



facebook

A Quick Reference

Iphone App

1. Tap the ***New Feed*** icon at any time to display the News Feed screen.
2. Swipe up to scroll down the screen and view older posts.
3. Refresh the News Feed by pulling down the screen.
4. Tap ***What's on your mind?*** To post a status update.
5. Tap the ***Messenger*** icon to open the Messenger app and chat with people in your friends list.
6. Tap the ***Direct*** icon to send a direct message, photo, or video to another user. (Direct messages disappear 24 hours after you send them.)
7. Tap the photo / video button to upload photo's

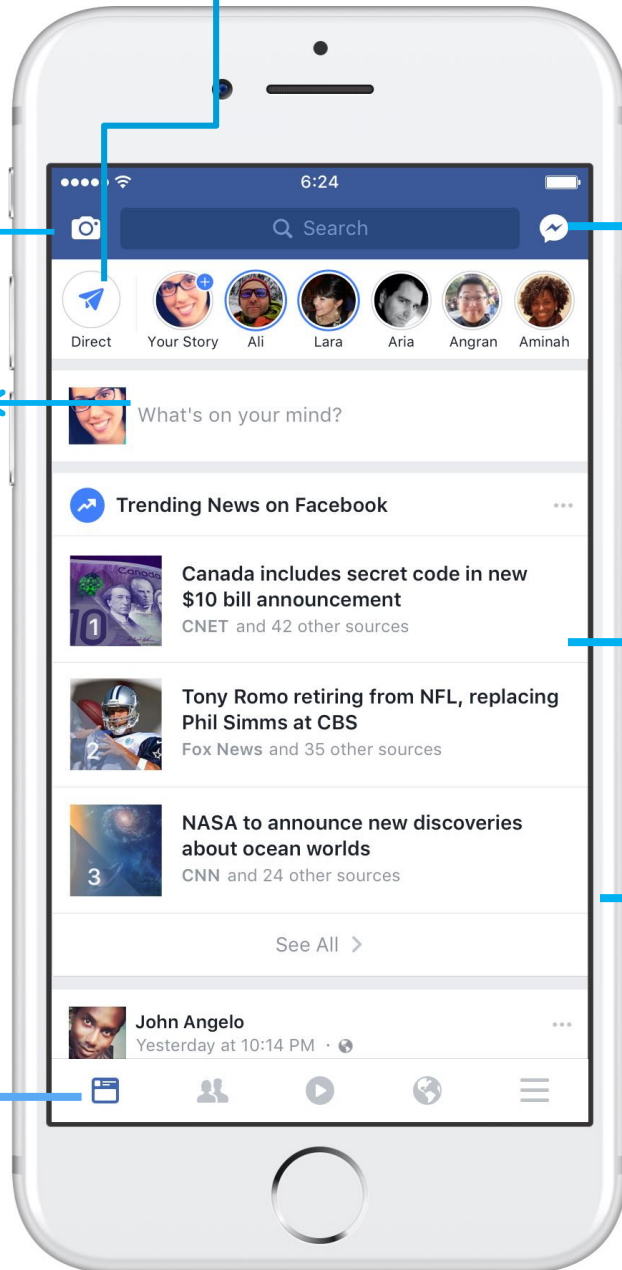
Iphone

6. Tap direct to send a direct message, photo or video to another user. (they disappear after 24 hours.)

5. Tap Messenger Icon to chat Friends.

3. Refresh the New feed by pulling down.

2. Swipe up to Scroll down



7. Photo /Video

4. Tap on what's on your mind? to update status

1. News Feed

Android App

1. Tap the New Feed icon at any time to display the News Feed screen.
2. Swipe up to scroll down the screen and view older posts.
3. Refresh the News Feed by pulling down the screen.
4. Tap What's on your mind? To post a status update.
5. Tap the Messenger icon to open the Messenger app and chat with people in your friends list.
6. Tap the Direct icon to send a direct message, photo, or video to another user. (Direct messages disappear 24 hours after you send them.)

Android

6. Direct message disappears after 24 hours.

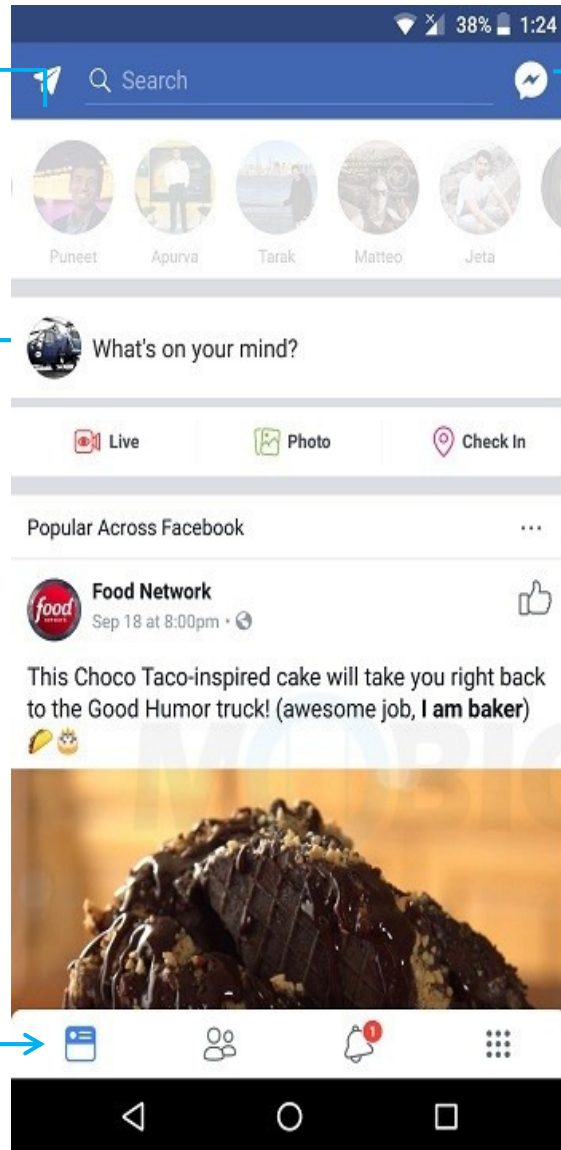
5. Messenger

4. What's on your mind?

3. Swipe down to refresh feed

2. Swipe up

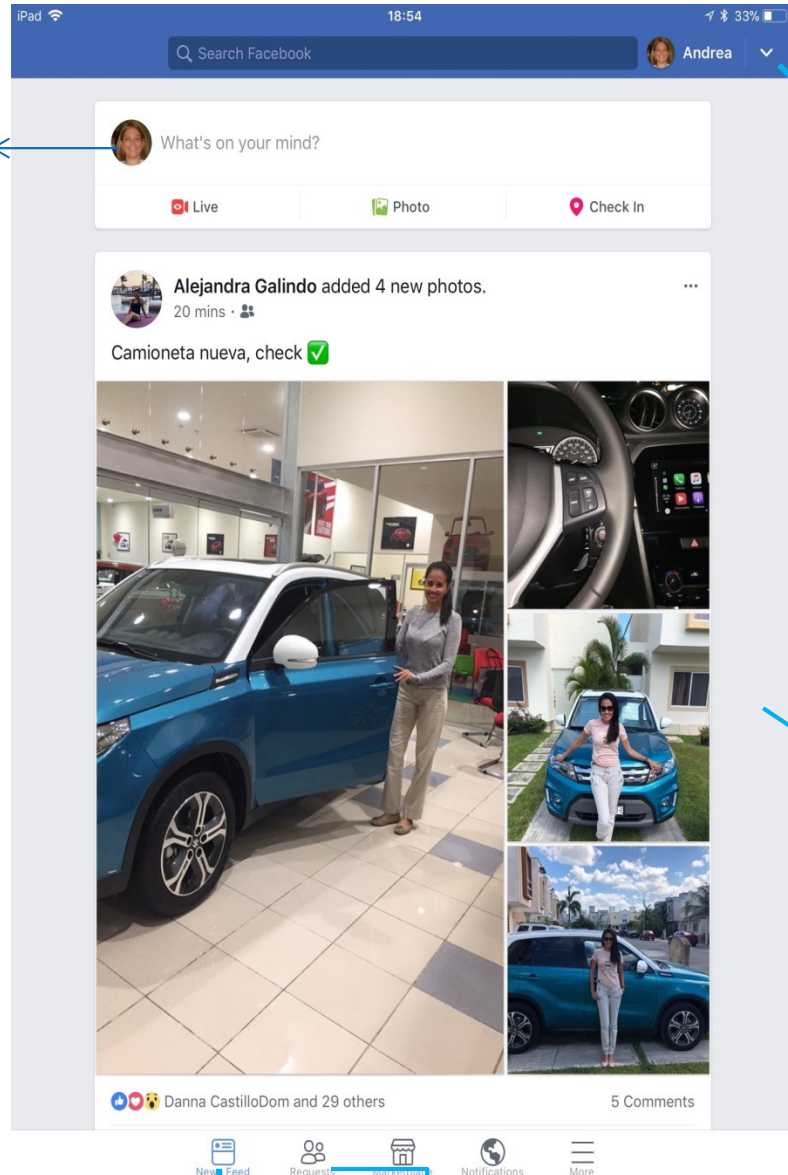
1. News Feed



Ipad App

1. Hold the iPad in portrait mode (vertically). All the navigations icons are at the bottom of the screen: Tap ***News Feed*** to display the News Feed.
2. Refresh the News Feed by pulling down the screen.
3. Tap ***What's on your mind?*** To post a status update.
4. Tap the down arrow in the top-right corner to access app settings.
5. Tap ***Messenger*** to open Facebook's Messenger app to chat with other Facebook users.
6. Tap ***Requests*** to view and respond to friend requests.

iPad



3. What's on Your mind?

4. App settings

2. swipe down to refresh

1. News Feed

7. Friend Requests

Facebook – Finding a Friend

To add a friend:

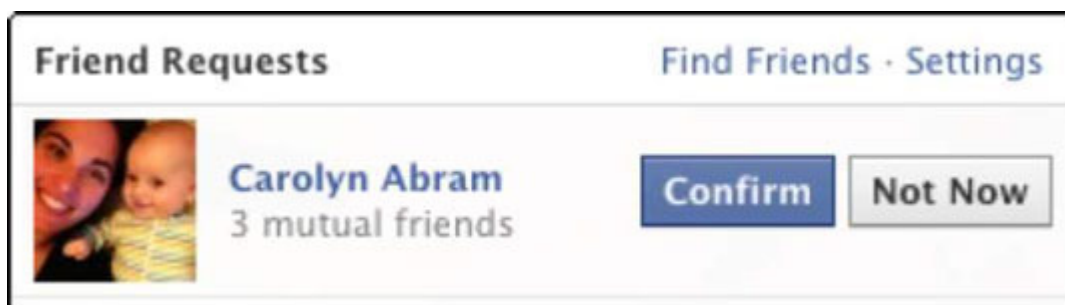
1. Click the search bar at the top of any screen.
2. Type your friend's name, email or mobile phone number in the search bar and click . If you don't see your friend, try clicking People.
3. To send someone a friend request, click Add Friend next to their profile picture. Some people might not have Add Friend next to their profile picture, depending on their privacy settings.

Facebook – Accept a Friend Request

When you receive a new friend request from Facebook, a little red flag appears over the Friends icon in the big blue bar on top of each page. You may also be notified in your e-mail or on your phone. The number in the red flag indicates how many Friend Requests are waiting for you.



Clicking this icon opens the Friend Requests menu.



Facebook – Photo's

To add and post photos to Facebook:

Easiest way is from your phone:

1. View picture in photo gallery
2. Tap Share
3. Tap Facebook
4. Say something about his photo
5. Tap Post to post the photo .

Download a Photo from Facebook:

1. On facebook, display the photo you want to save.
2. Press on the photo.
3. Press save.