



# PTO MINUTES

## Trailblazer Elementary

Tuesday September 12, 2023 5:30pm | Meeting called to order by *Kayla Mander, PTO President*

### 1. In Attendance

- Katie Sodaro-Jensen, Principal
- Michelle Jewell, Assistant Principal
- PTO Board Members

### 2. Treasurer's Report

- Stacey is still waiting on the Kona Ice checks
  - We should be close to \$500.00
- Stacey believes we should hit our goal of \$40k for the Fun Run fundraiser
  - Kayla confirmed we were close to \$38k (at the time of the meeting)
  - We've paid out over \$10k in grants over the past couple of weeks so the Fun Run raised funds will help replenish the account
  - Kayla confirmed we still have \$500.00 missing from a Fun Run shirt sponsor, so we need to follow up on that payment
- We received a random Kroger check for \$400.00 (without a notation or detail on the memo line) but Stacey will deposit
- We've got a current balance of a little over \$21k
  - Kayla said we don't have any other big expenses for the rest of the year (no big parties/events) so we should be set on the remaining funds

### 3. Principal's Report

- Katie announced the Fun Run kick off was a great event and the promotional videos TJ made were loved by the kids
  - Kathleen mentioned that since the kids love the videos so much, TJ has offered to help with promotional videos for other events
- Finished the iReady testing and beginning of the year testing
  - They look at every individual student on a triangle level (red, yellow, green); every student who needs support is getting support in the areas they need
- Michelle spoke about PBIS; this month's theme is "mindfulness"
  - The 1<sup>st</sup> Moose of the Month breakfast was on September 1<sup>st</sup>
  - Lots of Blazer Bucks are accumulating at the front
  - Katie said the incidents rates are lower, so mindfulness discussions are helping

### 4. Grant Requests

- **Mrs. Bates (TBE Counselor)**
  - Name of request: Sensory Table for the Base Camp Room
  - Description of request: Provides multiple sensory opportunities for students who need a break or reset
  - How does this request align with TBE goals: It allows students to regulate their emotions
  - Number of student affected: All TBE students

- Date needed by: ASAP
- Money requested: \$100.00
  - **\$100.00 – VOTED, APPROVED**
- **Rashell Lemmons (TBE Administrative Assistant)**
  - Name of request: Storage for Health Room
  - Description of request: This additional storage would help for storing emergency medications, spare clothing, etc.
  - How does this request align with TBE goals: This storage would help keep items more organized and available for use
  - Number of student affected: All TBE students
  - Date needed by: 09/15/23
  - Notes: 1x 20 drawer storage for emergency meds and 2x 5 drawer storage for clothing
  - Money requested: \$215.00
    - **\$215.00 – VOTED, APPROVED**
- **Lori Glosek**
  - Name of request: Renewal of RazzPlus subscription
  - Description of request: 20x licenses for children who can utilize RazzPlus at home for additional learning
  - Number of student affected: All TBE students (20x licenses, but all students can use if needed)
  - Date needed by: 10/01/23
  - Money requested: \$241.00
    - **\$241.00 – VOTED, APPROVED**
- **Tabitha Kim (Art Teacher)**
  - Name of request: Materials for art – clay, water color refills, print making blocks
  - Description of request: Needed materials for the art room
  - How does this request align with TBE goals: It will enhance the students learning
  - Number of student affected: All TBE students
  - Date needed by: 10/01/23
  - Money requested: \$350.00
    - **\$350.00 – VOTED, APPROVED**
- **Andrea Marley (Music Teacher)**
  - Name of request: Remo Festival Combo Pack – Djembe Drums
  - Description of request: The drums will be used for the TBE choir festival and concert and all students in TBE music class to help learn about cultural music
  - Number of student affected: All TBE students
  - Date needed by: ASAP
  - Money requested: \$500.00
    - **\$500.00 – VOTED, APPROVED**

#### 4. Fun Run

- Kayla provided a snapshot of where the funds raised are at – approx. \$38k
  - PTO needs to purchase additional prizes (bigger prizes that PTO waited to buy) and Rashelle will purchase on Monday
    - Name of request: Additional Fun Run prizes

- Description of request: Larger size prizes
  - **\$2,000.00 - \$3,000.00 – VOTED, APPROVED**
- Name of request: Transportation for winner class for the Fun Run
- Description of request: This will be for the bus to/from the field trip
  - **\$1,000.00 – VOTED, APPROVED**
- Name of request: Color changing cups
- Description of request: This is a Fun Run prize
  - **\$752.50 – VOTED, APPROVED**

- Stacie estimates the Fun Run expenses are around \$8,000.00
  - Kayla mentioned the additional \$2,000 deduction from Boosterthon (but that was from prior years budgets, so this should affect us)
- Kayla said a request was made that all TBE teachers get a Blazer stuffy
- Next Friday is a Professional Development day and asked if PTO could provide cookies or donuts as a “thank you” for helping with promoting the Fun Run

**5. TBE Night at Skate City – Tuesday, September 19, 6-8PM**

- Family skate night – Bronco’s Theme
  - This is a fundraiser event that is only available to TBE

**6. In-N-Out Truck – Tuesday, October 3, 3:30-5:00PM**

- This is a huge fundraiser
  - TBE gets 75% of all sales and then In-N-Out donates the remaining 25% to a charity
- \$5.00/meal (prepaid tickets only, NO tickets will be sold at the event)

**7. Teacher Conference Meals      **Chairs: Megan Laughlin & Kathy Creecy****

- Tuesday October 10<sup>th</sup>: Beau Jos Pizza (Cost: free!)
- Wednesday October 11<sup>th</sup>: Lazy Dog frozen meals for teacher take home (Cost: sponsored by families, remaining paid by PTO)
- Thursday October 12<sup>th</sup>: Cranelli’s Italian (Cost: \$232, \$35 tip and \$\_\_\_\_\_delivery: \$315.00 estimate)

**8. King Soopers Community Rewards Sign Up Challenge - October**

- Class with the most sign ups wins a prize!

**9. Winter Breakfast & Silent Auction**

- Food options: PTO provided as before or food trucks
- Kayla needs help picking up some received donations

**10. WatchDOGS**

- Schedules are open on the website

**11. TBE Garden**

- Need a volunteer to help organize and care for it. Kelly Rayburn (TBE G&T teacher) wants to involve her students.

**12. Restaurant Nights**      **Chair: Amy Zarecor**

- Set up one for November, January, March & April