



PTO MINUTES

Trailblazer Elementary

Tuesday October 10, 2023 4:30pm | Meeting called to order by *Kayla Mander, PTO President*

1. In Attendance

- PTO Board Members

2. Treasurer's Report

- Stacey said the only item not listed on the report was the \$25.00 for the tip (see below) and the reimbursement for the car paint (reimbursement not yet submitted)
- Fun Run Recap
 - Stacey reiterated that we did spend a lot (prizes, shirts, credit card fees, etc.) – Approx. \$11k
 - We can discuss how to lower those costs for next year
 - We netted about \$8K more from last year
- In-N-Out Results
 - We sold 249 tickets; we made 250 burgers
- Water Fountains Status
 - The last two water stations are getting installed over fall break
 - One of the fountains was “dribbling” and needing repair
 - Need to make sure we are only charged for 3x, NOT 4x (since 1x was found)
- Foundation Dues were pulled last week (annual)
 - Little over \$1k
- Library Book Purchase Status
 - Now that the funds are in the account, we are okay to process payment for the \$2,500.00 (fall), then we will approve the 2nd payment in spring.
 - See below for the approved details.

3. King Soopers Challenge

- TJ will be making a promotional/instructional video on how people can sign up
 - We will be adding this video to Facebook, website, email distribution
- The Challenge will be the week after fall break through the week before Thanksgiving break.
- Ideas for the class prize of the K.S. Challenge – popcorn party, movie party, ice cream cups, etc. Trying to make it as cost effective as possible.
- Kathleen will be creating a Google Doc to provide to people, so after they complete their King Soopers reward account, they can submit the form and their child(ren) get credit for the challenge

4. Teacher Conference Meal

- This was a big success and we got great feedback!

5. Winter Breakfast & Silent Auction

- The ThunderRidge Pro Start Program will cater the breakfast

- We will provide a general overview of what we'd like (pancakes, bagels, etc.) and they will provide the food, then invoice PTO
- They don't charge to serve the food, but we may need to make a donation to the program (\$150.00+)
- PTO decided not to do the "Festival of Trees" and just the Silent Auction
 - Kathleen said she feels we should do the silent auction online (to increase sales) and has been conducting research for different platforms
 - Kathleen narrowed down the platform search to 3x
 - Auctria.com
 - Fee if you have under 250 bidders
 - 3.9% credit card fee
 - If it goes above 250 bidders, you'll be charged \$350
 - 32 Auctions
 - \$150.00 per event
 - Unlimited bidders
 - Only allowed 100 items
 - 2.9% credit card fees, .40 per transaction
 - School Auction
 - \$79 for unlimited bidders, unlimited items
 - 2.9% credit card fee, .30 per transaction
 - Everyone agreed we will use School Auction
 - Kayla said our donations aren't where we need them to be, but asked attendees if they can help with requesting donations from local businesses
 - She will ask the TBE community if someone would like to donate a service (music teacher, martial arts class, etc.)
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6. Grant Requests

- **Andrew Chiacchieri (P.E. Teacher)**
 - Name of request: Class Plus Complete Course "Quickshot" Tour Packs, Portable 9-Hole Disc Golf Set with 24 Disc sets with storage
 - Description of request: Disc Golf Set for both indoor and outdoor use
 - How does this request align with TBE goals: This will introduce and inspire the students of TBE to take their frisbee skills to the next level. They will become proficient golf flyers and have no restrictions about playing when they come across a disc golf course away from TBE.
 - Number of student affected: All TBE students
 - Date needed by: March 1st, 2023
 - Money requested: \$2,399.00
 - **\$2,399.00 – VOTED, APPROVED**
- **Beth Bates (TBE Counselor)**
 - Name of request: Touch Light Panels for walls
 - Description of request: These pair with the lights already up on Ms. Bates' wall
 - How does this request align with TBE goals: These lights assist with sensory input for TBE students
 - Number of student affected: All TBE students
 - Date needed by: ASAP
 - Money requested: \$320.00
 - **\$320.00 – VOTED, APPROVED***

- Need to follow up re: specific amount to spend since the grant request showed the lights at \$40/each and 6x lights were requested, which would come to \$240.00 vs. \$320.00

- **Matt Roszmann**
 - Name of request: Mini-fridge (3.2 cubic feet) for his classroom
 - Description of request: Realm Cooking Project needs a refrigerator to store perishable food
 - Number of student affected: 50 students (4th – 6th graders)
 - Date needed by: October
 - Money requested: \$200.00
 - **\$200.00 – VOTED, APPROVED***
 - Let Mr. R. know that there are other more affordable options to look into

- **Matt Roszmann**
 - Name of request: Groceries & supplies (for the whole semester)
 - Description of request: Realm Cooking Project needs groceries and supplies
 - Number of student affected: 50 (4th – 6th Graders)
 - Date needed by: October
 - Money requested: \$300.00
 - **\$300.00 – VOTED, APPROVED***
 - King Soopers gift card “Thank you”

- **Emily Ridgely (SSN)**
 - Name of request: Sensory Materials
 - Description of request: New sensory materials are helpful for SSN students emotion regulation and coping strategies
 - Number of student affected: SSN Students
 - Date needed by: ASAP
 - Money requested: \$200.00
 - **\$200.00 – VOTED, APPROVED**

- **Emily Ridgely (SSN)**
 - Name of request: New refrigerator
 - Description of request: The refrigerator that stores kids mediation is going out and a replacement is needed
 - Number of student affected: SSN Students
 - Date needed by: ASAP
 - Money requested: \$379.00
 - **\$379.00– VOTED, APPROVED***
 - Need to discuss with Katie on if this would be something that TBE should provide or if this is something PTO provides

- **Emily Ridgely (SSN)**
 - Name of request: Coffee Cart Supplies
 - Description of request: Teaching students how to handle money, transactions, etc.
 - Number of student affected: SSN Students

- Date needed by: ASAP
- Money requested: \$375.00
 - **\$375.00 – VOTED, PENDING APPROVAL***
 - Becky Olmstead is checking on coffee pod prices and will provide an update on costs

- **Cindy Garrett (Librarian)**
 - Details: This is the approval for 1 of 2 purchases for new library books (fall)
 - **\$2,500.00 – VOTED, APPROVED**

- **Stacey Klein (PTO Board Treasurer)**
 - Details: This is for the tip to the Bojou's Pizza delivery drive (Parent/Teacher pizza dinner on 10/11)
 - **\$25.00 – VOTED, APPROVED**

7. Outdoor Ed Fundraising

- Stacey said fundraising should be done through MySchoolBucks
- Brainstorm on ideas for fundraising