

## SouthEast Wisconsin Master Gardeners BUDGET REQUEST

Due by September 10 each year

If funding is needed, please submit this form with the completed Project Annual Report form to SEWMG Finance Committee, c/o Valorie Sangsland, 12580 W. Weatherstone Blvd., New Berlin, WI 53151 or Email (preferred) to: vjsland@gmail.com

Garden/Project/Committee Name:						
Submitted	By:		on	For: ubmitted		
	•	MGV Name	Date S	ubmitted	Year	
Net Amount Requested: \$						
Location:	☐ Milwaukee Co.	☐ Waukesha Co.				
Description of educational project or garden project.						
		<ul> <li>garden projects, educationa</li> <li>number of people reached, ed</li> </ul>				
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3. If the explain		d is a major change (greater th	nan \$100 increa	se from last year),	please	

4.	Overview of income and/or expenses. Does your project provide income to SEWMG? If yes, please provide projected income for the upcoming year. Please provide detail indicating how the requested
	budget will be spent; and if your request is greater than \$500, additional detail must be provided on the attached form.
5	How will this project benefit the SEWMG program? (Complete this section only if your project or committee is
<u> </u>	non-public facing, such as picnic committee, sunshine committee, etc.)
6.	How will this project support the SEWMG mission statement: "To support and assist UW-Extension in community horticulture programs through volunteerism, education, and environmental stewardship." (Non-public facing committees do not need to complete this section).
7	Discuss your preject with your partner argonization and list helps, the funds and symplics the partner
7.	Discuss your project with your partner organization and list below the funds and supplies the partner organization agrees to provide in the upcoming year, such as mulch, hoses, plants, and funds.

## **USE AN ADDITIONAL PAGE IF NECESSARY**

The Finance Committee reviews all Budget Requests and prepares a budget. Project Chairs are informed of budget decisions in October. Members approve or deny the budget at the Annual Meeting in November.