the condition of the Chesapeake Bay adjacent to Drum Point.
4. The County Free Tree Program is aware that some of the shrubs planted on the Bay Causeway have died, despite having been watered by Dan Stallings on a regular basis. They recommend we apply for the program again in time for the fall planting.

Max Munger stated that the Eagle Scout responsible for the oyster cultivation project in the river will be leaving for college and will no longer be involved with the project. The project was undertaken in conjunction with the Southern Maryland Oyster Cultivation Society (SMOCS) and has been successful. Anybody who wishes to become involved with the oyster cultivation project should contact a member of the organization.

Max stated also that the Chesapeake Bay Septic replacement program is now available to all [regardless of proximity to the Critical Area] and is well funded. The grant program was created to help defray the cost of replacing an existing septic system with a low-nitrogen system.

**Planning Committee -** Gary Heal reported that the committee met twice in April. The following items were discussed:

1. Liability insurance for volunteers – no action recommended at this time
2. Covenant fees – no action recommended at this time
3. Easement request by a property owner (recommend approval of the request by Dave Fost – see Request for Septic Easement under new Business below).

**Road Retrieval Committee –** Duane Heidemann reported that a thorough review of available material acquired from the County and records kept by the DPPOA office found no evidence of a vote having been conducted prior to the turnover of Barreda Boulevard and portions of Chestnut Drive and Dogwood Drive to the County. The Committee recommends that, due to the high cost of attorney fees, no further action be taken with regard to retrieval of the roads and that the committee be disbanded. It further recommends that, should any additional roads be proposed for turnover to the County, a proper ballot be conducted in accordance with Drum Point Covenants.

**By-laws Committee –** No report

**Old Business:**

**Liability Insurance –** The following was noted:

1. A response was received from Jeffrey Richards of the Sandy Spring Insurance Company regarding liability coverage for volunteers.
2. According to the response, volunteers are covered by the current policy if they should damage property – (GA101, Section II, 2.a). However, they are not insured for personal injuries.
3. Additional coverage, which would provide coverage for personal injury of a volunteer, could be obtained. Rhea will contact Mr. Richards to request a quote.
4. As recommended by Mr. Richards and Thomas Schild, Attorney for the DPPOA, Max Munger made a motion to require all volunteers, including Board members, to sign a waiver of personal liability. The motion was seconded. After brief discussion, the motion passed by a margin of seven in favor (Gary Heal, Dennis Baker, Max Munger, Amy Rispin, Duane Heidemann, Larry Reich and Aubrey Mumford and one abstention – Dan Mathias). Max will review the sample waiver provided by Mr. Richards. Modifications will be made as needed and presented during a future meeting.
5. A copy of the referenced insurance clause will be scanned and sent to the Board for review, and a list of potential volunteers will be compiled by the office.

**New Business:**

**Request by a property owner to operate a business on Bay Drive** – Request withdrawn

**Request by a property owner for a septic Easement on Bay Drive** – Gary Heal stated that Dave Fost, a property owner on Bay Drive, was unable to be present at this meeting and therefore, presented his request for a septic easement across Bay Drive to the Planning Committee. The following was noted:

1. Mr. Fost is working with the County to acquire needed permits.
2. The cost for Mr. Fost to purchase the easement from this Association is $1,500.00 and is non-refundable. In addition, he will be required to post two refundable bonds as follows:
   1. $2,500.00 against possible damage caused when the septic line is installed.
   2. $2,500.00, against possible damage caused during construction.
3. After discussion, Larry Reich made a motion to approve the request by Mr. Fost to purchase an easement for installation of a septic line across Bay Drive. The motion was seconded and passed unanimously.

**Roads Committee:** Duane Heidemann made a motion that Amy Rispin be affirmed as a member of the Roads Committee. The motion was seconded and passed unanimously, with Amy abstaining.

The next meeting is scheduled for June 11, 2013.

Gary Heal reminded the Board that, according to the By-laws, “A Director shall be removed from office by the Board: for an unexcused absence from three consecutive general membership meetings or regular meetings of the Board.” No action was recommended.

**Public Comment:**

1. Regarding Amy Rispin’s concern about debris left near the Bay Drive Causeway, Fran Borsh stated that several women had worked to remove weeds from around the shrubs planted on the Bay Drive Causeway. The debris was left on community property. Larry Reich volunteered to remove the debris.
2. Ms. Borsch also commented on a program sponsored by the County which allows people to do volunteer work in exchange for a stipend from the County. Trash cleanup on Barreda Boulevard might be eligible for the program. She will forward this information to the office.
3. Peter Holt commented on the DPPOA volunteer program with regard to insurance and stressed the need to address all aspects of the program.
4. Len Addiss stated that work to be done in the Eagle Drive right of way involves his driveway and he intends to pay for the pipe replacement. The work is being done under the DPPOA right of way permit for work in the right of way.

Max Munger reminded the Board of the “Shop Lusby” event being sponsored by the County on Saturday, May11th and encouraged attendance.

With no further business to discuss, Gary Heal made a motion to adjourn the meeting to Executive Session for discussion of personnel. The motion was seconded and passed unanimously. The meeting adjourned to Executive session at 8:30 p.m.