

**Substance Use Disorder- Outpatient Clinician**

**Job Description, Responsibilities, Standards and Qualifications**

This position will be knowledgeable about and actively support culturally competent, recovery-based practices; person -centered planning as a shared decision-making process with individuals seeking services, who defines their own life goals and is assisted in developing a unique path towards those goals; and a trauma informed culture to aid individuals in their recovery process.

The individual who fills the position of Substance Use Disorder- Outpatient Clinician will demonstrate that he or she is capable of carrying-out the following roles and responsibilities:

Core Functions - Duties and Responsibilities:

* Provide outpatient therapy, psychotherapy and counseling for individuals, families, couples or groups.
* Therapeutic supports are provided as outlined in the individualized plan of service based on person-centered planning and utilizing evidence-based practices. Utilize evidence-based treatments within their scope of practice.
* Implement treatment activities designed to reduce maladaptive behaviors, maximize behavioral self-control, or restore normalized psychological functioning, reality orientation, re-motivation, and emotional adjustment, thus enabling improved functioning and more appropriate interpersonal and social relationships.
* Treatment is provided within clinical settings and may occur within community settings.
* Act as a liaison within the community to ensure continuum of care and support for customers.
* Document all service contacts within 24 hours of contact including face to face, collateral, and networking contacts. Demonstrate appropriate and complete documentation of treatment – related information including treatment plans and reviews, progress notes, correspondence, release of information, etc. in compliance with agency, SWMBH and JCAHO standards.
* Ensure compliance and participation with competency improvement activities including, but not limited to, credentialing, continuing education per licensure requirements or 24 hours of annual clinical-based training, whichever is greater.
* Act as a clinical resource for agency teams and conduct educational presentations.
* Participate in regular interdisciplinary staff meetings and Substance Use Program supervision.
* Participate in regular group supervision and individual supervision as a means of enhancing professional growth, reviewing the provision of clinical services and addressing administrative issues.
* Participate in the evolution and refinement of quality improvement processes in relation to the substance abuse program.
* Provide and collect the client satisfaction survey upon resident’s discharge from the program.
* Participate in the bi-annual compliance audit with the Recovery Services Unlimited compliance officer.
* Maintain compliance with governmental regulations and industry requirements.
* Perform other duties as assigned by the supervisor, which are consistent with the position and in compliance with agency policies and procedures.

Core Competencies:

* Deliver appropriate indirect and selected direct client care at a competent level as directed by the Director

or designee within the scope of approved SUD Clinician competencies, education or experience.

* Demonstrate ability to maintain appropriate boundaries and respect client’s confidentiality in accordance

with all relevant regulations and agency requirements.

* Possess considerable knowledge of substance use disorders and DSM 5 disorders in adulthood.
* Possess skills to establish effective relationships with residents diagnosed with substance use disorders

and/or mental illnesses.

* Possess knowledge about substance use disorders and/or mental illness as it relates to creating a

specific and measurable Treatment Plan, Substance Abuse Assessments and crisis planning. Demonstrate

ability to develop effective service plans and strategies to meet identified needs.

* Possess knowledge of community referring agencies and collaborative intervention strategies. Demonstrate ability to work effectively with community resources in coordinating services for clients.
* Complete NARCAN training and can demonstrate competency in administering NARCAN.
* Demonstrate ability to gather and document necessary client information to report and record information regarding client interactions and activities in a professional and appropriate manner.
* Demonstrate ability to effectively communicate both verbally and in writing while working collaboratively with other team members including working collaboratively with persons providing peer support.
* Demonstrate adherence to accepted ethical and behavioral standards of conduct.

Minimum Qualifications and Education Requirements:

* Master’s Degree in Social Work, Psychology, or related field with Certification in the State of Michigan as a Licensed Master’s Level Social Worker; Limited License Psychologist; Professional Counselor mandatory.
* Position requires CAADC Certification but will allow applicants already on the certification development plan or will apply and start CAADC Certification development plan within 30 days of hire.
* Two years of experience in behavioral health care setting utilizing evidence-based practices and behavioral modification techniques.
* Possess knowledge in computer skills including Microsoft Office Suite and electronic medical record

software preferred.

Additional Qualifications:

* Must undergo a Criminal Background Check and be eligible to work under the SWMBH Criminal

History Screening Policy or obtain a Criminal Background Waiver.

* Must pass pre-employment drug testing and annually thereafter.
* Must possess a valid driver’s license in the State of Michigan.
* Must have reliable transportation and current vehicle insurance.

Employment Conditions:

* This is a full-time position. This position may require occasional evening, weekend and overnight hours.
* Annual driving record, drug screening and criminal record background checks required.
* Undergo required trainings upon hire and additional training annually for continuing professional development.