



MISSOURI PRESCRIBED FIRE COUNCIL APPLICATION FOR TRAVEL SUPPORT



The individual(s) should submit a request to the MPFC no less than 30 days in advance of proposed travel date(s). Funds will be provided as a reimbursement of actual expenses only. Applicants will be responsible for paying expense upfront, then submitting receipts for reimbursement. Funds are capped at \$500, any claim greater than that amount are subject to Executive Committee approval.

The MPFC Executive Committee will review all requests received on a first come, first served basis, and will consider the following when making funding decisions:

- When possible and practical, ride and room sharing is strongly encouraged. Requests including ride and/or room sharing will receive priority over individual requests.
- Applicants requesting less than actual out-of-pocket expenses will receive priority consideration (submit training flier and agenda with application).

Submit requests to John Burk at jburk@nwtf.net or to 7152 Tomahawk Lane. Steedman, MO 65077.

NAME: _____ PHONE: _____ EMAIL: _____

ADDRESS: _____

EVENT: _____ EVENT DATE(S): _____

PURPOSE FOR ATTENDING EVENT: _____

I WILL BE REQUESTING REIMBURSEMENT FOR THE FOLLOWING ITEMS:

- Fuel
- Meals
- Lodging
- Registration
- Other (describe): _____

Estimated total to be reimbursed: _____

ADDITIONAL INFORMAITON (Ride or room sharing with whom, requesting only partial reimbursement. etc.):
