

**ZIEBACH COUNTY COMMISSIONERS**

**MARCH 6, 2023**

The Ziebach County Commissioners met in regular session at 9:00 AM with Bill Henderson, David Pesicka, Rick Farlee and Tucker Stocklin present; Shane Farlee absent. Chairman R. Farlee called the meeting to order.

The following monies were on deposit as of the end of February 2023:

Cash on Hand	\$	200.00
Acct. Closed (M.Eaton)		146.00
In Transit		1,389.20
1 <sup>st</sup> Financial Bank, Dupree		2,854.00
Money Market, Dupree		1,762,938.38
CD – 12 Month		142,798.14
CD – 18 Month		<u>147,414.14</u>
TOTAL	\$	2,057,739.86

The following fees were reported for the month of February 2023:

Register of Deeds	\$	837.00
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**MINUTES:** Comm. Henderson moved to approve the February minutes as presented, seconded by Comm. Pesicka, all voted aye, motion carried.

**BRIDGE INSPECTIONS:** Comm. Henderson moved to adopt the following resolution, seconded by Comm. Stocklin, all voted aye, motion carried:

**BRIDGE REINSPECTION PROGRAM RESOLUTION FOR USE WITH SDDOT RETAINER CONTRACTS**

**WHEREAS,** 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

**THEREFORE,** Ziebach County is desirous of participating in the Bridge Inspection Program.

The County requests SDDOT to hire Brosz Engineering Inc. (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 8th day of March, 2023, at Dupree, South Dakota.

ATTEST:  
Cindy Longbrake, Auditor

Board of County Commissioners of Ziebach County  
Rick Farlee, Chairman of the Board

**HWY. DEPT. REPORT:** Jeff Jensen, Highway Superintendent reported to the Board on the exchange of roads with the Tribe for snow plowing purposes and equipment repairs.

**DIESEL QUOTES:** The Highway Department called for quotes for #1 dyed diesel on March 3, 2023. The following quotes were received: Dupree Oil - #1 Dyed DSL, \$4.45; Farmers Union Oil did not quote. The quote from Dupree Oil LLC was accepted.

**SOUTH EAGLE BUTTE ROAD SAFETY PROJECT:** The Board reviewed some preliminary plans sent by Dakota Longbrake, CRST Director of Transportation, to straighten the curves south of Eagle Butte. More information will be presented next month.

**SHERIFF'S REPORTS:** Mike Deneui, Deputy Sheriff presented the monthly vehicle reports to the Board.

**ASSESSMENTS:** Misty Williams, Assessor reported on the Non-Ag assessments being worked on throughout the County. These assessments will bring Ziebach County closer to compliance with market value.

**PUBLIC INFORMATION REQUESTS:** Comm. Henderson moved to adopt the following resolution, seconded by Comm. Stocklin, all voted aye, motion carried:

**RESOLUTION ESTABLISHING OFFICE POLICY FOR PUBLIC INFORMATION ACCESS  
AND PRICING SCHEDULE FOR DIRECTOR OF EQUALIZATION'S OFFICE**

**Whereas, recent requests for computer generated copies of public information in the Ziebach County assessment records have prompted the need for establishing office policy and pricing;**

**Whereas, there is an inherent cost not only to generate records but to maintain records;**

**Now therefore, be it resolved that the following fee schedule be established:**

**Hard Copies of Information - \$1.00 per page (copied by requester, during regular business hours)**

**Computer-Generated Records – via email \$1000.00**

**GIS Geodatabase - \$4000.00**

**BE IT FURTHER RESOLVED, that a request for computer-generated public records form must be filed & approved, a completed product license agreement must be filed and full payment must be received before release of records. Ziebach County reserves the right to share data with other governmental/public entities.**

**Dated at Dupree, SD, this 8<sup>th</sup> day of March, 2023.**

**ATTEST:**

**Cindy Longbrake, Auditor**

**Rick Farlee, Chairman**

**EMC RISK IMPROVEMENT RECOMMENDATIONS:** The Board reviewed the Recommendations for Improvement made by our insurance carrier, EMC Insurance: Repair back parking lot and sidewalk along Main Street; Develop business continuity plan; Repairs gutters on County Shop; Inspect and repair exterior plug-in receptacle near bulk fuel containment; and Obtain flammable storage cabinet to be used at County Shop. Ziebach County will obtain estimates and work to correct the items listed.

**ALERT SENSE:** Cody Birkeland, Dupree Voluntary Fireman explained the Alert Sense notifying system which the Dupree Fire Department uses, to the Board. They are asking if Ziebach County would be interested in using this system for alerts and sharing the cost with the Dupree Fire Department and the Glad Valley Fire Department. With a 3-way split the cost would be \$1166 per entity per year. Comm. Henderson moved to share the cost and use the Alert Sense system, seconded by Comm. Stocklin, all voted aye, motion carried.

**GAS QUOTES:** The following quotes for gas were received: Dupree Oil LLC – E-10 Gas, \$3.16. Comm. Pesicka moved to accept the quote from Dupree Oil LLC, seconded by Comm. Stocklin, all voted aye, motion carried.

**WILDLAND FIRE SUPPRESSION ASSISTANCE:** Comm. Henderson moved to adopt the following resolution, seconded by Comm. Stocklin, all voted aye, motion carried:

BE IT HEREBY RESOLVED, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of the County of Ziebach as specified in SDCL 41-20A-11. The authority to request assistance as provided shall continue in full force and effect until terminated or modified by resolution of the County of Ziebach Board of Commissioners.

ZIEBACH COUNTY FIRE ASSISTANCE AUTHORIZATION LIST:

EFFECTIVE DATE: March 8, 2023

NAME OF INDIVIDUAL	POSITION
Gary Cudmore	Sheriff\Dupree Fire Department
Gene Bierman	Glad Valley Fireman
Rick Farlee	Commissioner Chairman

**EMERGENCY MANAGER:** Discussion was held on filling the position of Emergency Manager. It was decided that Ziebach County would hire their own EM and not combine with Dewey County, but could hire the same person if feasible.

**VETERANS SERVICE OFFICER:** The Veterans Service Officer position for Ziebach County is still open.

**OPIOID SETTLEMENTS:** The Auditor reported that Participation Forms had been signed for additional Opioid Settlements.

**OPEN HOUSE:** The Department of Health will be hosting a Retirement Open House for Mary Harris, Community Health Nurse on March 21, 2023 at the Ziebach County Courthouse from 9:00 AM-12:00 Noon.

**DEPUTY AUD\ROD:** Tristen Gage has completed her probation period as Deputy Auditor\Register of Deeds and will move to \$18.95 per hour beginning with the March pay period.

**CLAIMS AUDITED:** The following claims were audited and ordered paid:

PAYROLL BY DEPARTMENT – Commissioners, 5579.41 --- Auditor, 7131.79 --- Treasurer, 8939.57 --- States Attorney, 4467.88 --- Courthouse, 4620.61 --- Director of Equalization, 5332.12 --- Register of Deeds, 6750.46 --- Sheriff, 10,940.06 --- CHN/WIC, 5436.36 --- Road & Bridge, 31,100.82

1ST FINANCIAL BANK USA	18.15	DIRECT DEPOSIT FEE
MEDICAL AIR SERVICES ASSOCIATION	280.00	AMBULANCE INSURANCE
GROUP RESOURCES INC.	477.00	DEDUCTIBLE
GROUP RESOURCES INC.	561.00	DEDUCTIBLE
AT&T MOBILITY	152.28	AIRCARDS
BIEGLER EQUIPMENT, INC.	181.07	REPAIRS
C & B OPERATIONS, LLC	417.35	TRACTOR RETURN
ART CLIFTON	35.88	COMMERCIAL APPLICATORS LICENSE
CONNECTING POINT	59.50	Anti-Virus
CRST TELEPHONE AUTHORITY	886.13	PHONE & INTERNET
D & R PROPANE, INC.	1256.85	PROPANE
DAKOTA BUSINESS CENTER	33.78	SUPPLIES
DMC WEAR PARTS LLC	5616.67	Blade Tips
JESSICA DONOVAN	179.34	PAPER SHREDDER
DUPREE OIL LLC	5929.87	GAS & SUPPLIES
DUPREE WATER DEPT.	230.00	WATER, SEWER & DUMPSTERS
RICK FARLEE	24.48	MILEAGE
FARMERS UNION OIL CO.	409.39	GAS & SUPPLIES
GOVERNMENT FORM & SUPPLIES	36.00	STAMPER
GREAT WESTERN TIRE	1230.92	TIRES
GROUP RESOURCES OF IOWA, LLC	127.50	MEDICAL EXPENSE RELIEF
GTC AUTO PARTS	67.98	CHAIN
BILL HENDERSON	6.12	MILEAGE
HOLIDAY INN HOTEL	350.97	LODGING
INLAND TRUCK PARTS CO.	3674.86	Repairs
LANGUAGE LINE SERVICES	50.00	INTERPRETER
CINDY LONGBRAKE	51.00	MILEAGE
MARCO TECHNOLOGIES LLC	115.43	COPIER MAINTENANCE
MARCO	257.97	COPIER LEASE
MOREAU-GRAND ELECTRIC	2777.35	ELECTRICITY
JANE QUINN	50.00	BLOOD DRAW
RUSHMORE COMMUNICATIONS INC.	1450.00	RADIOS (5)
SD DEPT OF HEALTH	80.00	ALCOHOL TESTS

SD DEPARTMENT OF PUBLIC SAFETY	2340.00	TELETYPE SERVICE
SD DEPT OF TRANSPORTATION	407.84	20% SHARE SCOUR ANALYSIS
SD FEDERAL PROP. AGENCY	309.40	STEEL POSTS
SD STATES ATTORNEY ASSOCIATION	737.00	2023 DUES
SDACHS	350.00	2023 Dues
SERVALL	284.24	Supplies
TUCKER STOCKLIN	25.50	MILEAGE
STURDEVANT'S AV	684.91	Repairs and Supplies
TRITECH SOFTWARE SYSTEMS	1493.84	CENTRAL SQUARE MAINTENANCE FEE
US POSTAL SERVICE	48.00	200 - Addtl Ounce Stamps
WEST RIVER EAGLE	226.26	ADVERTISING

**AUDIT CLOSING:** Brandie Pitts from the Department of Legislative Audit presented the closing audit report for Ziebach County for 2020 & 2021 by speakerphone. There were no material weaknesses or significant deficiencies noted.

**ADJOURNMENT:** As there was no further business before the Board, Comm. Stocklin moved to adjourn at 11:30 AM, seconded by Comm. Pesicka, all voted aye, meeting adjourned.

ATTEST:

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Cindy Longbrake, Auditor

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Rick Farlee, Chairman

Published once at the total approximate cost of \_\_\_\_\_.