



## TOCC Pool Area Reservation Request

A Pool Area Reservation Request form is needed whenever a member is inviting a group of 8 or more members & non-member guests to the pool. This is to ensure an adequate number of lifeguards and facility space is available to accommodate members and guests. This applies to normal pool hours and after-hours events.

The Pool Reservation is strictly for the pool area and does not include indoor facilities, courts, and/or pier. If you'd like to reserve additional facilities for your event, please contact the Office.

**1: Member Name** \_\_\_\_\_ **2: Today's Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

**3: Date Requested** \_\_\_\_/\_\_\_\_/\_\_\_\_ **4: Start Time - End Time** \_\_\_\_\_

**5: Email** \_\_\_\_\_

**6: Home Phone Number** \_\_\_\_\_ **7: Cell Phone Number** \_\_\_\_\_

**8: Number of Guests** \_\_\_\_\_

**9: Deck/Patio Area Requested**

- ☐ East Deck
- ☐ West Deck
- ☐ Patio (Max 2 tables in Patio Area)

**10: Describe the Event (Maximum of 50 Attendees):**

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**11: Please indicate the type of event:**

- ☐ Member Function: Events in which the member is the primary host of the event and is personally responsible for the event and is personally responsible for the fees. The Member Function courtesy rates are extended to a member, whether the event is personal or professional, as long as the member is the person putting on the event and paying for it.



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☐ Member Sponsored Function: Events in which the member vouches for the primary host of the event and the non-member is responsible for the fees. In addition, by agreeing to sponsor the non-member host, the member takes responsibility as a 'co-signer' to ensure all policies and procedures are followed. All fees for Member-Sponsored Functions must be paid seven (7) days in advance of the event. Non-payment will result in a cancellation of the scheduled event.

**12: I agree to accept the pool area in "as is" condition and to only use the area for purposes requested on the date and time indicated on the reservation form. I understand that I am responsible for the conduct of all my guests. I also agree to comply with the rules and regulations of Treasure Oak Country Club regarding use of the pool and am aware that the lifeguard's instructions must be obeyed at all times. I agree to surrender and yield possession of the pool area before the expiration of the reserved period if verbally directed by the Club Manager, Trustee, or any Board Member.**

☐ Yes, I agree.

☐ No, I do not agree.

**13: I will make arrangements to have one lifeguard present per 15 guests (all minor swimmers or non-swimmers). TOCC members are included when calculating the number of lifeguards needed, according to Red Cross guidelines. This is mandatory and no exceptions are made. The club lifeguard on duty is not available to assist with parties or scheduled events. Lifeguards must be paid directly by the party host. \$15 per hour minimum. Tipping the lifeguard is allowed and encouraged for exceptional service.**

☐ Yes, I agree.

☐ No, I do not agree.

**14: I will remove all trash from my reserved area and take it to the dumpster concluding the party. I will remove all decorations and return furniture to its original position. Failure to do so may result in a cleaning charge of \$30 being assessed to my monthly statement.**

☐ Yes, I agree.

☐ No, I do not agree.

**15: I agree to indemnify and hold harmless Treasure Oak Country Club, its Board of Directors, its Management, Officers, and Employees against any damages, claims, injuries, or expenses arising out of use of the pool area.**

☐ Yes, I agree.

☐ No, I do not agree.



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**16: Alcohol cannot be brought in during Cafe hours. If alcohol is present during a time when the Cafe is closed, TOCC will require security for your function. Security is \$20 per hour, per officer. There is four hours minimum for the security guard and security must be arranged 3 weeks in advance. Security for club functions is provided by Billy Baugh, who can be reached at 228-217-4577 or by email at [billybaugh4@gmail.com](mailto:billybaugh4@gmail.com).**

☐ Yes, I agree.

☐ No, I do not agree.

**17: I agree to turn in a sign-in sheet post-party. All guests must be signed in and noted as member, non-member, or house/out of town guest on the sign-in sheet. Failure to turn in the sign-in sheet to the Club Office within 72 hours of the party will result in a \$50 fee assessed to my monthly statement. The sign-up sheet is available for pick up in the office or can be emailed and printed off for use at the event.**

☐ Yes, I agree.

☐ No, I do not agree.

**18: General Information regarding the Pool, check to acknowledge.**

☐ Pool Area Rental Fees

<b>• Pool Area Rental Fees •</b>	
<b>Member Function: \$75</b>	
<b>Additional Fee for Non-Members</b>	
<b>\$5 per person</b>	
<b>Member Sponsored Function: \$125</b>	
<b>Additional Fee for Non-Members</b>	
<b>\$5 per person</b>	
	<b>2025</b>

☐ TOCC Pool Area is a SMOKE-FREE area. Smoking is allowed 20 feet outside of the fence area.

☐ The TOCC lifeguard list is available by contacting the Club Office or Rental Chair. Once you have secured your lifeguard(s), please let the Rental Chair know. Exhaust TOCC Lifeguard List before contacting outside the Club. When no TOCC employed lifeguard is available, you can hire a non-TOCC employed lifeguard. You must provide proof of certification.

☐ Only 1 party during the specified timeframe with a 2-hour limit per party.

☐ Questions? Contact April, Rental Chair at 228-424-1580.



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I acknowledge that I will be solely and personally responsible for all costs for this reservation including costs for any damages that may occur during my use of the facility. I further acknowledge that I have read and will comply with the Courthouse reservation agreement. This reservation is not being made for a fund-raising activity, money-making event political purpose.

Member  
Signature:

Date:

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Board Approval:

Date:

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