



Enrollment Contract

Welcome to MicroAesthetics Laser Education (MALE). We are honored that you have chosen MicroAesthetics for your clinical and cosmetic laser education. You are about to embark on the fastest growing segment of the medical beauty industry. MicroAesthetics is one of the only laser education programs to deliver both on-line lectures and live hands-on procedures/treatment training in our medical facility/campus. You will be working as a laser intern in our medial/cosmetic training center that is equipped with the state-of-the-art laser devices. You will receive real working experience with laser patients, treatments, and circumstances.

PROGRAM TITLE : PARAMEDICAL COSMETIC LASER PROGRAM

PROGRAM DESCRIPTION:

MALE offers a series of laser courses which focus on the sciences and the technical fundamental skills of clinical and cosmetic laser application for skin tightening, skin rejuvenation, pigment reduction, vascular, hair removal and laser safety. In-order to receive a Paramedical Cosmetic Laser Diploma from MALE, you must complete the course, in its entirety, pass the final written exam with an 80% or higher, and complete all the required hands-on treatments as mandated by the Arizona Department of Health Services (ADHS). Upon successfully completing 88 hours of both didactic lecture and hands-on application training, the Laser Intern Clinician (student) is prepared to sit for the Certified Laser Technician exam approved by the ADHS and is therefore granted the MALE course diploma. At this time, we will complete your application for the Arizona state laser certification by ADHS.

MISSION STATEMENT :

Our mission statement is simple: We strive to provide the most current and advanced laser training curriculum in a medically supervised and professional environment conducive to the educational needs of our Laser Intern Clinicians.

OUR COSMETIC LASER TEAM:

Isabel Calleros, founder and owner of MALE, Certified Laser Educator, Aesthetics Educator. Isabel has dedicated the past 48+ years to the industry of beauty. Her past experiences in both the educational sector of aesthetics, laser aesthetics and the hands-on treatments in the plastic surgeon's office allows her the opportunity to share her knowledge of cosmetic laser through theory and lecture.

Laura Langlas, medical assistant, certified laser technician and laser educator. Laura has implemented her medical knowledge with the cosmetic world of skin health through laser and clinical skin care. She has dedicated her talents in the dermatology office, medspas and now her own private practice in Tucson Arizona. She brings vast knowledge of laser education to the forefront.

Carlos Ochoa, a veteran laser technician, licensed aesthetician, licensed aesthetician instructor and permanent makeup specialist. Carlos knows his way around laser protocols from hair removal to tattoo removal. He has spent the past 15 years perfecting his talents in medspas and clinical offices. He is currently the practice manager for Kefi Advanced Laser and Skin, as well as practicing laser tech, educator and aesthetics provider.



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To complete your enrollment process, you are asked to complete the Paramedical Cosmetic Laser Enrollment Contract. Please read the contract carefully and if you have any questions, we are here to assist you. We can be reached by one or more methods: Isabel: 480.550.0942 | Email: Isabel@microaestheticsmd.com

Once you have completed the form, dated, signed all documents, and paid the fees, you will be officially enrolled into the Paramedical Cosmetic Laser Program. With this enrollment contract, you will receive the course links, quizzes, grievance policy, and refund policy.

SECTION 1 | GENERAL INFORMATION

Last Name:		First Name:		Middle:	DOB:	
Social Security	Driver's License	State	Mailing Address	Phone	Email	
Professional License Type (if applicable)		State	License No	In case of emergency, please notify		

SECTION 2 | COURSES SELECTIONS

Select courses listed below by placing an XX. Fees are listed at the base pricing. Any adjustments to the fees are noted in Section 3 of this document.

- ___CLC - 1000 Paramedical Cosmetic Laser Course. 88 Hours 10,500 (40 Hr. Didactic - O n - Line, 24/10 Hair Removal + 24/10 Cosmetic)
- ___LD - 2000 Laser Didactic 40 Hours 3700\$ (On - Line)
- ___HR - 3000 Hair Removal 24/10 3700\$ (Chandler Campus)
- ___OCP - 4000 Other Cosmetic Procedures Tattoo Removal (each) 24/10 3700\$ (Chandler Campus)
- ___LSO - 5000 Laser Safety Officer 8 Hours 1000\$ (On - Line)

2025 Course Dates

- All enrollments and hands- on training classes are scheduled on a one - o n - one basis.
- Schedule with Isabel to arrange class time for review and hands- on practical training.
- The practical hands- on training is administered at the Chandler campus in the med -spa.
- Male reserve the right to adjust, change or cancel any classes at any time with notice.
- Students are asked to schedule the hands- on practical applications or tutoring sessions two weeks in advanced.



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SECTION 3 | FINANCIAL OBLIGATION

FEE	FEES	AMT. DUE	NOTES/FEE ADJUSTMENTS
Course No: _____	\$ _____	\$ _____	_____
Course No: _____	\$ _____	\$ _____	_____
Course No: _____	\$ _____	\$ _____	_____

ITEM	BREAKDOWN	DATE	NOTES
1. Non-Refundable Reg.	\$ 150 _____		
2. Uniform, Lab Fees	\$ 25 _____		
3. Academy Exam & Certification	\$ 25		
4. ADHS Registration & App.	\$ 30		
5. SUBTOTAL FEES DUE	\$ 230		
6. Tuition (total of listed courses)	\$		
7. Subtotal of Line 5 & 6	\$		
8. Grant Award (-)Subtotal	\$		
9. Scholarship Award (-) Subtotal	\$		
10.Subtotal of Balance Due	\$		
11.Deposit: 50% of Total Due	\$		
12.Balance Due	\$		

Payment Plan Agreement:

- Payments are to be made according to this signed Paramedical Cosmetic Laser Enrollment Contract.
- The deposit fees are required to secure your seat in the program.
- A fee arrangement is to be settled with the administration at least 2 (two) weeks prior to the class start dates.
- All payments are made payable to IzaBella Aesthetics, LLC dba MicroAesthetics Laser Education by online payment or credit card.
- I understand there is no pre-payment penalty, and I may choose to pay off balance at any time or increase my payments at any time. • If I do not complete the program or I am terminated from the program, I will owe the amount of any grants or scholarships awarded to me.
- Non-payments may lead to suspension. I have read the complete Refund Policy in the Enrollment Contract.
- I understand that in order to complete and receive my course diploma and initiate my Certified Laser Technician application with the state of Arizona, all fees must be paid in its entirety.
- I agree to have my payments to be charged to the debit/credit card on file at the time of the arranged dates for the specified amount listed.

Payment Schedule:

Course balance of \$ _____ will be paid in _____ installments of \$ _____ to commence on _____ with the last payment of \$ _____ to be processed on . _____

Credit Card/Debit Card Information: Type of Card: _____ Name on Card: _____

Bank or Institution: _____ Billing Address: _____

Card #: _____ Exp Date: _____ CVV: _____

By signing, I, _____, acknowledge that I am authorized IzaBella Aesthetics, LLC DbA MicroAesthetics Laser Education to process an automatic withdrawal of \$ _____ for the monthly payment for course fees listed above. I understand I will receive an email receipt at the email listed on this agreement.



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SECTION 4 | TERMS AND CONDITIONS

Please read each clause carefully and initial in the line provided.

- ☐ **PURCHASE OF EDUCATION SERVICE:** This Paramedical Cosmetic Laser Enrollment Contract serves for the purchase of Laser Education from MALE with campus location at 3377 S. Price Road Ste. 2103, Chandler Arizona 85248. Depending on the selected courses, classes are offered on-line and/or on campus.
- ☐ **CLASS FORMAT:** The 40-hour didactic course is offered on-line. The instructor is available by a scheduled Zoom session, if needed, for tutoring. The 24 hours and 10 applications of the hands-on practical applications are offered on campus in Chandler Az. MALE will proxy all final exams. All exams and quizzes are offered on-line and no need for state board on sight exams.
- ☐ **DRESS CODE:** To maintain our professional image during the hands-on portion of the training, the Laser Intern Clinician's uniform is as follows; gray logo scrub top (provided in with the enrollment fee), black scrub pants, and rubber sole shoes. Gloves are used while working on patients. Shoulder length hair must be pulled back when working on patients. No jewelry, long fingernails or heavy perfumes may be worn during clinic time.
- ☐ **NOTICE OF CANCELLATION:** This Paramedical Cosmetic Laser Enrollment Contract may be terminated/cancelled by either party with written Notice of Cancellation to the other party within three (3) business days after receipt by the party to whom it is directed and prior to the first day of class. Said notice shall be e-mailed to the other party at Isabel@microaestheticsmd.com or delivered to the other party in person. The postmark on written notification, or the date the information is delivered via email or delivered in person to MALE, will determine cancellation dates. A Laser Intern Clinician who "no-shows" for the first day of class will automatically receive a full refund (excluding the Non-Refundable Enrollment fees).
- ☐ **REFUND POLICY:** In the event the Institution cancels a program, the Laser Intern Clinician will receive a 100% refund. Any Laser Intern Clinician, who request to be withdrawn from the program while officially enrolled in any MALE courses, and has paid fees, (excluding the Non-Refundable Enrollment fees) must withdraw from the program with the Isabel Calleros by completing and submitting an Official Withdrawal Request Form.

Refunds will be determined as follows, less any non-refundable fees.

Item	Fee	% Retained by Academy	% Refunded to Laser Intern	NOTES
Non-Refundable Registration Fee	\$150	\$150	\$0	
Uniform/Name Tag/Lab Fees	\$25	\$25	\$0	
Academy Exam & Certificate	\$25	\$0	\$25	(only if withdraw prior to completing 40-hour Didactic)
ADHS Exam	\$30	\$0	\$30	(only if withdraw prior to completing 40 hour Didactic)
Tuition				
Prior to Class Participation		0%	100%	
0.1-25% Attendance Time		25%	75%	
25.1%-50% Attendance Time		50%	50%	
50.1-100% Attendance Time		100%	0%	
*Applies to on-campus class only. Each course paid individually will assume the same calculations.				

- A "stop payment" check, credit card or filing a dispute against MALE may result in additional fees and a report filed with the Maricopa County Attorney's Office. • The refund policy stands regardless of payment method. (i.e., if a financial agency for grants or loans, elects not to pay fees and tuition due for a Laser Intern Clinician who drops/withdraws or is withdrawn for violating policies and is responsible for payment).
- The Laser Intern Clinician may submit a "Refund Appeal Request Form", with supporting documentation to Isabel Calleros which must be received before the last day of the scheduled class timeframe for which the withdrawal took place.
- Laser Intern Clinicians are responsible to ensure their mailing address and contact information is up to date, as any refund checks will be sent certified mailed to the Laser Intern Clinician's address of record within 7 business days of receiving the "Official Withdrawal Request Form".
- A Laser Intern Clinician with a serious illness may withdraw with a verifiable written doctor's statement that the illness prevents the Laser Intern Clinician from attending all classes for the remainder of the session and must remain on file before a refund can be issued. Attendance percentage rates apply. (See Refund Policy).
- Death of an immediate family member that prevents the Laser Intern Clinician from attending all classes for the remainder of the session must provide the appropriate documentation. The Laser Intern Clinician will have the opportunity to complete the remaining classes at another time.
- Military Service Requests for a total withdrawal from the program for one of the above stated reasons may result in a pro - rated refund of tuition or class fees, provided the Laser Intern Clinician did not receive any supplies, or the class has not been completed. Attendance percentage rates apply. See Refund Policy.



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- ☐ **TERMINATION BY MALE FOR JUST CAUSE:** MALE may terminate this enrollment contract, without notice, for any breach of this contract or policies.
- ☐ **OVERTIME POLICY:** The Laser Intern Clinician has 90 Days from the time the course links are emailed to their email to complete any course. Courses not completed by the contractual ending date will be assessed a \$35.00 per -hour fee to complete any remaining hours at a later scheduled class.
- ☐ **ABSENCES:** Missed scheduled classes are completed upon rotation of a subsequent scheduled class. All hours completed prior to receiving course diploma.
- ☐ **COMPLETION REQUIREMENTS:** All fees paid in full, completed didactic hours and procedures assessed, a GPA 80% in academics and 100% attendance.
- ☐ **DIPLOMA:** Laser Intern Clinicians shall receive a Paramedical Cosmetic Laser program diploma according to the contracted program, and only when the course hours and all other requirements set forth by MALE and the ADHS are completed.
- ☐ **ATTENDANCE HOURS:** Attendance hours are defined as hours of attendance recorded by MALE's daily sign-in sheet or logged through online platform. The Laser Intern Clinician will sign in upon arrival, in and out for lunch, and out at the end of the class to document the amount of classroom time. Failure to sign in or out will lead to incomplete hours and/or overtime hour fees.
- ☐ **JOB PLACEMENT:** MALE does not guarantee job placement for employment but will assist in seeking employment when possible.
- ☐ **MODELS:** The hands-on practical application will be performed on live models. I understand that it is my responsibility to seek models for my training. A 100\$ model fee is applied for each laser treatment performed. If the Laser Intern Clinician cannot provide models for each session, MALE will make every attempt to locate models, but no guarantees are implied.
- ☐ **GRIEVANCE & COMPLAINT RESOLUTION POLICIES & PROCEDURES:** A Laser Intern Clinician who feels that he/she has been treated unfairly or unjustly by an instructor regarding an academic process such as grading, testing or assignments, should discuss the issue first with the instructor involved. This conference should be requested by the Laser Intern Clinician immediately from the time the Laser Intern Clinician knew or reasonably should have known about the unfair or unjust treatment. This instructional grievance process should not be utilized in a case in which a Laser Intern Clinician feels he/she has experienced discrimination. If the Laser Intern feels that he/she has experienced discrimination based on race, color, religion, national origin, gender, age, disability, veteran status, or sexual orientation, the Laser Intern Clinician should refer to the Isabel Calleros for guidance. Steps for Laser Interns to follow for Academic Grievance:
- A request for a conference with the instructor. If the challenges are not resolved or the instructor has been unable to meet with the Laser Intern Clinician, the Laser Intern Clinician may continue the process by filing a written complaint with the Director of Operations.
 - 1st Meeting: A written complaint must be filed within three business days from the initial incident with specific documentation including dates, times, materials, etc., or a response will not be provided. The written complaint will be made available to the instructor and Isabel Calleros to work with the parties to resolve the conflict.
 - 2nd Meeting: If the grievance is not resolved at the first level within three business days from the date of the first meeting, the Laser Intern Clinician should forward the original written complaint to the Medical Director, and an explanation regarding action taken and a meeting is scheduled with the Medical Director.
 - If afterwards the grievance is not resolved, the Laser Intern Clinician has the option to send the written grievance to the Arizona Radiation Regulatory Agency (ARRA) 4814 South 40th Street Phoenix, AZ 85040-2940 (602) 255-4845 and the Arizona Department of Health Services (ADHS) 150 North 18th Avenue, Phoenix Arizona 85007 (602) 542-1025 for final resolutions. ARRA or ADHS will issue a final written determination in the grievance process.
- ☐ **RESPONSIBILITY FOR DAMAGE, INJURY OR COLLECTION CHARGES:** MALE shall not be responsible for any negligence, carelessness, or lack of skill by the Laser Intern Clinician practicing any instruction of techniques. The Laser Intern Clinician agrees to indemnify and hold harmless from any claim, and liability of damages arising from the Laser Intern Clinician's failure to follow all the Academy's rules or policies.
- ☐ **HIPPA:** The Laser Intern Clinician fully understand that they will be applying treatments, procedures and/or applications to patients of the Medical Director and are mandated to the rules and laws of HIPPA. Any violation of these rules and laws by the Laser Intern Clinician will result in immediate dismissal from the program.
- ☐ **ATTORNEY'S FEES:** If at any time, MALE retains counsel to enforce any of the provisions of this Paramedical Cosmetic Laser Enrollment Contract, the Laser Intern Clinician will pay for MALE's actual attorneys' fees and cost if the Laser Intern Clinician is found liable.
- ☐ **SCOPE OF CONTRACT:** The Laser Intern Clinician acknowledges having received a copy of this Paramedical Cosmetic Laser Enrollment Contract. This contract contains the entire contract between the Laser Intern Clinician and MALE. There are no other promises or representations other than what is contained herein.
- ☐ **PHOTOGRAPH/VIDEO WAIVER:** I hereby agree to allow MALE to use my personal image in photographs, videos, and any other type of image recording for the purpose of marketing, advertising, posting on social media, or any educational material if the used of my identity be refrained. I agree my name will not be used without my written consent.
- ☐ **GOVERNING LAW:** This Paramedical Cosmetic Laser Enrollment Contract shall be constructed in accordance with the laws of the state of Arizona.

I, _____ have been given the opportunity to ask questions, and all my questions have been answered to my satisfaction. I agree to the terms and conditions of this contract including the terms and conditions on all previous pages of this Paramedical Cosmetic Laser Enrollment Contract.

Laser Intern Clinician Signature

Date

Laser Intern Clinician (Print Name)