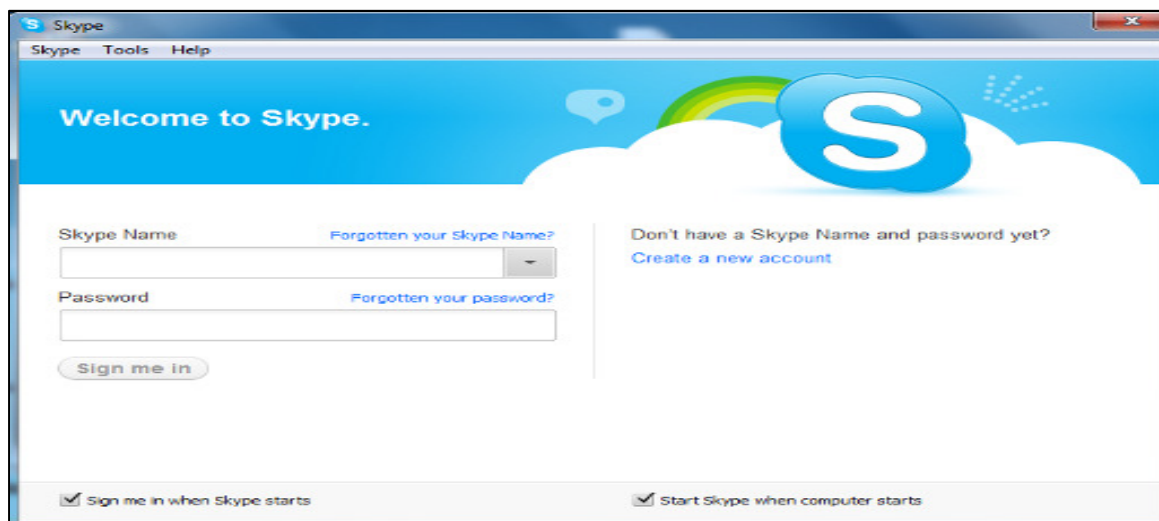


Video Chatting with Skype


The most popular for audio and video chats is SKYPE. You can use Skype to conduct one-on-one text chats, audio conversations, and video chats.

1. Download and Install the free Skype application, available from www.skype.com on your computer.
2. To use Skype on your smartphone or table, download the free Skype app from your device's app store. (The Skype app is available for Android, iOS, and Windows phones and tablets)
3. After you installed Skype, you can create your own Skype Account.



4. Enter your phone number

Create account


United States (+1) 

Phone number

[Use your email instead](#)

Choosing **Next** means that you agree to the [Privacy Statement](#) and [Microsoft Services Agreement](#).

[Back](#) [Next](#)

 Skype cannot be used for emergency calling.
Microsoft

5. Enter your personal info


Add details

We need a little more info before you can use this app.

First name

Last name

[Back](#) [Next](#)

 Skype cannot be used for emergency calling.
Microsoft

6. Add your data below

We need a little more info before you can use this app.

Country/region
United States

Birthdate
Month Day Year

Back Next

Skype cannot be used for emergency calling.
Microsoft

7. Please enter code which was send to your Smart Phone

Enter code

Didn't receive it? Please wait for a few minutes and [try again](#).

We just sent a code to 5162097736

Enter code

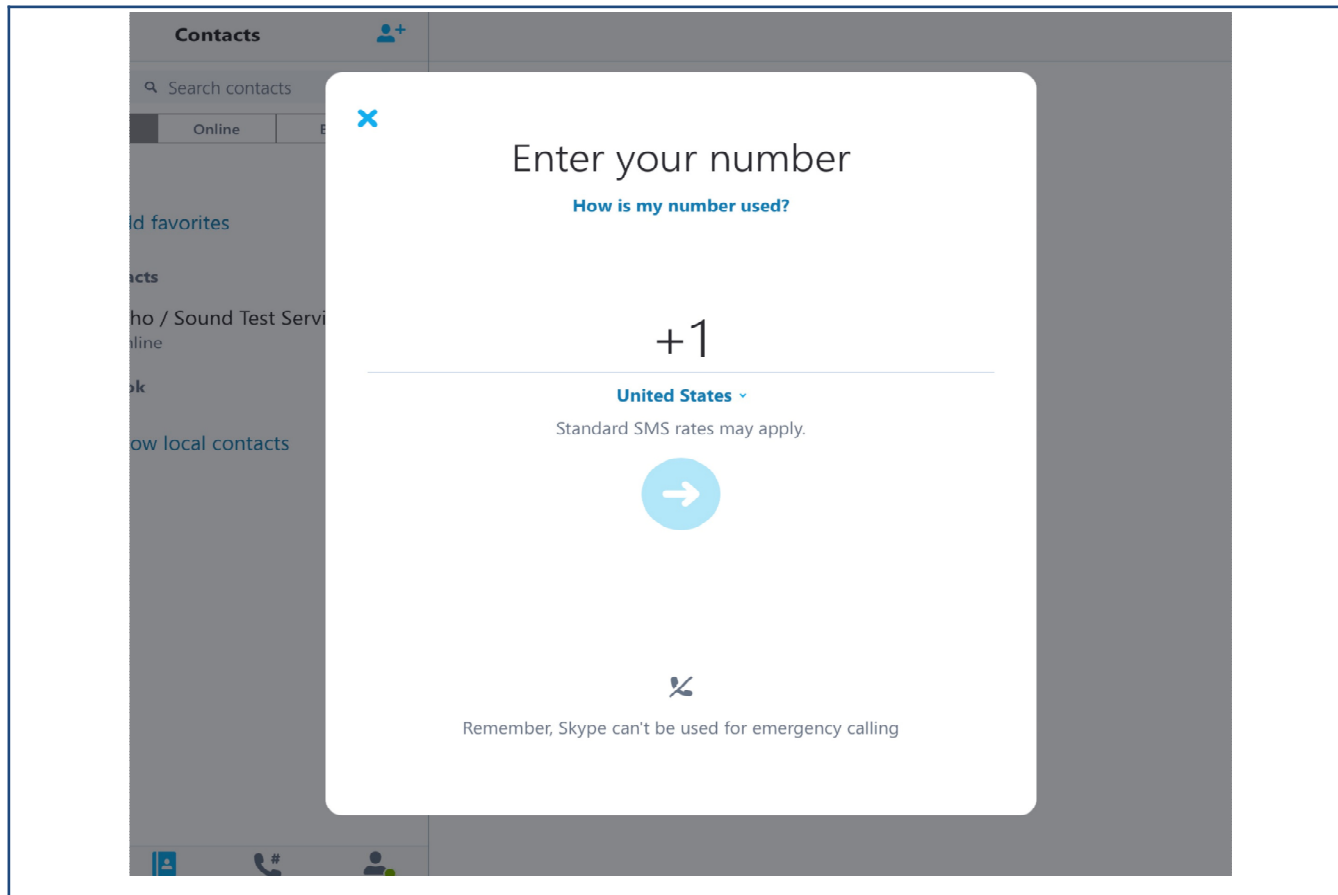
Choosing **Next** means that you agree to the [Privacy Statement](#) and [Microsoft Services Agreement](#).

Back Next

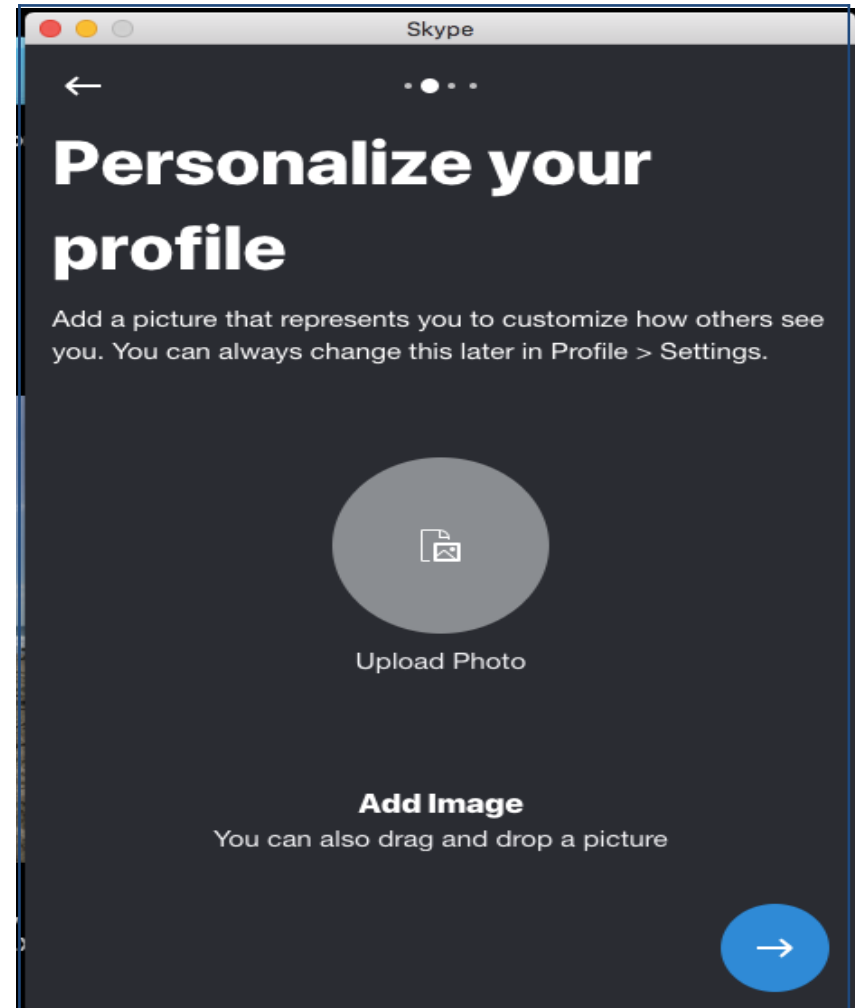
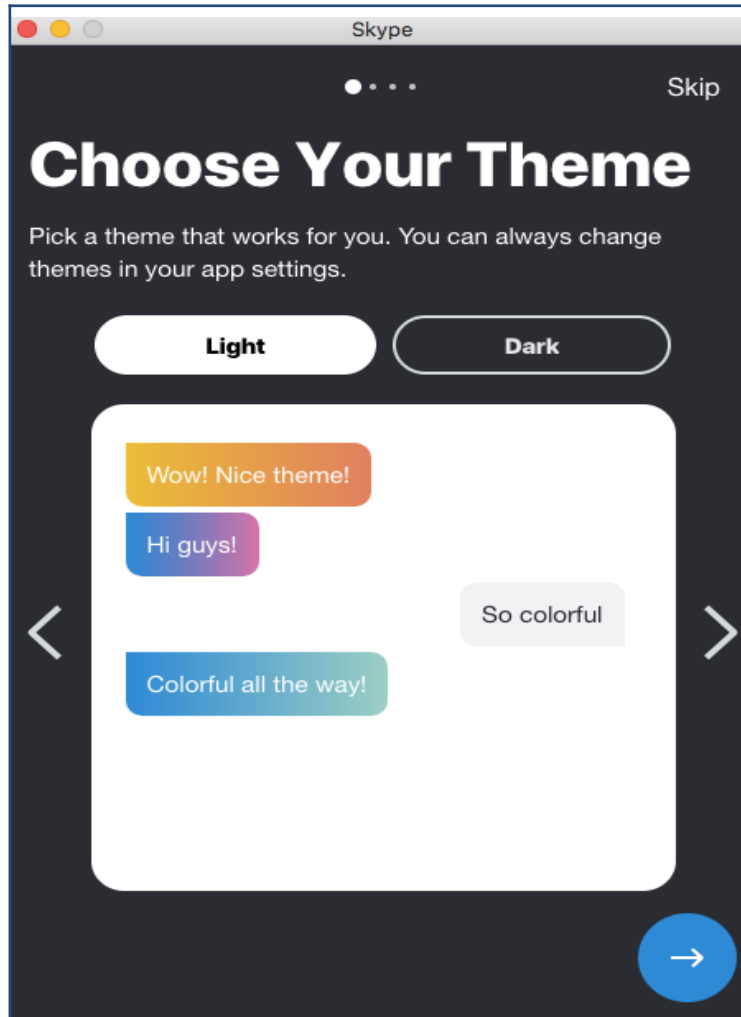
Skype cannot be used for emergency calling.
Microsoft

8. Enter your phone number, this number is being used to help friends find you on Skype.
It'll also make searching for new contact much easier.

*To change how people find you, go to “how people find me” in Settings to remove or disable any of your phone numbers.
Alternatively, if you don't want to use your number and prefer to manually search and add new contacts, select “Not Now” below.



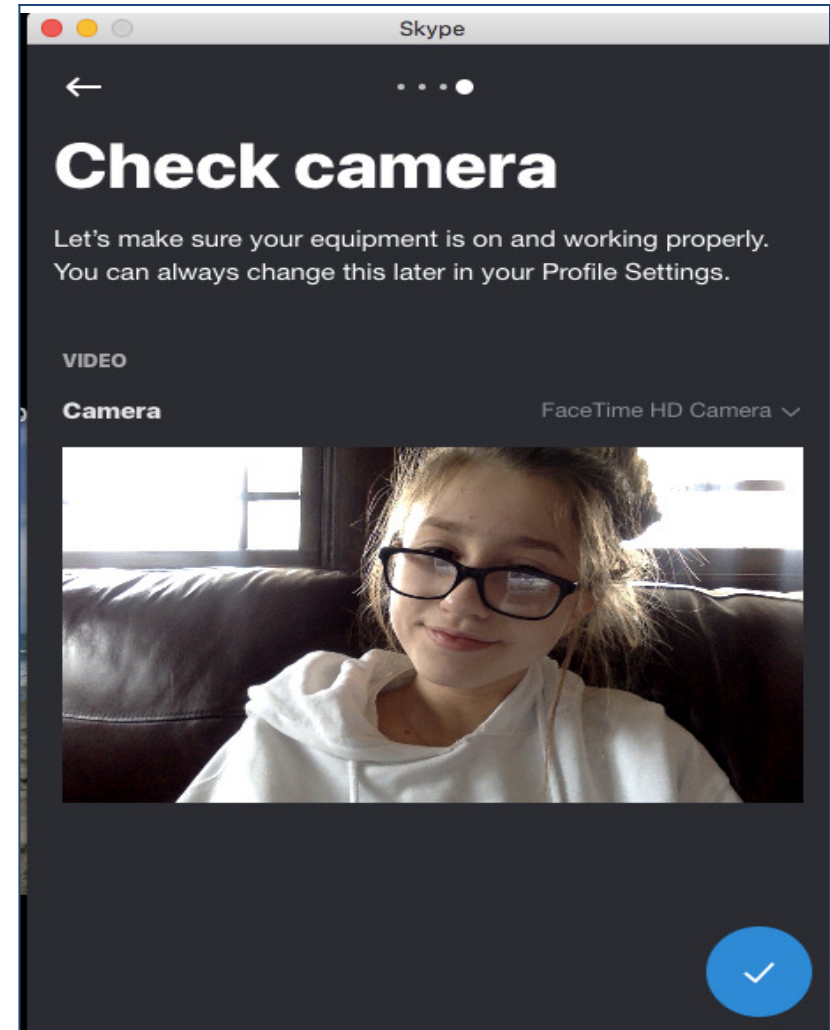
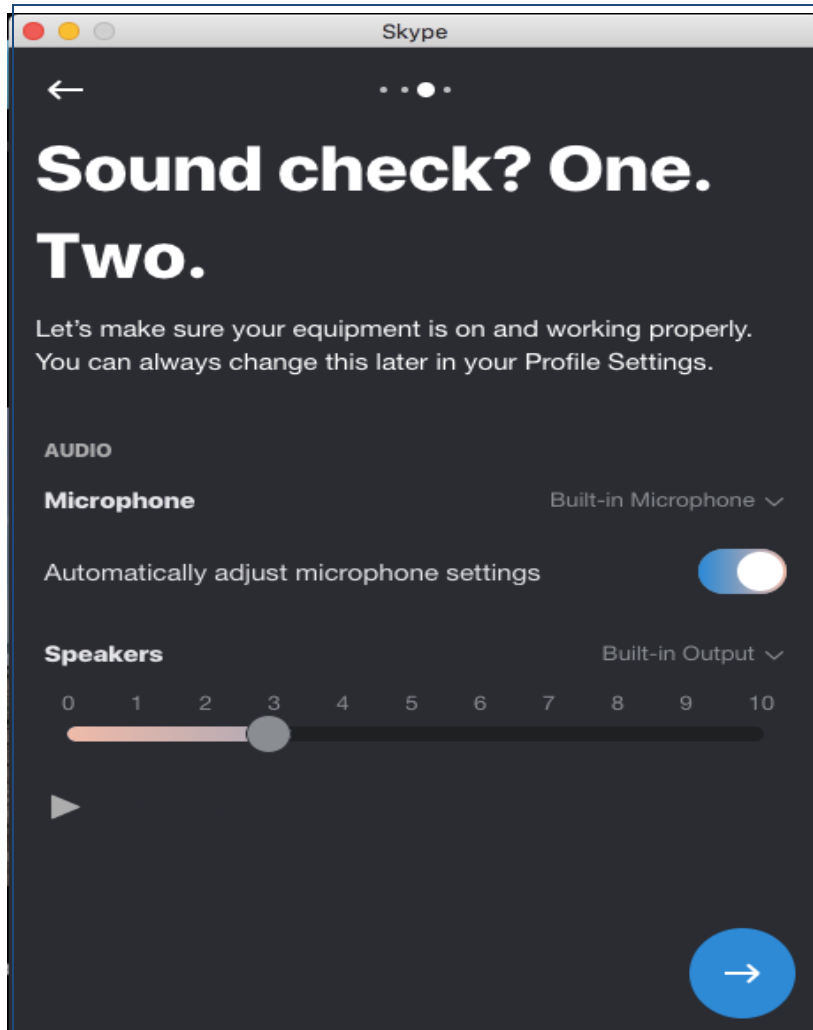
Setting up your profile



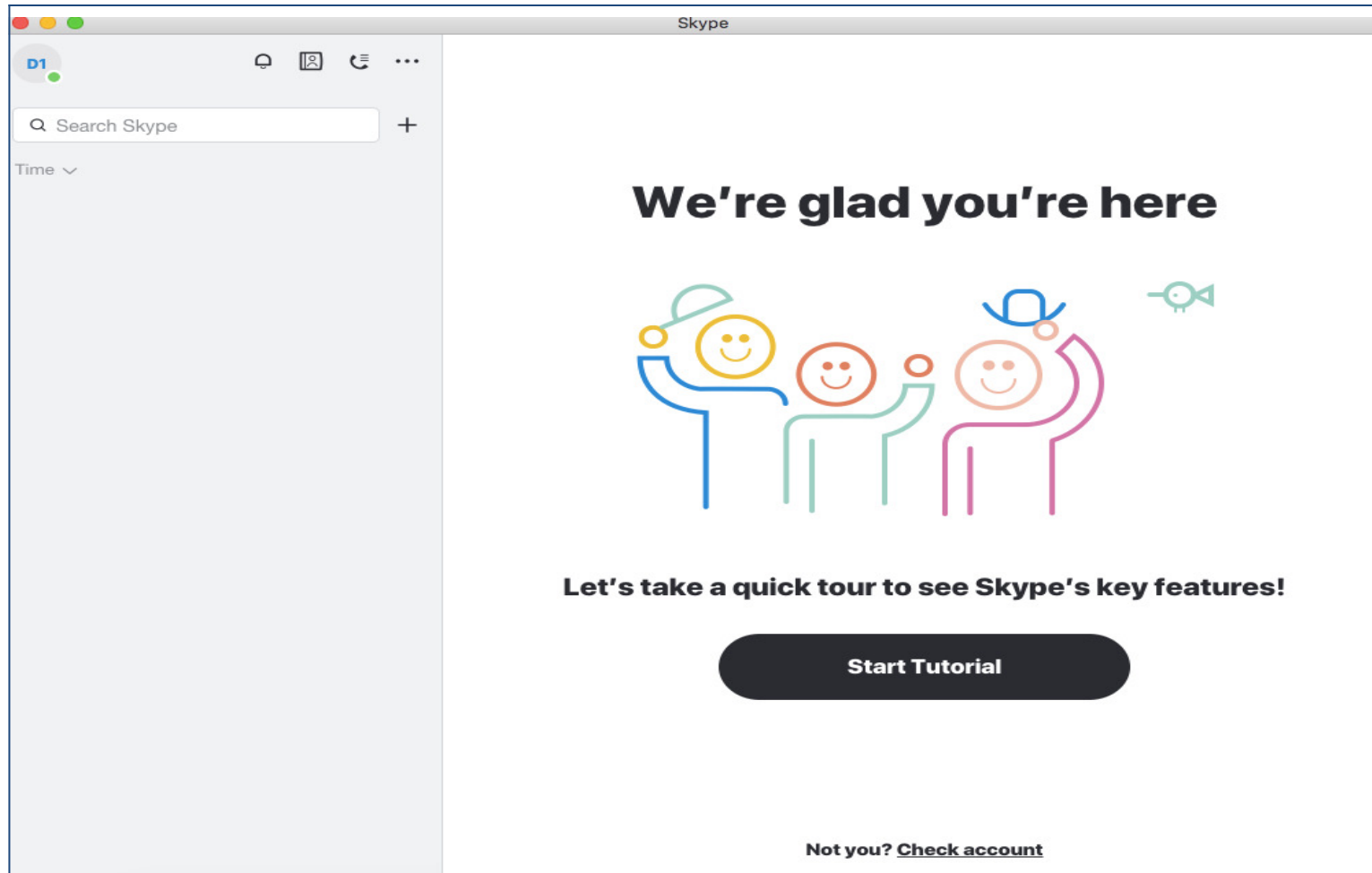
Sound check

Lets make sure your equipment is on and working properly.

Your computer internal microphone will automatically pick up or your headset will also show on the screen once plugged in.



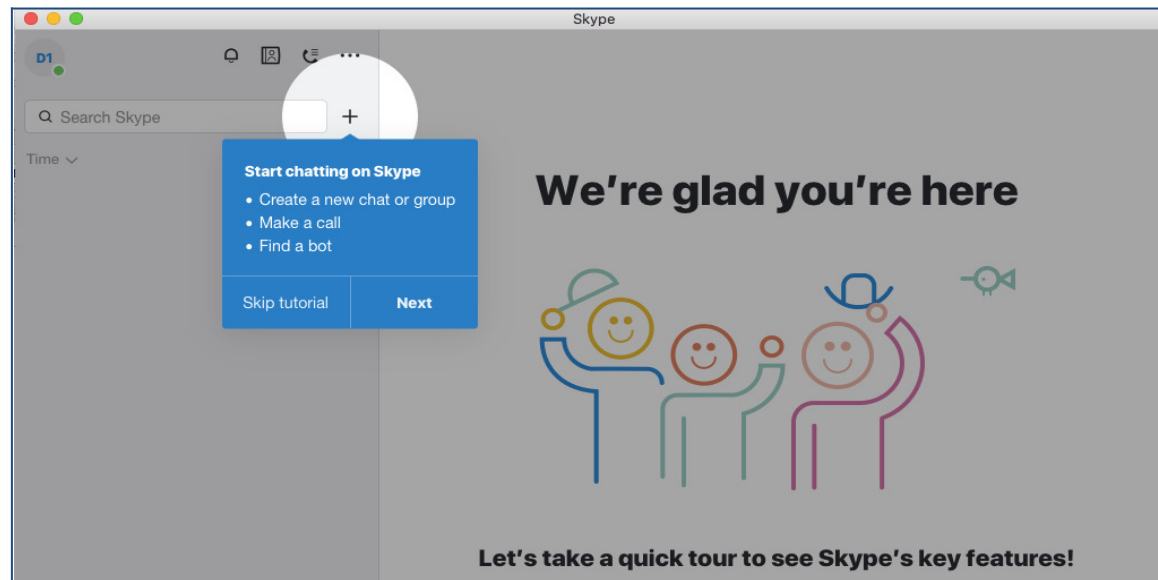
All set



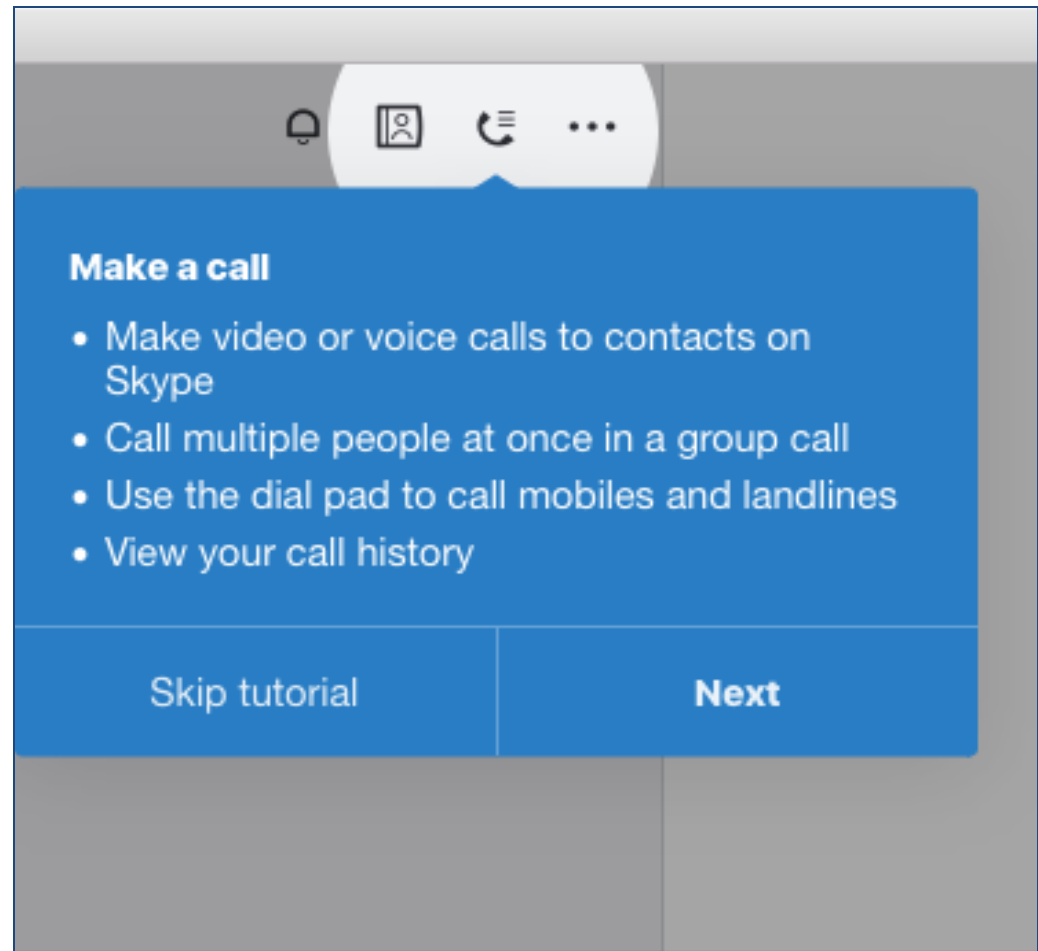
Add a Contact

Before you call someone with Skype, you have to add that person to your Skype contact list.

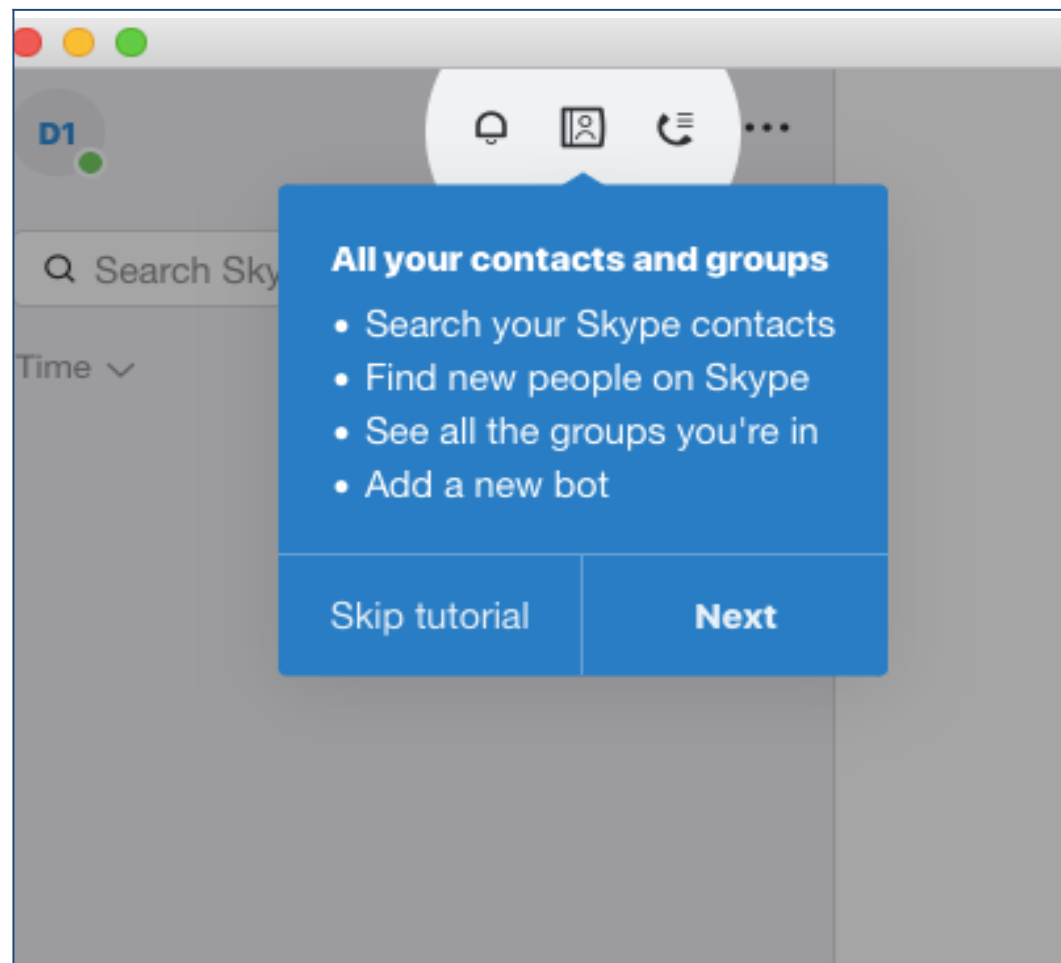
1. From within the Skype, tap to Select + sign



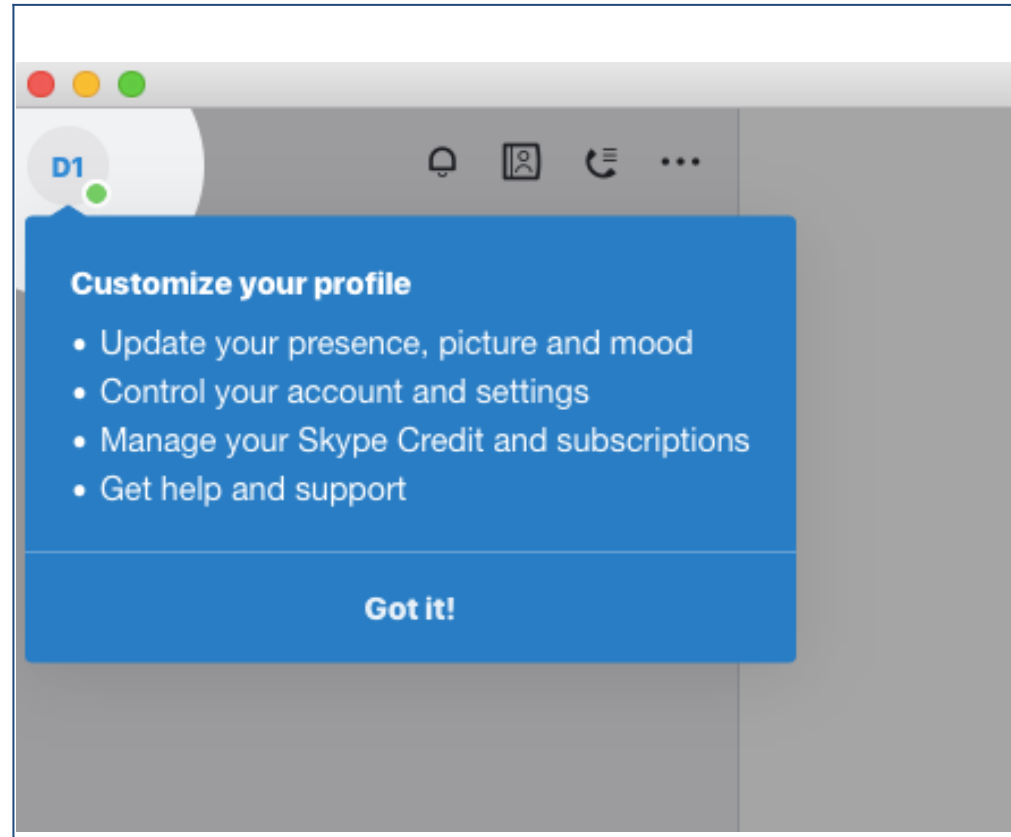
2. Make a call



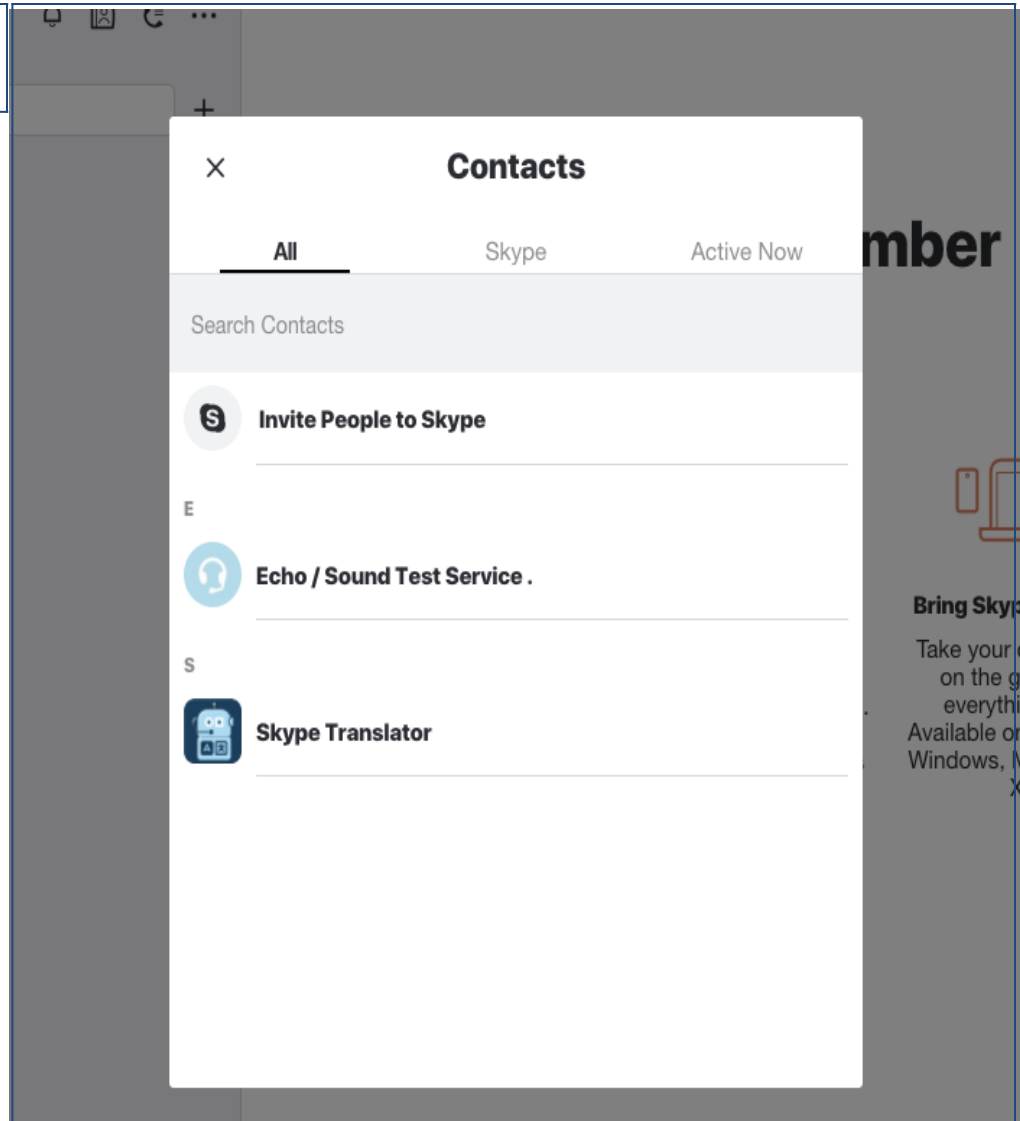
3. Search for Contacts



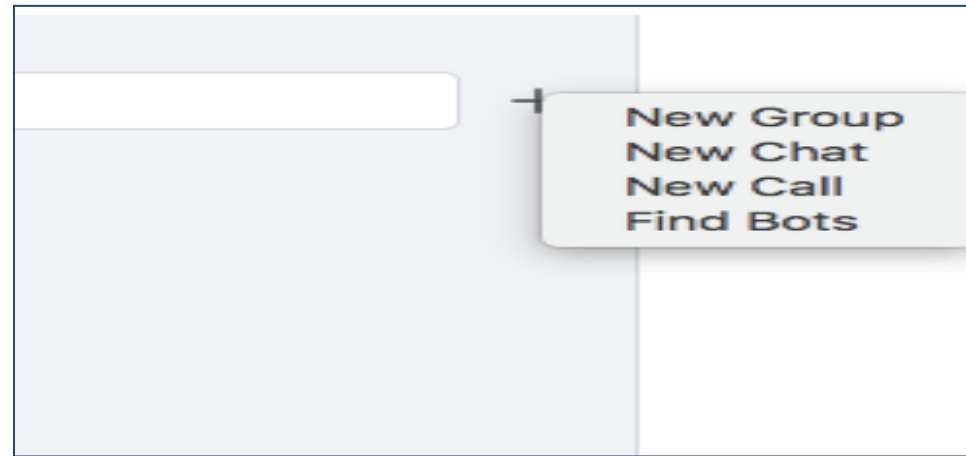
4. Customize your profile



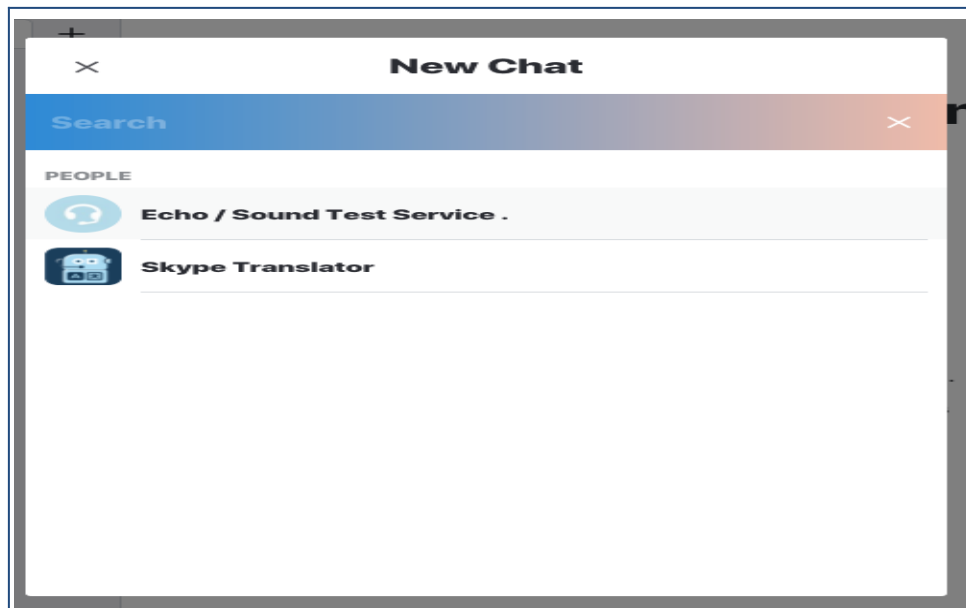
5. Overview of Contact list



6. Start to chat and click on the + and proceed to New chat.

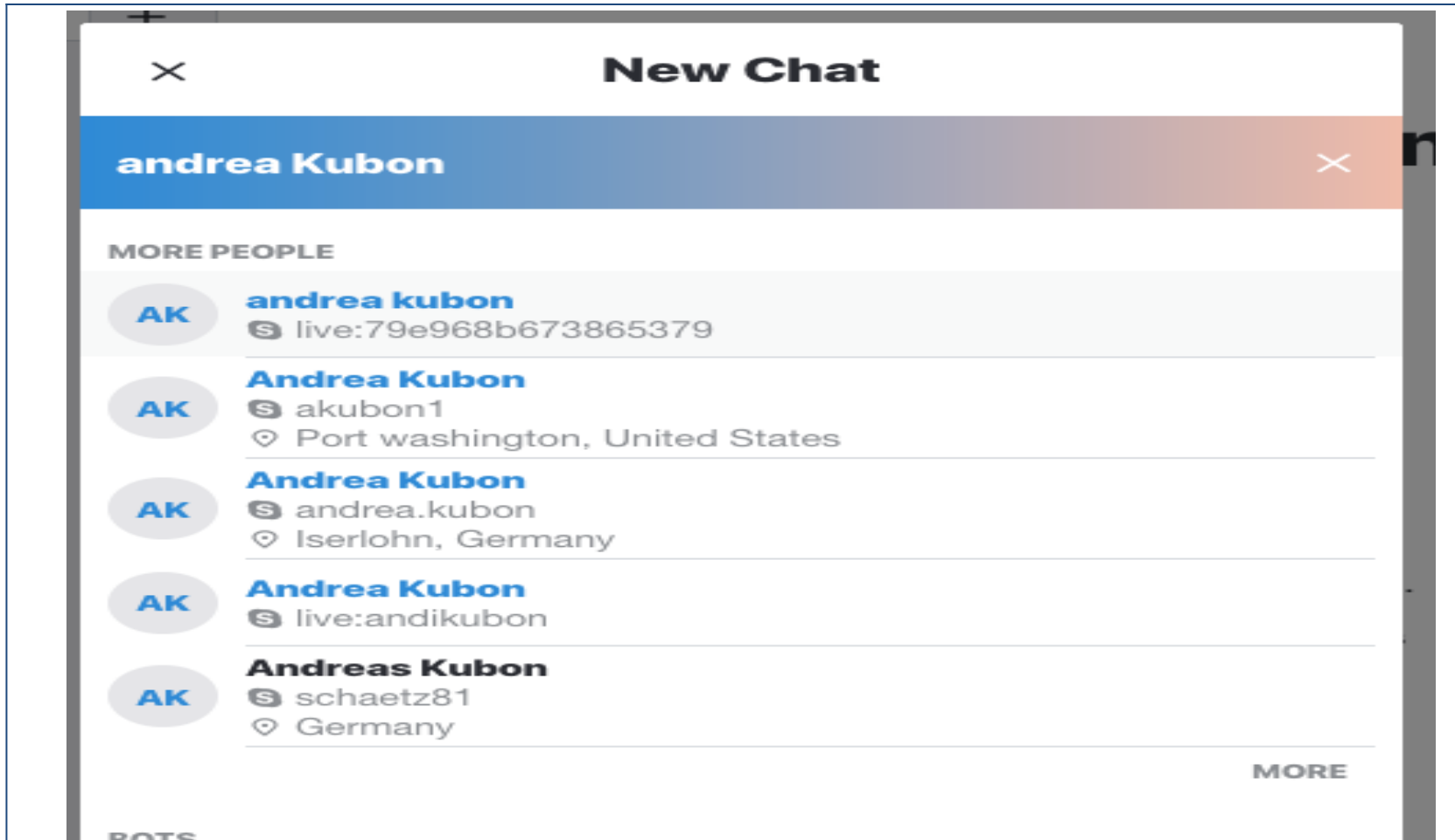


7. Enter the name, phone number or email of the person you are looking for

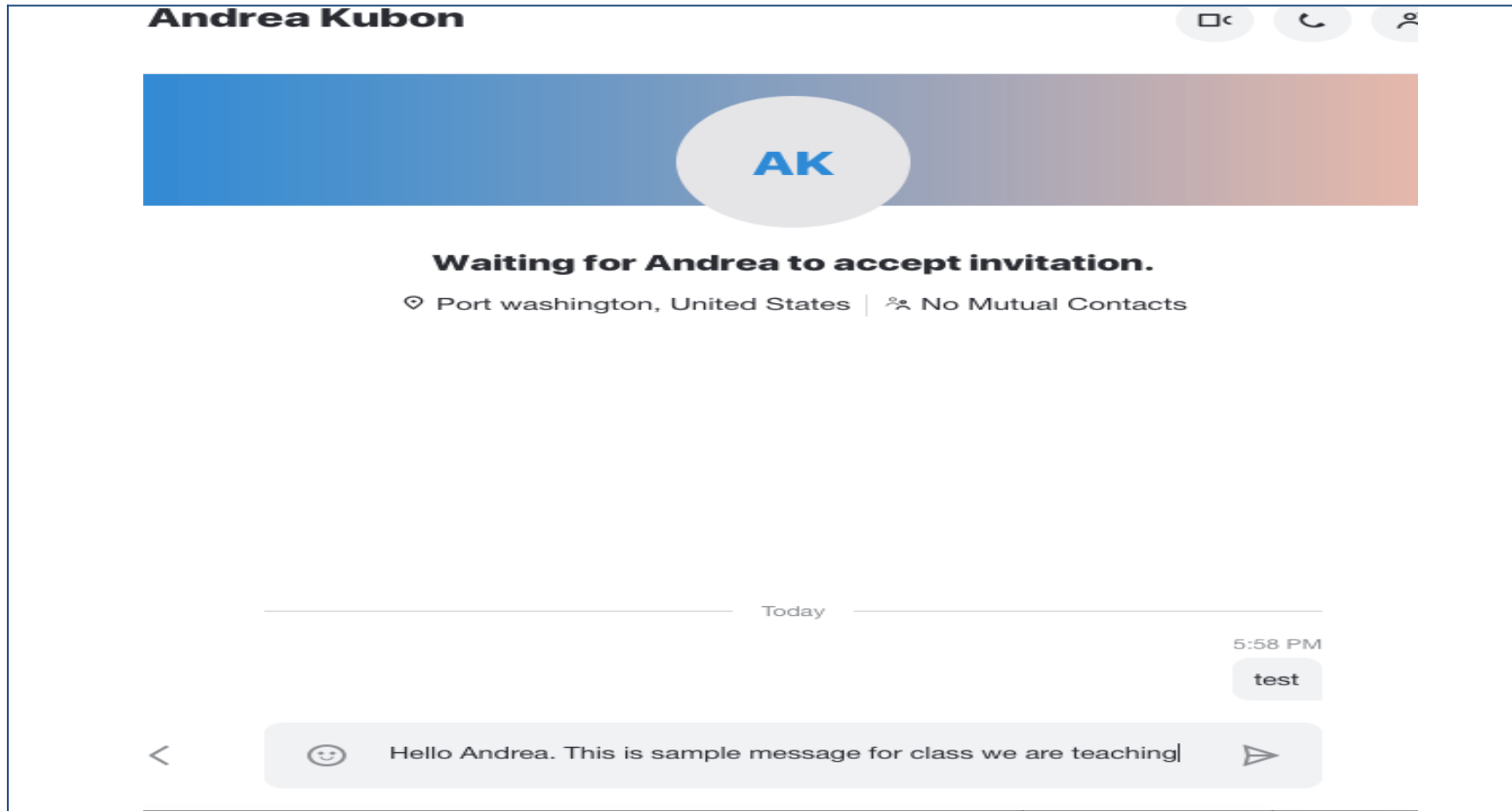


8. As you type, Skype display people who match your query. Tap to select a person from this list or finish typing. We are selecting ANDREA KUBON, PORT WASHINGTON

*you need to make sure the other person has Skype if you are looking for their profile If you are calling a landline, you don't need to enter a screen name.

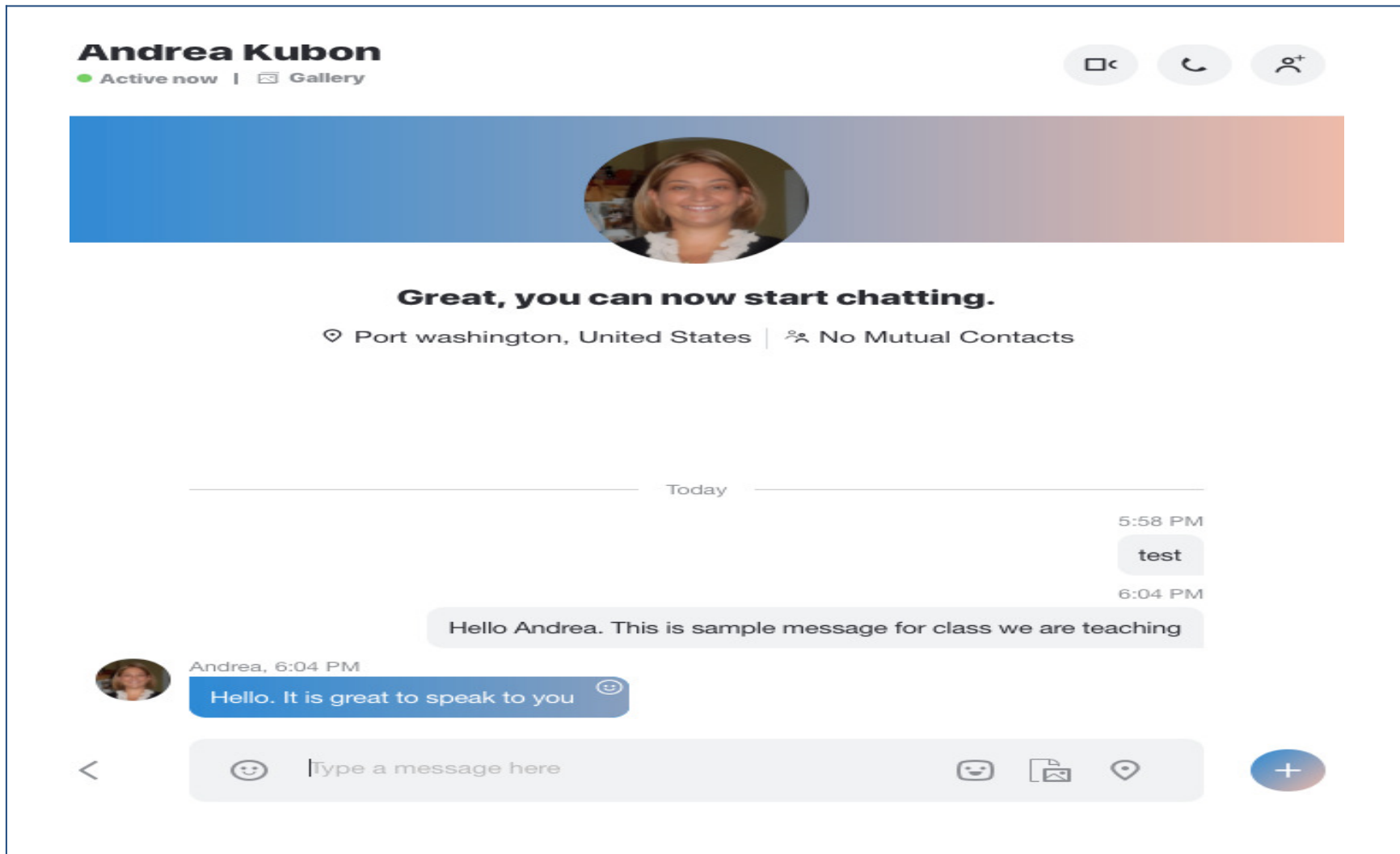


9. You have to send a contact request to this person. Enter a short message into the text box. Press ENTER and as the invitation has been sent.



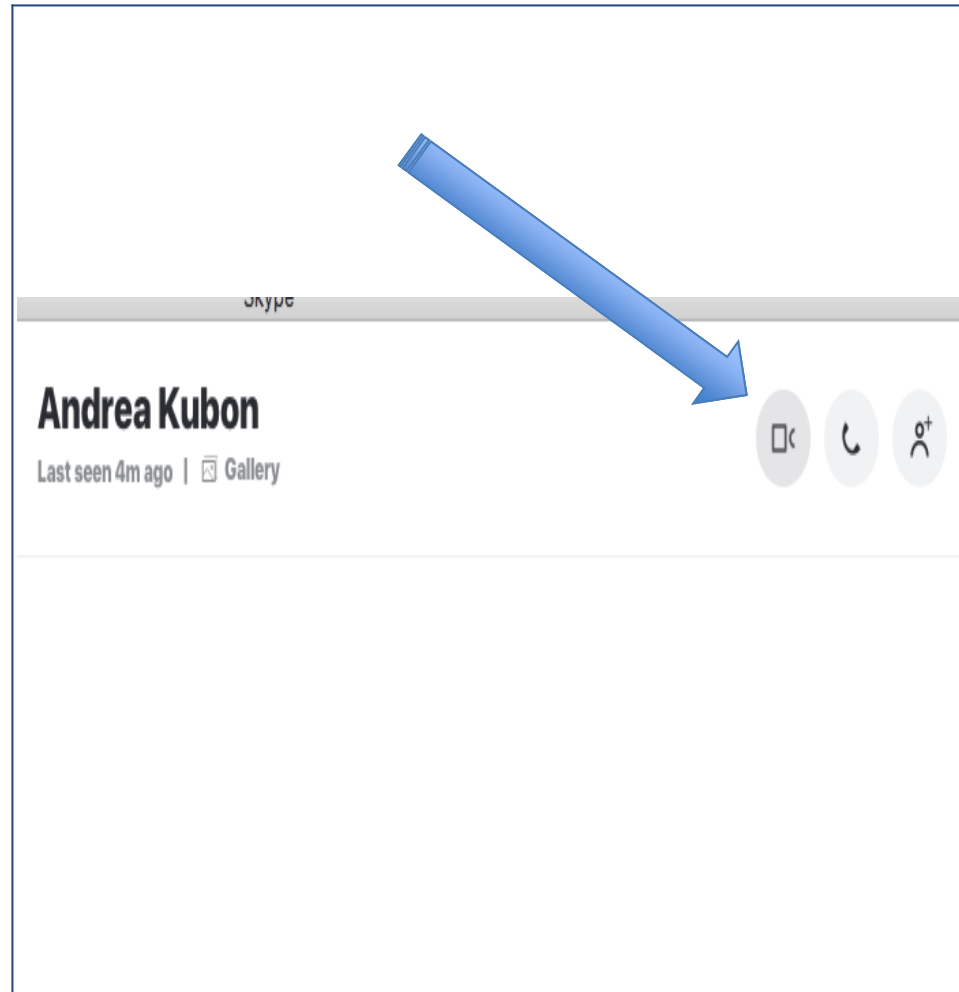
The request has been sent and awaiting for Andrea to confirm.

9. Once the Contact accepted the request you can start chatting. You can type as shown below or you can do a video chat as well.



10. Video Chat. Make sure that the person you are trying to reach has a Video camera (external or internal)

Click on the Video Camera Sign



Important Note. As soon as you click on the Camera it will connect to the other person

11. To make an Audio Call, click on the sign below.

This will not activate the video camera.

