



**July 18, 2025**

As the 2025/2026 school year approaches, we are making plans for our **In-town** transportation. Because your child/children used this service last year, we would like to extend the opportunity to you once again. To complete these plans, we will need to know if you need our service for the coming school year.

If you will need our service, please fill out both forms and return them with your first month's payment to our office no later than Wednesday, August 13, 2025. If we do not receive a payment and the completed forms from you by August 13, 2025, we will assume that you do not need our service. Parents, please keep a copy of our rules and payment policy for future reference.

Sincerely,

*Theresa Fisher*

Theresa Fisher  
Director

Enclosed you will find "Student Rules of Conduct" and the payment policy for 2025/2026 KPTA transportation. Please read over both carefully and go over these rules with your student. Retain the rules and payment policy for future reference.

I have read and understood the "Student Rules of Conduct" for KPTA transportation, and I have explained the rules to my students. I have also read and understood the cost and payment policy for student passes.

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
STUDENT SIGNATURE  
(Additional signatures on back)

\_\_\_\_\_  
DATE

Students who create any type of problem during transportation may be reported to the school administration and their parent/guardian. Kalkaska Area Transit has the right to "ban" a student from transportation services when necessary. KAT also retains the right to reinstate or not to reinstate riding privileges.

*Thank you for using KAT for your transportation needs.*

\_\_\_\_\_  
*Kalkaska Public Transit Authority*

*1251 Island Lake Road · PO Box 1046 · Kalkaska, Michigan 49646 · (231) 258-6808 · Fax (231) 258-6810 ·*

*www.kalkaskatransit.com*



**KALKASKA PUBLIC TRANSIT AUTHORITY**  
Transportation Registration Form

PARENT OR GUARDIAN NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME/CELL PHONE: \_\_\_\_\_

EMERGENCY PHONE (Grandparents/Relative/other): \_\_\_\_\_

WORK PHONE (Mom/Dad): \_\_\_\_\_

DAY CARE PROVIDER AND ADDRESS (if applicable): \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

STUDENT NAME	PICK-UP/DROP OFF	GRADE/SCHOOL
_____	_____	_____
_____	_____	_____
_____	_____	_____

Do you need transportation for A.M., P.M. or BOTH WAYS? **Please circle one.**

*Please return the registration form to Kalkaska Public Transit Authority.*



## Student Rules of Conduct

The Kalkaska Area Transit will provide the best possible care, welfare, safety, and security for every student. Any acts of violence or destruction of property will be reported to law enforcement.

All students are subject to the following rules for safe bus riding:

- **KAT has a zero-tolerance policy that prohibits fighting, arguing, acts of intimidation, threats, rudeness, or any form of bullying on all KAT buses.**
- All students should be at the designated stops and ready to board the bus on time.
- The bus operator is in charge of the bus at all times. Students are expected to obey the directives of the operator at all times.
- Once seated, students are required to remain seated until the bus stops. Students who fail to remain in their seats will be assigned a seat.
- No Public Displays of Affection (PDA) allowed on any KPTA buses.
- All items are to be kept out of the aisle, including your feet.
- No objects or body parts will be extended outside of the bus windows.
- Throwing of objects inside or out of the windows of the bus is not permitted.
- Horseplay, pushing, shoving, or fighting will not be tolerated on the bus or at the bus stops.
- Drinking, eating, smoking, and the use of profanity or foul language are prohibited on the bus.
- Personal audio equipment is permitted, but only with a headset.
- All trash must be placed in the container provided on the bus.
- Weapons of any kind are not allowed on the bus.

## Payment Policy (In-Town)

- A **One-Way** Student pass paid on or before the 1<sup>st</sup> of the month will cost \$10.00. If a student pass is received after the 1<sup>st</sup> of the month, the cost will be \$15.00. If a student pass is received after the 15<sup>th</sup> of the month, the cost will be \$20.00.
- A **Two-Way** Student pass paid on or before the 1<sup>st</sup> of the month will cost \$15.00. If a student pass is received after the 1<sup>st</sup> of the month, the cost will be \$20.00. If a student pass is received after the 15<sup>th</sup> of the month, the cost will be \$25.00.
- Any student pass not paid by the 20<sup>th</sup> of the month that service was provided by KPTA will no longer have a reserved seat on the bus.
- All payments must be mailed to KPTA, PO Box 1046, Kalkaska, MI 49646 or paid at the KPTA office at 1251 Island Lake Road, Kalkaska, Michigan. Drivers **will not** accept payments.

*Thank you for using KAT for your transportation needs.*

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