



"Where compassion is care."

HOMESIT LLC

Homemaker – Non-medical Support

Title: Homemaker

Reporting to: Human Resources Department

Position: Employee

Tax Filing Form: w4

Company Description

Homesit LLC is a leading homemaker and companion service agency. Our focus is to provide quality, non-medical support for our clients at home or in a facility.

We act with diligence, loyalty, dedication, and strength. We solve problems while creating solutions with a long-term positive result. We desire cheerful, dependable, and consistent employees to perform homemaker duties as outlined per Client as assigned.

Our focus is to provide consistent services for individuals and their loved ones right at home. So, why wait to apply? We take accountability for our actions, implement real teamwork, understand core values, and drive hospitality.

Role Description

This is a part-time on-site role at Homesit LLC. The Employee will be responsible for driving customer service, managing the client's household, and performing administrative functions like documenting daily required reports, charting any unperformed duties during changes in your shift, and verifying any important Client information as it relates to the Company.

Qualifications

- High school diploma or equivalent
- Previous customer service experience preferred
- Excellent communication skills
- Enthusiastic and cheerful outlook
- Ability to multi-task in a demanding environment
- Strong organizational skills
- Customer service experience
- Household management experience/ homemaker

EDUCATION:

High school diploma/GED

Some college education, attending college is OK

Homemakers are welcome to apply