



July 18, 2025

Once again, we find ourselves preparing for another school year and would like to ask parents who will be using our service in 2025/2026 to fill out a registration and policy form. We ask that these forms be returned to our office no later than Wednesday, August 13, 2025. If we do not receive the completed form from you by August 13, 2025, we will assume that you will not be using our service.

If you will need our service, please fill out both forms and return them with your first month payment to our office no later than Wednesday, August 13, 2025. If we do not receive a payment and the completed forms from you by August 13, 2025, we will assume that you do not need our service. Parents, please keep the copy of our rules and payment policy for future reference.

Sincerely,

Theresa Fisher

Theresa Fisher
Director

Enclosed you will find “Student Rules of Conduct” and payment policy for 2025/2026 KPTA transportation. Please read over both carefully and go over these rules with your student. Retain the rules and payment policy for future reference.

I have read and understand the “Student Rules of Conduct” for KPTA transportation. I have explained the rules to my student. I have also read and understand the cost and payment policy for student passes.

PARENT/GUARDIAN SIGNATURE

DATE

STUDENT SIGNATURE

DATE

STUDENT SIGNATURE
(Additional signatures on back)

DATE

Students who create **any** type of problem during transportation may be reported to school administration and parent/guardian. Kalkaska Area Transit has the right to “ban” a student from transportation services when necessary. KAT also retains the right to re-instate or not to re-instate riding privileges.

Thank you for using KAT for your transportation needs.

Kalkaska Public Transit Authority

1251 Island Lake Road · PO Box 1046 · Kalkaska, Michigan 49646 · (231) 258-6808 · Fax (231) 258-6810 ·

www.kalkaskatransit.com



KALKASKA PUBLIC TRANSIT AUTHORITY
Transportation Registration Form

PARENT OR GUARDIAN NAME: _____

MAILING ADDRESS: _____

STREET ADDRESS: _____

CITY: _____ ZIP: _____

HOME/CELL PHONE: _____

EMERGENCY PHONE (Grandparents/Relative/other): _____

WORK PHONE (Mom/Dad): _____

DAY CARE PROVIDER AND ADDRESS (if applicable): _____

STREET ADDRESS: _____ CITY: _____

STUDENT NAME	PICK-UP/DROP OFF	GRADE/SCHOOL
_____	_____	_____
_____	_____	_____
_____	_____	_____

Do you need transportation for A.M., P.M. or BOTH WAYS? **Please circle one.**

Please return the registration form to Kalkaska Public Transit Authority.



Student Rules of Conduct

The Kalkaska Area Transit will provide the best possible care, welfare, safety, and security for every student. Any acts of violence or destruction of property will be reported to law enforcement.

All students are subject to the following rules for safe bus riding:

- **KAT has a zero-tolerance policy that prohibits fighting, arguing, acts of intimidation, threats, rudeness, or any form of bullying on all KAT buses.**
- All students should be at the designated stops and ready to board the bus on time.
- The bus operator is in charge of the bus at all times. Students are expected to obey the directives of the operator at all times.
- Once seated, students are required to remain seated until the bus stops. Students who fail to remain in their seats will be assigned a seat.
- No Public Displays of Affection (PDA) allowed on any KPTA buses.
- All items are to be kept out of the aisle, including your feet.
- No objects or body parts will be extended outside of the bus windows.
- Throwing of objects inside or out of the windows of the bus is not permitted.
- Horseplay, pushing, shoving, or fighting will not be tolerated on the bus or at the bus stops.
- Drinking, eating, smoking, and use of profanity or foul language is prohibited on the bus.
- Personal audio equipment is permitted, but only with a headset.
- All trash must be placed in the container provided on the bus.
- Weapons of any kind are not allowed on the bus.

Payment Policy (Woodland)

- A Student pass paid on or **before the 1st** of the month will cost \$30.00. If a student pass is received **after the 1st** of the month, the cost will be \$35.00. If a student pass is received **after the 15th** of the month, the cost will be \$40.00.
- Any student pass **not paid by the 20th** of the month that service was provided by KPTA will no longer have a reserved seat on the bus.
- All payments must be mailed to KPTA, PO Box 1046, Kalkaska, MI 49646, or paid at the KPTA office at 1251 Island Lake Road, Kalkaska, Michigan. Drivers **will not** accept payments.

The route begins at the Municipal Parking Lot on Third Street, across from the Post Office in downtown Kalkaska. It travels south on Highway 131 to the American Legion in South Boardman. From Woodland School, riders will have the option to connect with a BATA bus for transportation to various locations within Grand Traverse County.

Thank you for using KAT for your transportation needs.

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