

Volunteer Policies

- Volunteers must abide by the Library's policies, procedures, and rules.
- Volunteers represent the Library and must present a positive image at all times. This includes wearing appropriate attire and a name tag.
- As representatives of the Library, volunteers are expected to be polite, friendly, and welcoming. They must treat all library patrons, staff, and fellow volunteers with courtesy.
- Volunteers must show up on time, when scheduled. In case of emergencies or illness, volunteers must notify the Library as soon as they are able.
- Volunteers are expected to put their best effort forward and to do the best job they can. Outside distractions, such as visits from friends, phone calls, texting, etc., should be kept to a minimum. Failure to do so could result in termination of the volunteer.

