

**WESTBROOK HOMEOWNERS ASSOCIATION  
ARCHITECTURAL CONTROL COMMITTEE (ACC)**

**APPLICATION FOR ADDITIONS AND/OR ALTERATIONS TO PROPERTY**

Name: \_\_\_\_\_ Unit \_\_\_\_\_

Address: \_\_\_\_\_

Phone: home or cell \_\_\_\_\_ work \_\_\_\_\_ email \_\_\_\_\_

Address of Proposed Work: \_\_\_\_\_

Work being performed by (mark one):

Contractor \_\_\_\_ Homeowner \_\_\_\_

Description of Work: (Attach supporting information/material with this form, as needed.)

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Please allow 30 days for the ACC to review your application and submit a response to you.

Estimated Start Date: \_\_\_\_\_ Est. Completion Date: \_\_\_\_\_

**Applicant must obtain signatures of acknowledgement by property owners that are adjacent to the work being proposed.**

Note to Adjacent Property Owners: Your signature does not constitute nor indicate approval or disapproval, but merely indicates an awareness of the applicant's intent. If you have any concerns with this application, please notify the ACC in writing within five days of your

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signature date at: WESTBROOK HOA, c/o HOA President, 13706 Manor Way unit C3, Lynnwood, WA 98087.

<b>Adjacent Lot</b>	<b>Lot Owner's Signature</b>	<b>Lot Owner Unit</b>	<b>Date</b>
Left			
Right			
Across			

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I have read and acknowledge the Architectural Controls, Covenants and Restrictions as written in the Declaration of Westbrook Community which govern the procedure for undertaking any addition or alteration to my property. I understand that ACC approval expires one year from the date of the approval letter and should I fail to commence the project within that time period, I will be required to re-submit my application for approval. Additionally, I understand that this approval may not be assigned to a new owner should I sell my home within the year of approval period. Any new owner must submit their request for approval separately.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Date Received \_\_\_\_\_ Date Approved/Denied: \_\_\_\_\_ (For ACC Use)

**Disclaimer of Liability or Warranty:** The approval of plans and specifications by the Architectural Control Committee for WESTBROOK HOA applies only to the style, exterior finishes, appearance, and general location of the structures shown in such plans and specifications and shall not be relied upon as an approval or warranty regarding engineering and structural design, building or zoning code compliance, feasibility or marketability for any purpose, or compliance with applicable building ordinances, standards, or regulations. By approving the plans and specification, neither the Architectural Control Committee or the members thereof, the Association, the Board, nor the Declarant assumes any liability or responsibility therefore, or for any defect in any structure constructed there from, and said persons further specifically exclude from such approval any implied warranty of merchantability and fitness for any purpose.