

Position Overview

- **Job Title:** Companion / Non-Medical Caregiving
- **Location:** Winter Haven, FL, Polk County, USA (Residential: On-Site)
- **Job Type:** Part-Time
- **Position Status:** W-2 Employee (Requires W-4 tax form completion upon hire)
- **Reporting To:** Human Resources Department

Who We Are

We are setting a new standard for non-medical in-home care across Polk County, Florida. We don't just provide services—we deliver peace of mind, safety, and independence. Built on a philosophy of true hospitality, our mission is guided by diligence, loyalty, and strength. We are a trusted, registered agency dedicated to supporting seniors, adults with disabilities, and convalescing individuals. We alleviate family stress by delivering elite, compassionate in-home support.

Why Join Our Team?

- **Competitive Pay & Perks:** Excellent hourly rates, mileage reimbursement, and flexible schedules.
- **Paid Professional Growth:** Paid orientation, continuous professional development, and mentorship.
- **Career Advancement:** On-the-job training designed to help you level up your caregiving skillset.
- **Impactful Work:** Make a tangible, life-changing difference for local families every single day.
- **Elite Culture:** A supportive, honest workplace that champions teamwork and accountability.

What You Will Do

As the heart of our agency, you will provide essential daily support to reduce isolation and keep clients safe at home.

- **Meaningful Companionship:** Provide emotional support, engage in conversation, and accompany clients on walks or social outings.
- **Household Management:** Perform light housekeeping, including vacuuming, dusting, laundry, and changing linens.
- **Nutritional Support:** Plan and cook nutritious meals according to dietary instructions and assist with grocery shopping.
- **Errands & Transportation:** Safely drive clients to medical appointments,

pharmacies, and personal visits.

- **Safety Monitoring:** Maintain a secure home environment and promptly report health or wellness changes to management.
- **Medication Reminders:** Ensure clients take their medications accurately and on time during your shift.
- **Care Documentation:** Complete brief daily reports and shift-change notes to verify client care.

What We Look For (Qualifications)

- **Experience:** Prior caregiving, homemaking, or customer service experience is highly preferred.
- **Education:** High school diploma, GED, or completion of a relevant training center or educational institute program.
- **Core Skills:** Respectful communication skills with a compassionate, enthusiastic, honest and cheerful outlook.
- **Reliability:** Strong organizational skills and the ability to multitask in a dynamic home environment.
- **Transportation:** Valid proof of Florida driver's license, an excellent driving record, and insured, your own reliable personal transportation.
- **Language:** Ability to read, write, and communicate effectively in English.

Position Requirements & Terms

- **Employment Status:** Secure, stable W-4 employment (Full-Time or Part-Time available).
- **Background Check:** Must clear Level II background check and professional reference checks to comply with Florida Agency for Health Care Administration (AHCA) regulations.
- **Drug-Free Workplace:** Employment is contingent upon passing a pre-employment drug screening. Random testing may occur to ensure staff and client safety.